

**RUTHERFORD COUNTY EMERGENCY
COMMUNICATIONS DISTRICT**

MURFREESBORO, TENNESSEE

**AUDITED FINANCIAL STATEMENTS
AND OTHER FINANCIAL INFORMATION**

JUNE 30, 2008

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INTRODUCTORY SECTION

RUTHERFORD COUNTY EMERGENCY COMMUNICATIONS DISTRICT

Murfreesboro, Tennessee

Board of Directors and Management Officials (Unaudited)

June 30, 2008

Truman Jones, Chairman

Glenn Chrisman, Vice-Chairman

John Hood, Treasurer

Mike Nunley, Secretary

Roger Allen

Nolan Barham

David Baxter

Ted Boyd

Mark O'Neal

Steve Smith, Director

FINANCIAL SECTION



JOB, HASTINGS & ASSOCIATES

Certified Public Accountants

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Donna K. Hastings, CPA, CSEP

James R. Jobe, CPA

Joel H. Jobe (1944 - 2006)

INDEPENDENT AUDITOR'S REPORT

To the Board of Directors
Rutherford County Emergency Communications District
Murfreesboro, Tennessee

We have audited the accompanying statement of net assets of Rutherford County Emergency Communications District, a component unit of Rutherford County, Tennessee, as of June 30, 2008, and the related statements of revenues, expenses, and changes in fund net assets, and cash flows for the year then ended. These financial statements are the responsibility of the management of Rutherford County Emergency Communications District. Our responsibility is to express an opinion on these financial statements based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States and requirements prescribed by the Comptroller of the Treasury, State of Tennessee. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of Rutherford County Emergency Communications District as of June 30, 2008, and the respective changes in financial position and cash flows thereof for the year then ended in conformity with accounting principles generally accepted in the United States of America.

In accordance with *Government Auditing Standards*, we have also issued our report dated September 16, 2008, on our consideration of Rutherford County Emergency Communications District's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* and should be considered in assessing the results of our audit.

Rutherford County Emergency Communications District has not presented the management's discussion and analysis that the Governmental Accounting Standards Board has determined is necessary to supplement, although not required to be part of, the basic financial statements. The management's discussion and analysis includes a narrative overview and analysis of financial activities, condensed financial information, analysis of budgetary changes, description of capital asset and long-term debt activity, and a description of currently known facts that are expected to have a material effect on the entity.

The schedule of funding progress on page 14 is not a required part of the basic financial statements but is supplementary information required by accounting principles generally accepted in the United States of America. We have applied certain limited procedures, which consisted principally of inquiries of management regarding the methods of measurement and presentation of the required supplementary information. However, we did not audit the information and express no opinion on it.

Our audit was conducted for the purpose of forming an opinion on the financial statements that collectively comprise Rutherford County Emergency Communications District's basic financial statements. The introductory section and the supplementary section are presented for purposes of additional analysis and are not a required part of the basic financial statements. The introductory section and the supplementary section have not been subjected to the auditing procedures applied in the audit of the basic financial statements, and, accordingly, we express no opinion on them.

Jill, Hastings & Associates
Certified Public Accountants

Murfreesboro, Tennessee
September 16, 2008

RUTHERFORD COUNTY EMERGENCY COMMUNICATIONS DISTRICT

Murfreesboro, Tennessee

Statement of Net Assets

June 30, 2008

ASSETS

Current Assets -		
Cash	\$	2,153,884.80
Certificates of deposit		1,548,055.02
Accounts receivable - fees		76,139.90
Due from Tennessee Emergency Communications Board		69,000.00
Accrued interest receivable		8,289.28
Prepaid expenses		<u>30,184.53</u>
	TOTAL CURRENT ASSETS	\$ <u>3,885,553.53</u>
Noncurrent Assets -		
Capital Assets -		
Building and improvements	\$	1,143,645.78
Furniture and fixtures		44,775.95
Office equipment		33,856.21
Communications equipment		688,365.72
Vehicles		61,937.99
Other capital assets		<u>214,599.58</u>
		\$ <u>2,187,181.23</u>
Less: accumulated depreciation		<u>672,788.18</u>
		\$ <u>1,514,393.05</u>
Land		<u>17,500.00</u>
		\$ <u>1,531,893.05</u>
	TOTAL ASSETS	\$ <u>5,417,446.58</u>

LIABILITIES

Current Liabilities -		
Accounts payable	\$	1,206.46
Compensated absences payable		<u>9,661.51</u>
	TOTAL CURRENT LIABILITIES	\$ <u>10,867.97</u>

NET ASSETS

Invested in capital assets	\$	1,531,893.05
Unrestricted net assets		<u>3,874,685.56</u>
	TOTAL NET ASSETS	\$ <u>5,406,578.61</u>

See notes to financial statements.

