

**JOINT INDUSTRIAL DEVELOPMENT BOARD OF  
CELINA & CLAY COUNTY**

**FINANCIAL STATEMENTS AND  
INDEPENDENT AUDITOR'S REPORT**

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**JUNE 30, 2009**

**JOINT INDUSTRIAL DEVELOPMENT BOARD  
OF CELINA & CLAY COUNTY**

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## **INTRODUCTORY SECTION**

**JOINT INDUSTRIAL DEVELOPMENT BOARD  
OF CELINA & CLAY COUNTY**

Board of Directors

June 30, 2009

Randall Killman, President

Donald Haston, Secretary

Paula Boone, Treasurer

Renea Davis

Jed Donaldson

Greg Meadows

Danny Nevins

Willie Kerr

Dale Reagan

**INDEPENDENT AUDITOR'S REPORT**

To the Chairman and the Board of Directors  
Joint Industrial Development Board of Celina & Clay County

I have audited the accompanying basic financial statements of Joint Industrial Development Board of Celina & Clay County as of and for the year ended June 30, 2009. These financial statements are the responsibility of Joint Industrial Development Board of Celina & Clay County's management. My responsibility is to express an opinion on these financial statements based on my audit.

I conducted my audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States. Those standards require that I plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial presentation. I believe that my audit provides a reasonable basis for my opinion.

In my opinion, the basic financial statements referred to above present fairly, in all material respects, the financial position of Joint Industrial Development Board of Celina & Clay County as of June 30, 2009, and the changes in financial position and cash flows thereof for the year then ended in conformity with accounting principles generally accepted in the United States of America.

In accordance with *Government Auditing Standards*, I have also issued my report dated December 16, 2009, on my consideration of Joint Industrial Development Board of Celina & Clay County's internal control over financial reporting and my test of its compliance with certain provisions of laws, regulations, contracts, grant agreements and other matters. The purpose of that report is to describe the scope of my testing of internal control over financial reporting and compliance and the results of that testing and not to provide an opinion on the internal control over financial reporting or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* and should be read in conjunction with this report in considering the results of my audit.

Management's Discussion and Analysis on pages 4 through 6 is not a required part of the financial statements but is supplementary information required by the Government Accounting Standards Board. I have applied certain limited procedures, which consisted principally of inquiries of management regarding the methods of measurement and presentation of the required supplementary information. However, I did not audit the information and do not express an opinion on it.

My audit was conducted for the purpose of forming an opinion on the financial statements taken as a whole. The introductory section (page 1) is presented for purposes of additional analysis and is not a required part of the basic financial statements. The introductory section has not been subjected to the auditing procedures applied in the audit of the basic financial statements, and accordingly, I express no opinion on it.

*Joel D. Parks, P.C.*

December 16, 2009

## MANAGEMENT'S DISCUSSION AND ANALYSIS

This section of Joint Industrial Development Board of Celina & Clay County's (the Board's) annual financial report presents our discussion and analysis of the Board's financial performance during the year ended June 30, 2009. This section should be read in conjunction with the financial statements and accompanying notes, which follow this section.

The Board is a separate governmental affiliate established on April 7, 1997, to promote local industrial development for the benefit of the residents of the Clay County and Celina. The Board is engaged in acquisition, construction, leasing and mortgaging industrial properties in the Celina area. The Town of Celina appoints three board members and Clay County appoints four. The corporate officers, appointed by the Board of Directors, manage the Board.

### **Brief Discussion of the Basic Financial Statements**

This discussion and analysis is intended to serve as an introduction to the Board's financial statements.

#### Fund financial statements

A fund is a grouping of related accounts that is used to maintain control over resources that have been segregated for specific activities or objectives. The Board, like other state and local governments, uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements.

The financial report includes three financial statements: Statement of Net Assets; Statement of Revenues, Expenses and Changes in Net Assets; and Statement of Cash Flows followed by notes to the financial statements. The financial statements are prepared on the accrual basis of accounting.

The Statement of Net Assets includes all assets and liabilities of the Board, as of June 30, 2009. The difference in the assets and liabilities is the net assets or equity of the Board. The Statement of Revenues, Expenses and Changes in Fund Net Assets reports all the revenues and expenses during the year ended June 30, 2009 and the change in net assets for the year. The Statement of Cash Flows reports the cash provided and used by operating activities as well as other cash sources and cash payments such as investment income, capital additions and principal and interest payments on debt issues.

#### Notes to the financial statements

The notes provide additional information that is essential to a full understanding of the data provided in the fund financial statements.

