



STATE OF TENNESSEE
COMPTROLLER OF THE TREASURY
DEPARTMENT OF AUDIT
DIVISION OF MUNICIPAL AUDIT

John G. Morgan
Comptroller of the Treasury

BANK OF AMERICA PLAZA
414 UNION STREET, SUITE 1100
NASHVILLE, TENNESSEE 37219-1718
PHONE (615) 532-4460
FAX (615) 532-4499

Dennis F. Dycus, CPA, CFE, Director
Division of Municipal Audit

August 4, 2008

Director of Schools and Members of the
Board of Education
Metropolitan Nashville Public Schools
2601 Bransford Avenue
Nashville, TN 37204

Ladies and Gentlemen:

As part of our ongoing process of examining the records of activity and other internal funds of schools, we have completed our investigative audit of selected records of the cafeteria funds of Maplewood High School, Metropolitan Nashville Public Schools. This investigative audit focused on the period July 1, 2006, through December 31, 2006. However, this scope was expanded when warranted.

Apparent misappropriation of at least \$40,694.69

Our investigative audit revealed that during the period August 14, 2006, through December 14, 2006, at least \$40,694.69 in cafeteria collections was apparently misappropriated by Kecia Gray, former manager of the Maplewood High School cafeteria. Our analysis of cafeteria records indicated that Ms. Gray frequently misappropriated cash equal to a la carte collections received through one or more of the cafeteria lines. Ms. Gray concealed the apparent misappropriation by falsifying reports sent to the central office and removing or destroying original daily cash reports and cash register tapes, which documented actual collections. A field manager for Metropolitan Nashville Public Schools' Food Services Department stated that Ms. Gray admitted misappropriating funds from the cafeteria.

Director of Schools and Members of the
Board of Education
Metropolitan Nashville Public Schools
August 4, 2008
Page 2

Our audit also revealed that Ms. Gray violated the school system's purchasing policy by using cafeteria collections to make cash purchases of food and other culinary items totaling \$3,750.16 from a local vendor. At least some of these food items were apparently prepared and served in the a la carte lines at the cafeteria. Since these purchases appeared to benefit the cafeteria, these amounts have been deducted from the apparent shortage. A summary of the apparent misappropriation is shown below:

Total collections not deposited	\$44,444.85
Less – cash purchases from local vendor	<u>3,750.16</u>
Equals – net amount apparently misappropriated	<u>\$40,694.69</u>

On July 21, 2008, the Davidson County Grand Jury indicted Kecia Gray on one count of Theft over \$10,000 and one count of Forgery.

If you have any questions concerning the above matter, please contact me.

Sincerely,



Dennis F. Dycus, CPA, CFE, Director
Division of Municipal Audit