RUTHERFORD COUNTY EMERGENCY COMMUNICATIONS DISTRICT

Murfreesboro, Tennessee

Statement of Revenues, Expenses and Changes in Fund Net Assets

For the Year Ended June 30, 2008

Operating Revenues -	
Emergency telephone service charge	\$ 813,390.02
Tennessee Emergency Communications Board - shared wireless charge	419,997.78
Tennessee Emergency Communications Board - operational funding	234,922.86
	<u>\$ 1,468,310.66</u>
Operating Expenses -	
Salaries and Wages -	
Salaries and wages - director	\$ 71,740.90
Salaries and wages - administrative personnel	124,420.62
	<u>\$ 196,161.52</u>
Employee Benefits -	
Social Security	\$ 11,482.56
Medicare	2,685.46
Life insurance	230.40
Medical insurance	20,445.12
Retirement contributions	16,466.64
Other fringe benefits - longevity pay	850.00
	<u>\$ 52,160.18</u>
Contracted Services -	
Address/mapping expenses	\$ 50,000.00
Audit services	5,600.00
Administrative fees - service charges	11,709.39
Contracts with private agencies	379.80
Facility relocation expenses	9,863.22
Fees paid to service providers	556,083.76
Janitorial services	5,000.00
Legal services	6,000.00
Maintenance agreements	26,685.34
Pest control	269.75
Lease/rental - buildings and facilities	365.00
Maintenance and repairs - communications equipment	1,173.73
Maintenance and repairs - buildings and facilities	5,143.23
Maintenance and repairs - vehicles	2,625.24
Other contracted services	1,243.99
	<u>\$ 682,142.45</u>
Supplies and Materials -	
Office supplies	\$ 3,730.44
Custodial supplies	1,275.73
Postal charges	586.15
Small equipment purchases	2,614.52
Uniforms and shirts	314.00
Utilities - electric	10,836.18
Utilities - gas	750.51
Utilities - water	372.52
Utilities - general telephone	27,925.77
Utilities - cell phones and pagers	2,812.55
	<u>\$ 51,218.37</u>

RUTHERFORD COUNTY EMERGENCY COMMUNICATIONS DISTRICT

Murfreesboro, Tennessee

Statement of Cash Flows

For the Year Ended June 30, 2008

Cash Flows From Operating Activities -		
Cash received from surcharges and other revenues	\$ 1,610,771.67	
Cash payments to suppliers for goods and services	(775,667.68)	
Cash payments for payroll, taxes and related benefits	(247,809.70)	
NET CASH PROVIDED BY OPERATING ACTIVITIES	\$ <u>587,294.29</u>	
Cash Flows From Capital and Related Financing Activities -		
Grants and reimbursements - capital reimbursement	\$ 44,575.00	
Acquisition of capital assets	(237,759.47)	
NET CASH USED BY CAPITAL AND RELATED FINANCING ACTIVITIES	\$ <u>(193,184.47)</u>	
Cash Flows from Investing Activities -		
Interest income received	\$ 149,545.85	
Purchase of certificates of deposit	(110,735.06)	
NET CASH PROVIDED BY INVESTING ACTIVITIES	\$ <u>38,810.79</u>	
	NET INCREASE IN CASH	\$ 432,920.61
Cash, July 1, 2007		1,720,964.19
	CASH, JUNE 30, 2008	\$ <u>2,153,884.80</u>
Reconciliation of Operating Income to Net		-
Cash Provided by Operating Activities -		
Operating income	\$ 315,446.78	
Adjustments to reconcile operating income to net cash		
flows from operating activities -		
Depreciation	134,386.15	
Changes in assets and liabilities -		
Increase in accounts receivable - fees	(1,538.99)	
Decrease in due from Tennessee Emergency Communications Board	144,000.00	
Increase in prepaid expenses	(4,989.90)	
Decrease in accounts payable	(521.75)	
Increase in compensated absences payable	512.00	
NET CASH PROVIDED BY OPERATING ACTIVITIES	\$ <u>587,294.29</u>	

See notes to financial statements.

RUTHERFORD COUNTY EMERGENCY COMMUNICATIONS DISTRICT

Murfreesboro, Tennessee

Notes to the Financial Statements

June 30, 2008

NOTE A - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

General Information - On May 15, 1984, the Tennessee state legislature approved the "Tennessee Emergency Communications District Law" (Acts 1984, ch. 867) which enables a county, upon approval by voters, to create a district to provide local emergency telephone service. Subsequently, on May 6, 1986, the voters of Rutherford County approved the establishment of a district for their county, the Rutherford County Emergency Communications District.

As provided by the Act, the District operates as a governmental organization through the directives of a board of directors and provides enhanced 9-1-1 emergency telephone service for its service area. The directors serve without compensation for terms of four years. By their authority, they have employed a full time director to assist the board in discharging its management responsibilities.

Financial Reporting Entity - Component Unit - As specified and described by Standard 14 of the Governmental Accounting Standards Board (GASB), the District is a component unit of the primary government of Rutherford County, Tennessee. The District reports its financial information separately from Rutherford County; however, the District's financial information should also be discretely presented by the County in its financial report.

Legally, the District is a separate governmental entity that has considerable legal, financial and administrative autonomy. However, as the governing board is not elected but instead is entirely appointed by Rutherford County Commission, the District cannot be a primary government. Instead, it qualifies as a component unit according to the directives of the GASB.