## Condensed financial information

The following schedule presents a summary of the financial position for the fiscal year ended June 30, 2009 and the amount and percentage of increases and decreases in relation to prior year.

	<u>FY09</u>	<u>FY08</u>	<u>Percentage Inc / (Dec)</u>
<u>Statement of Net Assets</u>			
Capital assets net of accumulated depreciation	\$1,321,464	\$ 943,156	40.1
Other assets	<u>168,879</u>	<u>153,938</u>	9.7
Total assets	<u>\$1,490,343</u>	<u>\$1,097,094</u>	35.8
Current liabilities	\$ 565	\$ -	100.0
Long-term liabilities	<u>73,893</u>	<u>48,896</u>	51.1
Total liabilities	<u>74,458</u>	<u>48,896</u>	52.3
Net assets invested in capital assets	1,321,464	943,156	40.1
Unrestricted	<u>94,421</u>	<u>105,042</u>	(10.1)
Total net assets	<u>1,415,885</u>	<u>1,048,198</u>	35.1
Total liabilities and net assets	<u>\$1,490,343</u>	<u>\$1,097,094</u>	35.8

Capital assets increased significantly due the contribution of a building and 10 acres to the Board by the county. Long-term liabilities increased due to the increase in the holding of restricted funds.

The following schedule presents a summary of the changes in net assets for the fiscal year ended June 30, 2009 and the amount and percentage of increases and decreases in relation to prior year.

	<u>FY09</u>	<u>FY08</u>	<u>Percentage Inc / (Dec)</u>
Operating revenues	\$ 3,580	\$ 28,824	(87.6)
Operating expenses	<u>36,763</u>	<u>33,529</u>	9.6
Net operating loss	(33,183)	(4,705)	(605.3)
Other income (loss)	<u>400,870</u>	<u>(92,309)</u>	534.3
Change in net assets	<u>\$367,687</u>	<u>\$(97,014)</u>	479.0

The significant decrease in operating revenues was due to the release of a lessee from a lease in February 2008. Other income was largely generated from the contribution of a building and 10 acres to the Board from the county. The loss in the prior year resulted from the payout in settlement of a lawsuit and a loss on the sale of land.

### Capital Expenses

There were no capital expenses during the fiscal year ended June 30, 2009.

### Independent Audit

State statutes require an annual audit by an independent certified public accounting firm. In addition to meeting the requirements set forth in state statutes, the audit is conducted in accordance with auditing standards generally accepted in the United States of America and *Government Auditing Standards*, issued by the Comptroller General of the United States of America. The auditor's report on the basic financial statements and supplementary schedules is included in the financial section of this report.

### Contacting the Board's Financial Management

The financial report is designed to provide a general overview of the Board's finances for all those with an interest in the Board's finances. If you have questions about this report or need additional financial information, contact the Board office at P.O. Box 313, Celina, TN 38551.

**JOINT INDUSTRIAL DEVELOPMENT BOARD  
OF CELINA & CLAY COUNTY**

**Statement of Net Assets**

**June 30, 2009**

**ASSETS**

Cash and cash equivalents	\$ 168,879
Land	393,820
Capital assets (net of accumulated depreciation)	927,644
	<u>\$ 1,490,343</u>

**LIABILITIES**

Current:

Accounts payable	\$ <u>565</u>
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Long-term:

Lease escrow payable	<u>73,893</u>
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**NET ASSETS**

Invested in capital assets	1,321,464
Unrestricted	94,421
	<u>\$ 1,415,885</u>

See Accompanying Notes to Financial Statements

**JOINT INDUSTRIAL DEVELOPMENT BOARD  
OF CELINA & CLAY COUNTY**

**Statement of Revenues, Expenses and  
Changes in Net Assets**

**For the Fiscal Year Ended June 30, 2009**

Operating revenues	
Rental income	\$ 3,580
Total operating revenues	<u>3,580</u>
Operating expenses	
Advertising	90
Depreciation	21,692
Insurance	5,277
Licenses & permits	(43)
Maintenance & repairs	1,943
Miscellaneous	42
Professional fees	3,636
Utilities	4,126
Total operating expenses	<u>36,763</u>
Operating loss	<u>(33,183)</u>
Non-operating revenues (expenses)	
Interest income	870
Contribution from other governments	400,000
Total nonoperating revenues (expenses)	<u>400,870</u>
Change in net assets	<u>367,687</u>
Net assets, beginning	1,048,198
Net assets, ending	\$ <u><u>1,415,885</u></u>