GASB 14 specifies that component units must be legally separate organizations which have financial accountability to a primary government. Financial accountability exists prima facie if a special-purpose government is not fiscally independent. GASB states that to be fiscally independent, the government has to have the authority to do all of three activities. Two of these are to issue bonded debt without approval by another government and to levy taxes or set rates or charges without approval by another government. By Tennessee Code Annotated 7-86-114, before issuing negotiable bonds, the District must have approval of the legislative body of a county wherein a district is established. It also must have approval before making purchase contracts, lease agreements, and notes payable of over five years' duration. In addition, the Rutherford County Commission has the ability to adjust the District's service charges. Because the District is both a legal entity and financially accountable to the primary government of Rutherford County as the County Commission appoints all members of the governing board and by the nature of its fiscal dependence on Rutherford County as described above, it is a component unit of Rutherford County.

At June 30, 2008, there were no related receivables or payables between Rutherford County and the District. The District did not engage in any activities that were subject to the approval of Rutherford County.

Basis of Presentation and Accounting - As a governmental entity, the district abides by the accounting rules and regulations issued by the Governmental Accounting Standards Board (GASB) as well as the Financial Accounting Standard Board issued on or before November 30, 1989, unless those pronouncements conflict or contradict GASB pronouncements. After November 30, 1989, the District follows GASB guidance only and does not follow any FASB guidance issued after that date. Promulgations of that board require that the accrual method of accounting be used for governmental units that operate in a manner similar to a private business.

The District does not have the authority to levy or collect taxes but is supported instead by the fees collected from telephone subscribers who benefit from the availability of its service. It recovers the cost of providing its services from its customers. Consequently, the District functions in a manner similar to a private business enterprise and utilizes the accrual method of accounting. Income is recognized as it is earned and expenses are recognized as they are incurred whether or not cash is received or paid out at that time.

RUTHERFORD COUNTY EMERGENCY COMMUNICATIONS DISTRICT

Murfreesboro, Tennessee

Notes to the Financial Statements (continued)

June 30, 2008

NOTE A - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)

The accounts of the District are organized on the basis of a proprietary fund type, specifically an enterprise fund. The activities of this fund are accounted for with a separate set of self-balancing accounts that comprise the District's assets, liabilities, net assets, revenues and expenses. Enterprise Funds account for activities (i) that are financed with debt that is secured solely by a pledge of the net revenues from fees and charges of the activity; or (ii) that are required by laws or regulations that the activity's costs of providing services, including capital costs (such as depreciation or debt service), be recovered with fees and charges, rather than with taxes or similar revenues; or (iii) that the pricing policies of the activity establish fees and charges designed to recover its costs, including capital costs (such as depreciation or debt service).

The accounting and financial reporting treatment applied to the District is determined by its measurement focus. The transactions of the District are accounted for on a flow of economic resources measurement focus. With this measurement focus, all assets and all liabilities associated with the operations are included on the statements of net assets. Net assets (i.e., total assets net of total liabilities) are segregated into invested in capital assets, net of related debt; restricted for debt service; and unrestricted components. As of June 30, 2008, the District had no long-term debt.

Budgetary Law and Practice - The Director of the District files an annual budget with the mayor of Rutherford County in accordance with the Tennessee Code Annotated, Title 7, Chapter 86, Part 1. In March of each year, the Director presents a preliminary budget to the board of directors which is then discussed and amended as necessary for approval by the board.

The budget for operations is prepared on the cash receipts and disbursements basis by line item accounts. Revenues are budgeted in the year receipt is expected and disbursements are budgeted in the year that the disbursement is expected to occur. The board has determined to maintain an investment approximating twelve months of the operating budget or \$600,000.00 in cash and certificates of deposit as a resource for future expenses.

Prepaid Expenses - The cost of prepaid insurance and any other applicable costs that are prepaid are charged to operations over the period of coverage. For the year ended June 30, 2008, prepaid insurance and service contract costs were \$30,184.53.

Property and Equipment - Property and equipment are stated at cost or estimated historical cost if actual cost is not available and depreciated over the estimated useful lives of the related assets by the straight-line method of depreciation. The District defines capital assets as assets with an initial, individual cost of more than \$1,000.00 and an estimated useful life in excess of one year. Maintenance and repairs are charged to operations when incurred. Major renewals and betterments are capitalized. When items of property and equipment are sold or retired, the related costs and accumulated depreciation are removed from the accounts and any gain or loss is included as non-operating revenue or loss.

The estimated useful lives are as follows:

Building and improvements	40 years
Furniture and fixtures	5 – 10 years
Communications equipment	3 – 10 years
Vehicle	5 years
Other fixed assets	5 – 10 years

RUTHERFORD COUNTY EMERGENCY COMMUNICATIONS DISTRICT

Murfreesboro, Tennessee

Notes to the Financial Statements (continued)

June 30, 2008

NOTE A - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)

Compensated Absences - The Board of Directors voted to adopt a policy for vacation, sick leave, and holidays effective January 1, 1995. Full-time, permanent employees are granted vacation benefits in varying amounts to specified maximums depending on tenure with the District. Excess days earned are transferred to sick leave days. Sick leave accrues to full-time, permanent employees at the rate of one day per month of service. An employee is entitled to accrue sick leave days without limitation on the number of days. If an employee should leave prior to the vesting of his retirement benefits, no compensation will be paid for unused sick days. After an employee is eligible to receive vested benefits in the retirement plan, any sick leave that said employee has accrued will be credited for retirement service days. Employees are entitled to overtime or compensatory time. The maximum amount of compensatory time that may be accrued by non-emergency personnel is 250 hours and the maximum hours for emergency personnel is 450 hours. Hours in excess of the maximum convert to sick leave on January 1. The Director cannot acquire overtime pay, but can build and use compensatory time.

An estimated liability for vacation, sick leave, and compensatory benefits has been accrued under the vesting method. The estimated amount calculated for compensated absences recorded as a liability at June 30, 2008 is \$9,661.51.

Estimates - Management of the District has made certain estimates and assumptions relating to the reporting of assets and liabilities and revenues and expenses to prepare these financial statements in conformity with generally accepted accounting principles. Actual results may differ from those estimates.

Cash Flow - Cash and Cash Equivalents - The District presents its cash flow statement using the direct method. For purposes of cash flow presentation, the District considers cash in operating bank accounts, cash on hand, and certificates of deposit which have original maturities of three months or less as cash and cash equivalents. At June 30, 2008, there were no certificates of deposit that qualified as cash equivalents.

Operating Revenues and Expenses - The District's operating revenues and expenses consist of revenues earned and expenses incurred relating to the operation and maintenance of its system. Nonoperating revenues and expenses consist of those revenues and expenses that are related to financing and investing type of activities and result from nonexchange transactions or ancillary activities. When an expense is incurred for purposes for which there are both restricted and unrestricted net assets available, it is the District's policy to apply those expenses to restricted net assets to the extent such are available and then to unrestricted net assets.

NOTE B - CASH AND CERTIFICATES OF DEPOSIT INVESTMENTS

The District is authorized to make investments in bonds, notes or treasury bills of the United States, Federal Land Bank bonds, Federal Home Loan Bank notes and bonds, Federal National Mortgage Association notes and debentures, banks for cooperative debentures, or any of its other agencies, or obligations guaranteed as to principal and interest by the United States or any of its agencies with a maturity not greater than one year, or in the pooled investment fund established under Tennessee law. During the year ended June 30, 2008, the board of directors chose to limit the investment of funds to certificate of deposits at banks. Cash reserves for operations were held in bank checking and savings accounts.

Cash - At June 30, 2008, the carrying amount of cash deposits was \$2,153,884.80 and the bank balance was \$2,167,938.89 as listed below. All bank accounts earn a variable rate of interest. At June 30, 2008, the entire bank balance was covered by federal depository insurance, or by collateral held in the Tennessee Bank Collateral Pool. The Tennessee Bank Collateral Pool (the Pool) is a multiple financial institution collateral pool to which member financial institutions holding public funds pledge collateral securities. In the event any member financial institution fails, the entire collateral pool becomes available to satisfy the claims of governmental entities. The pool also has the ability to make additional assessments on a pro rata basis to the members of the pool if the value of collateral is inadequate to cover a loss.

RUTHERFORD COUNTY EMERGENCY COMMUNICATIONS DISTRICT

Murfreesboro, Tennessee

Notes to the Financial Statements (continued)

June 30, 2008

NOTE B - CASH AND CERTIFICATES OF DEPOSIT INVESTMENTS (continued)

<u>Cash Accounts</u>	<u>Interest Rate</u>	<u>Carrying Amount</u>	<u>Bank Balance</u>
SunTrust Bank checking	2.02 %	\$ 1,470,390.01	\$ 1,484,444.10
SunTrust Bank cash investment	2.02 %	<u>683,494.79</u>	<u>683,494.79</u>
		\$ <u>2,153,884.80</u>	\$ <u>2,167,938.89</u>

Certificates of Deposit - At June 30, 2008 the District held the following certificates of deposit:

<u>Bank</u>	<u>Maturity</u>	<u>Interest</u>	<u>Amount</u>
CB & S Bank	12/19/09	3.75%	\$ 100,000.00
First Bank	10/02/08	3.75%	100,000.00
Pinnacle National Bank	08/13/08	2.90%	100,000.00
SunTrust Bank	10/16/08	5.16%	129,922.17
First Tennessee Bank	08/16/08	5.25%	103,675.79
Fifth Third Bank	12/28/08	2.71%	99,999.99
US Bank	02/20/09	2.75%	100,000.00
F&M Bank	10/24/08	2.62%	100,010.14
Bank of America	07/14/08	2.91%	100,005.41
Regions Bank	10/23/08	4.89%	100,000.00
Regions Bank	08/28/08	3.44%	100,123.51
MidSouth Bank	08/13/08	5.11%	100,063.32
Green County Bank	12/06/08	1.49%	114,254.69
Wilson Bank & Trust	07/19/08	5.15%	100,000.00
Community First Bank	12/20/08	4.00%	<u>100,000.00</u>
			\$ <u>1,548,055.02</u>

The certificates of deposit are insured by the Federal Deposit Insurance Corporation or the Tennessee Bank Collateral Pool.

NOTE C - ACCOUNTS RECEIVABLE

The District receives its revenue from the telephone subscribers residing within Rutherford County. As provided in the Act, telephone companies collect the 911 fees from the subscribers and remit the funds on a not longer than bi-monthly basis to the District. The policy of the telephone companies has been to remit based upon their billings rather than on their collections. Accordingly, the financial statements do not include a provision for bad debts.

The following is the detail of receivables from the telephone companies at June 30, 2008:

AT&T	\$ 45,043.70
Tennessee Telephone Co.	6,485.92
NUVOX Communications	5,950.80
Others	<u>18,659.48</u>
	\$ <u>76,139.90</u>

RUTHERFORD COUNTY EMERGENCY COMMUNICATIONS DISTRICT

Murfreesboro, Tennessee

Notes to the Financial Statements (continued)

June 30, 2008

NOTE D - CAPITAL ASSETS

Capital assets are summarized as follows:

	<u>June 30,</u> <u>2007</u>	<u>Additions</u>	<u>Deletions</u>	<u>June 30,</u> <u>2008</u>
<u>Capital assets, being depreciated -</u>				
Building and improvements	\$ 1,098,077.54	\$ 45,568.24		\$ 1,143,645.78
Furniture and fixtures	44,775.95			44,775.95
Office equipment	32,368.92	1,487.29		33,856.21
Communications equipment	667,374.72	20,991.00		688,365.72
Vehicle	33,809.99	28,128.00		61,937.99
Other fixed assets	73,014.64	141,584.94		214,599.58
Subtotal	<u>\$ 1,949,421.76</u>	<u>\$ 237,759.47</u>		<u>\$ 2,187,181.23</u>
<u>Less accumulated depreciation -</u>				
Building and improvements	\$ (164,532.08)	\$ (27,583.29)		\$ (192,115.37)
Furniture and fixtures	(27,020.33)	(3,753.87)		(30,774.20)
Office equipment	(18,316.53)	(2,908.74)		(21,225.27)
Communications equipment	(268,547.00)	(90,124.99)		(358,671.99)
Vehicle	(33,809.99)			(33,809.99)
Other fixed assets	(26,176.10)	(10,015.26)		(36,191.36)
Subtotal	<u>\$ (538,402.03)</u>	<u>\$ (134,386.15)</u>		<u>\$ (672,788.18)</u>
Capital assets, being depreciated, net	<u>\$ 1,411,019.73</u>	<u>\$ 103,373.32</u>		<u>\$ 1,514,393.05</u>
<u>Capital assets, not being depreciated</u>				
Land	<u>\$ 17,500.00</u>			<u>\$ 17,500.00</u>
Capital assets, net	<u>\$ 1,428,519.73</u>	<u>\$ 103,373.32</u>		<u>\$ 1,531,893.05</u>

NOTE E - RETIREMENT PLAN

Plan Description – Employees of Rutherford County Emergency Communications District are members of the Political Subdivision Pension Plan (PSPP), an agent multiple-employer defined benefit pension plan administered by the Tennessee Consolidated Retirement System (TCRS). TCRS provides retirement benefits as well as death and disability benefits. Benefits are determined by a formula using the member's high five-year average salary and years of service. Members become eligible to retire at the age of 60 with five years of service or at any age with 30 years of service. A reduced retirement benefit is available to vested members at the age of 55. Disability benefits are available to active members with five years of service who become disabled and cannot engage in gainful employment. There is no service requirement for disability that is the result of an accident or injury occurring while the member was in the performance of duty. Members joining the system after July 1, 1979 became vested after five years of service and members joining prior to July 1, 1979 were vested after four years of service. Benefit provisions are established in state statute found in Title 8, Chapter 34-37 of the *Tennessee Code Annotated* (TCA). State statutes are amended by the Tennessee General Assembly. Political subdivisions such as Rutherford County Emergency Communications District participate in the TCRS as individual entities and are liable for all costs associated with the operation and administration of their plan. Benefit improvements are not applicable to a political subdivision unless approved by the chief governing body.

RUTHERFORD COUNTY EMERGENCY COMMUNICATIONS DISTRICT

Murfreesboro, Tennessee

Notes to the Financial Statements (continued)

June 30, 2008

NOTE E - RETIREMENT PLAN (continued)

The TCRS issues a publicly available financial report that includes financial statements and required supplementary information for the PSPP. That report may be obtained by writing to Tennessee Treasury Department, Consolidated Retirement System, 10th Floor Andrew Jackson Building, and Nashville, TN 37243-0230 or can be accessed at <http://treasury.state.tn.us/tcrs/PS/>.

Funding Policy – Rutherford County Emergency Communications District has adopted a noncontributory retirement plan for its employees by assuming employee contributions up to 5.0 percent of annual covered payroll.

Rutherford County Emergency Communications District is required to contribute at an actuarially determined rate; the rate for the fiscal year ended June 30, 2008 was 8.38% of annual covered payroll. The contribution requirement of plan members is set by state statute. The contribution requirement for Rutherford County Emergency Communications District is established and may be amended by the TCRS Board of Trustees.

Annual Pension Cost – For the year ended June 30, 2008, Rutherford County Emergency Communication District's annual pension cost of \$16,466.64 to TCRS was equal to Rutherford County Emergency Communication District's required and actual contributions. The required contribution was determined as part of the July 1, 2005 actuarial valuation using the frozen entry age actuarial cost method. Significant actuarial assumptions used in the valuation include (a) rate of return on investment of present and future assets of 7.5 percent a year compounded annually, (b) projected salary increases of 4.75 percent (graded) annual rate (no explicit assumption is made regarding the portion attributable to the effects of inflation on salaries), (c) projected 3.5 percent annual increase in the Social Security wage base, and (d) projected post retirement increases of 3.0 percent annually. The actuarial value of assets was determined using techniques that smooth the effect of short-term volatility in the market value of total investments over a five-year period. Rutherford County Emergency Communications District's unfunded actuarial accrued liability is being amortized as a level dollar amount on a closed basis. The remaining amortization period at July 1, 2005 was 15 years. An actuarial valuation was performed as of July 1, 2007, which established contribution rates effective July 1, 2008.

Trend information is as follows:

<u>Fiscal Year Ending</u>	<u>Annual Pension Cost (APC)</u>	<u>Percentage of APC Contributed</u>	<u>Net Pension Obligation</u>
June 30, 2008	\$ 16,467	100%	\$ 0
June 30, 2007	15,508	100%	0
June 30, 2006	15,683	100%	0

Funded Status and Funding Progress – As of July 1, 2007, the most recent actuarial valuation date, the plan was 80.56% percent funded. The actuarial accrued liability for benefits was \$0.31 million, and the actuarial value of assets was \$0.25 million, resulting in an unfunded actuarial accrued liability (UAAL) of \$0.06 million. The covered payroll (annual payroll of active employees covered by the plan) was \$0.18 million, and the ratio of the UAAL to the covered payroll was 33.51% percent.

RUTHERFORD COUNTY EMERGENCY COMMUNICATIONS DISTRICT

Murfreesboro, Tennessee

Notes to the Financial Statements (continued)

June 30, 2008

NOTE E - RETIREMENT PLAN (continued)

The schedule of funding progress, presented as required supplementary information (RSI) following the notes to the financial statements, present multiyear trend information about whether the actuarial values of plan assets are increasing or decreasing over time relative to the AALs for benefits.

The annual required contribution (ARC) was calculated using the aggregate actuarial cost method. Since the aggregate actuarial cost method does not identify or separately amortize unfunded actuarial liabilities, information about funded status and funding progress has been prepared using the entry age actuarial cost method for that purpose, and this information is intended to serve as a surrogate for the funded status and funding progress of the plan.

(Dollar amounts in thousands)

<u>Actuarial Valuation Date</u>	<u>Actuarial Value of Plan Assets</u>	<u>Actuarial Accrued Liability (AAL)- Entry Age</u>	<u>Unfunded AAL (UAAL)</u>	<u>Funded Ratio</u>	<u>Covered Payroll</u>	<u>UAAL as a Percentage of Covered Payroll</u>
	(a)	(b)	(b) - (a)	(a/b)	(c)	((b-a)/c)
July 1, 2007	\$ 257	\$ 319	\$ 62	80.56%	\$ 185	33.51%

NOTE F - RISK MANAGEMENT

The District is exposed to various risks of loss related to torts; theft of, damage to, and destruction of assets; errors and omissions; injuries to employees; and natural disasters. The District purchases commercial insurance for claims and for all other risks of loss. Settled claims have not exceeded this commercial coverage in any of the past three fiscal years.

REQUIRED SUPPLEMENTARY INFORMATION

RUTHERFORD COUNTY EMERGENCY COMMUNICATIONS DISTRICT

Murfreesboro, Tennessee

Schedule of Funding Progress

For the Year Ended June 30, 2008

The following is the Schedule of Funding Progress for Rutherford County Emergency Communications District, 88550:

(Dollar amounts in thousands)

<u>Actuarial Valuation Date</u>	<u>Actuarial Value of Plan Assets</u> (a)	<u>Actuarial Accrued Liability (AAL) - Entry Age</u> (b)	<u>Unfunded AAL (UAAL)</u> (b) - (a)	<u>Funded Ratio</u> (a/b)	<u>Covered Payroll</u> (c)	<u>UAAL as a Percentage of Covered Payroll</u> ((b-a)/c)
July , 2007	\$ 257	\$ 319	\$ 62	80.56%	\$ 185	33.51%

The Governmental Accounting Standards Board (GASB) requires the plan to prepare the Schedule of Funding Progress using the entry age actuarial cost method. The requirement to present the Schedule of Funding Progress using the Entry Age actuarial cost method was a change made during the year and therefore only the most current year is presented.

SUPPLEMENTARY INFORMATION

RUTHERFORD COUNTY EMERGENCY COMMUNICATIONS DISTRICT

Murfreesboro, Tennessee

Comparison of Actual Cash Receipts and Disbursements to Cash Budget (Unaudited)

For the Year Ended June 30, 2008

	Actual Cash Receipts and Disbursements	Cash Budget	(Over) Under Budget
Cash Receipts -			
Emergency telephone service charges	\$ 800,231.00	\$ 826,152.00	\$ 25,921.00
Tennessee Emergency Communications Board - Shared wireless charge	413,997.78	423,752.00	9,754.22
Interest income	149,545.85	80,000.00	(69,545.85)
Tennessee Emergency Communications Board- Operational funding	234,922.86	234,923.00	0.14
Grants and reimbursements	194,575.00	10,000.00	(184,575.00)
Total Cash Basis Receipts	<u>\$ 1,793,272.49</u>	<u>\$ 1,574,827.00</u>	<u>\$ (218,445.49)</u>
Cash Disbursements -			
Capital purchases	<u>\$ 237,759.47</u>	<u>\$ 353,884.00</u>	<u>\$ 116,124.53</u>
Salaries and wages -			
Director	\$ 72,186.60	\$ 72,187.00	\$ 0.40
Administrative personnel	123,462.92	123,463.00	0.08
	<u>\$ 195,649.52</u>	<u>\$ 195,650.00</u>	<u>\$ 0.48</u>
Employee benefits -			
Social Security	\$ 11,482.56	\$ 12,136.50	\$ 653.94
Medicare	2,685.46	2,838.37	152.91
Life insurance	230.40	230.40	-
Medical insurance	20,445.12	22,287.00	1,841.88
Retirement contributions	16,466.64	16,466.85	0.21
Other fringe benefits - longevity pay	850.00	850.00	-
	<u>\$ 52,160.18</u>	<u>\$ 54,809.12</u>	<u>\$ 2,648.94</u>
Contracted services -			
Address/mapping expenses	\$ 50,000.00	\$ 50,000.00	\$ -
Audit services	5,600.00	6,000.00	400.00
Contracts with private agencies	379.80	500.00	120.20
Facility relocation expenses	9,863.22	10,350.00	486.78
Fees paid to service providers	556,083.76	600,000.00	43,916.24
Janitorial services	5,000.00	7,500.00	2,500.00
Legal services	6,000.00	6,000.00	-
Maintenance agreements	31,299.66	50,000.00	18,700.34
Mapping/data base consultants	-	50,000.00	50,000.00
Pest control	269.75	500.00	230.25
Lease/rental-buildings and facilities	365.00	500.00	135.00
Maintenance and repairs - communications equipment	1,595.30	5,000.00	3,404.70
Maintenance and repairs - buildings and facilities	5,143.23	7,500.00	2,356.77
Maintenance and repairs - vehicles	2,625.24	4,000.00	1,374.76
Other contracted services	1,243.99	3,500.00	2,256.01
	<u>\$ 675,468.95</u>	<u>\$ 801,350.00</u>	<u>\$ 125,881.05</u>
Supplies and materials			
Office supplies	\$ 3,854.54	\$ 5,000.00	\$ 1,145.46
Custodial supplies	1,341.17	1,500.00	158.83
Postal charges	586.15	750.00	163.85
Small equipment purchases	2,614.52	5,000.00	2,385.48
Uniforms and shirts	314.00	700.00	386.00
Utilities - electric	10,836.18	12,000.00	1,163.82
Utilities - gas	750.51	1,000.00	249.49
Utilities - water	372.52	750.00	377.48
Utilities - general telephone	27,925.77	35,000.00	7,074.23
Utilities - cell phones and pagers	2,812.55	3,000.00	187.45
	<u>\$ 51,407.91</u>	<u>\$ 64,700.00</u>	<u>\$ 13,292.09</u>

RUTHERFORD COUNTY EMERGENCY COMMUNICATIONS DISTRICT

Murfreesboro, Tennessee

Comparison of Actual Cash Receipts and Disbursements to Cash Budget (Unaudited), (continued)

For the Year Ended June 30, 2008

Other charges -			
Board meeting expenses	\$ 403.72	\$ 1,500.00	\$ 1,096.28
Dues and memberships	1,691.00	2,200.00	509.00
Insurance - workers compensation	980.00	1,100.00	120.00
Insurance - liability	750.00	1,100.00	350.00
Insurance - building and contents	9,461.00	11,000.00	1,539.00
Insurance - vehicles	4,297.00	6,000.00	1,703.00
Legal notices	127.30	500.00	372.70
Licenses and fees	192.00	500.00	308.00
Premiums on surety bonds	1,610.00	2,500.00	890.00
Public education	855.65	2,500.00	1,644.35
Service awards	4,144.60	4,150.00	5.40
Training expenses	7,093.01	7,500.00	406.99
Travel expenses	5,565.51	9,500.00	3,934.49
Other charges-special projects	-	43,016.00	43,016.00
	<u>\$ 37,170.79</u>	<u>\$ 93,066.00</u>	<u>\$ 55,895.21</u>
Total Cash Basis Disbursements	<u>\$ 1,249,616.82</u>	<u>\$ 1,563,459.12</u>	<u>\$ 313,842.30</u>
Receipts in Excess of Disbursements	<u>\$ 543,655.67</u>	<u>\$ 11,367.88</u>	<u>\$ (532,287.79)</u>
Reconciliation of Cash Basis to Accrual Basis -			
Depreciation expense	\$ (134,386.15)		
Capital purchases	237,759.47		
Decrease in current receivables	(142,461.01)		
Decrease in accrued interest receivable	(934.11)		
Increase in prepaid expenses	4,989.90		
Decrease in accounts payable	521.75		
Increase in compensated absences payable	(512.00)		
Net Reconciliation Cash to Accrual	<u>\$ (35,022.15)</u>		
CHANGE IN NET ASSETS (ACCRUAL)	<u>\$ 508,633.52</u>		
Net assets, July 1, 2007		<u>4,897,945.09</u>	
NET ASSETS, JUNE 30, 2008		<u>\$ 5,406,578.61</u>	

RUTHERFORD COUNTY EMERGENCY COMMUNICATIONS DISTRICT

Murfreesboro, Tennessee

Schedule of Information Required by the Tennessee Communications Board (Unaudited)

June 30, 2008

The number of public safety answering points (PSAP):	Six (6)
The address of each PSAP:	Rutherford County Sheriff's Department 940 New Salem Road Murfreesboro, Tennessee 37129 Smyrna Police Department 315 South Lowry Street Smyrna, Tennessee 37167 LaVergne Police Department 5093 Murfreesboro Road LaVergne, Tennessee 37086 Murfreesboro Police Department 302 South Church Street Murfreesboro, Tennessee 37130 Rutherford County EMS 2300 Southpark Drive Murfreesboro, Tennessee 37127 Department of Public Safety Middle Tennessee State University P.O. Box 141 Murfreesboro, Tennessee 37132
The type of system/equipment and database used by each PSAP:	AT&T/Zetron, AT&T/Intrado
The name, address, telephone number, and fax number of the director of the ECD: (Also an auxiliary PSAP)	Steve Smith 591 Fortress Boulevard Murfreesboro, Tennessee 37128-4129 Phone – 615/890-7550 Fax – 615/896-2871
The name, address, telephone number, and fax number of the chairman of the ECD:	Truman Jones Rutherford County Sheriff's Department 940 New Salem Road Murfreesboro, Tennessee 37129 Phone – 615/898-7770 Fax – 615/890-5861

INTERNAL CONTROL AND COMPLIANCE SECTION



JOB, HASTINGS & ASSOCIATES

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Donna K. Hastings, CPA, CSEP

James R. Jobe, CPA

Joel H. Jobe (1944 - 2006)

**INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING
AND ON COMPLIANCE AND OTHER MATTERS
BASED ON AN AUDIT OF FINANCIAL STATEMENTS
PERFORMED IN ACCORDANCE WITH
GOVERNMENT AUDITING STANDARDS**

To the Board of Directors
Rutherford County Emergency Communications District
Murfreesboro, Tennessee

We have audited the financial statements of Rutherford County Emergency Communications District, a component unit of Rutherford County, Tennessee, as of and for the year ended June 30, 2008, which collectively comprise the Rutherford County Emergency Communications District's basic financial statements and have issued our report thereon dated September 16, 2008. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States and requirements prescribed by the Comptroller of the Treasury, State of Tennessee.

Internal Control Over Financial Reporting

In planning and performing our audit, we considered Rutherford County Emergency Communications District's internal control over financial reporting as a basis for designing our auditing procedures for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the District's internal control over financial reporting. Accordingly, we do not express an opinion on the effectiveness of Rutherford County Emergency Communications District's internal control over financial reporting.

A control deficiency exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent or detect misstatements on a timely basis. A significant deficiency is a control deficiency, or a combination of control deficiencies, that adversely affects the District's ability to initiate, authorize, record, process, or report financial data reliably in accordance with generally accepted accounting principles such that there is more than a remote likelihood that a misstatement of Rutherford County Emergency Communication District's financial statements that is more than inconsequential will not be prevented or detected by the District's internal control.

A material weakness is a significant deficiency, or combination of significant deficiencies, that results in more than a remote likelihood that a material misstatement of the financial statements will not be prevented or detected by Rutherford County Emergency Communication District's internal control.

Our consideration of the internal control over financial reporting was for the limited purpose described in the first paragraph of this section and would not necessarily identify all deficiencies in the internal control that might be significant deficiencies or material weaknesses. We did not identify any deficiencies in internal control over financial reporting that we consider to be material weaknesses, as defined above.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether Rutherford County Emergency Communications District's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

This report is intended solely for the information and use of the Board of Directors, management and appropriate regulatory authorities and is not intended to be and should not be used by anyone other than these specified parties.

Jole, Hastings & Associates
Certified Public Accountants

Murfreesboro, Tennessee
September 16, 2008