See Accompanying Notes to Financial Statements

**JOINT INDUSTRIAL DEVELOPMENT BOARD  
OF CELINA & CLAY COUNTY**

**Statement of Cash Flows**

**For the Fiscal Year Ended June 30, 2009**

Cash flows from operating activities

Cash received from lessees	\$ 28,578
Cash paid to suppliers of goods and services	<u>(10,835)</u>
Net cash flows from operating activities	<u>17,743</u>

Cash flows from investing activities

Interest received	<u>870</u>
Net cash flows from investing activities	<u>870</u>

Net increase in cash and cash equivalents	18,613
Cash and cash equivalents, beginning	<u>150,266</u>
Cash and cash equivalents, ending	\$ <u><u>168,879</u></u>

**Reconciliation of Operating Income to Net Cash  
Provided by Operating Activities**

Operating loss	\$ (33,183)
Adjustments to reconcile operating loss to net cash from operation activities	
Depreciation	21,692
Decrease in prepaid expense	3,671
Increase in accounts payable	565
Increase in lease escrow payable	<u>24,998</u>
Net cash from operating activities	\$ <u><u>17,743</u></u>

Noncash, investing, capital and financing activities

Donation of land and building	\$ <u><u>\$400,000</u></u>
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See Accompanying Notes to Financial Statements

**JOINT INDUSTRIAL DEVELOPMENT BOARD  
OF CELINA & CLAY COUNTY**

Notes to the Financial Statements

June 30, 2009

**NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES**

The basic financial statements of Joint Industrial Development Board of Celina & Clay County (the Board) have been prepared in conformity with generally accepted accounting principles as prescribed by the Governmental Accounting Standards Board. The following is a summary of the more significant accounting policies.

A. The Reporting Entity

The Board was organized as a corporation on April 7, 1997 under the laws of the State of Tennessee to promote local industry development for the benefit of the residents of Clay County and the Town of Celina. The Board is engaged in acquisition, construction, leasing and mortgaging industrial properties in the Celina area. The Town of Celina appoints three board members and Clay County appoints four. The corporate officers, appointed by the Board of Directors, manage the Board.

B. Measurement Focus/Basis of Accounting

The Board utilizes an “economic resources” measurement focus. The accounting objectives of this focus are the determination of operating income, changes in net assets (or cost recovery), financial position and cash flows. All assets and liabilities (whether current or noncurrent) associated with the Board’s activities are reported.

The Board is a single-enterprise proprietary fund and uses accrual basis of accounting. Proprietary funds are used to account for operations that are financed and operated in a manner similar to private business enterprises and that a periodic determination of revenues earned, expenses incurred and/or change in net assets is appropriate for capital maintenance, public policy, management control, accountability or other purposes. Under accrual basis of accounting, revenues are recorded when earned and expenses are recorded when the liability is incurred or economic asset used.

Proprietary funds distinguish operating revenues and expenses from non-operating items. Operating revenues and expenses generally result from providing services and producing and delivering goods in connection with a proprietary fund’s principle ongoing operations. The principle operating revenues of the Board is rent income from commercial buildings purchased/constructed by the Board.

Operating expenses include building maintenance, interest on mortgage debt, administrative costs and depreciation on capital assets. All revenues and expenses not meeting this definition are reported as nonoperating revenues and expenses.

**JOINT INDUSTRIAL DEVELOPMENT BOARD  
OF CELINA & CLAY COUNTY**

Notes to the Financial Statements (Cont.)

June 30, 2009

**NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONT.)**

B. Measurement Focus/Basis of Accounting (Cont.)

The financial statements are prepared on the basis of Governmental Accounting Standards Board (GASB) Statement No. 34, *Basic Financial Statements, Management Discussion and Analysis for State and Local Governments* and related standards. This statement includes recognition of capital grants in the Statement of Revenues, Expenses and Changes in Net Assets; a presentation of net assets; inclusion of a management discussion and analysis providing an analysis of the overall financial position and results of operations; and other supplementary information.

The Governmental Accounting Standards Board (GASB) exercises jurisdiction over accounting and financial reporting for governments. The Financial Accounting Standards Board (FASB) exercises jurisdiction over private enterprises and nonprofit organizations. However, under the guidance of GASB Statement No. 20, pronouncements of the FASB issued before November 30, 1989, are applicable to enterprise funds unless they conflict with or contradict GASB guidance. After November 30, 1989, there are two options for enterprise funds: 1) follow GASB guidance only and not follow any FASB guidance issued after that date or 2) continue to apply all future FASB guidance that does not conflict with or contradict GASB Guidance. The Board has elected to follow option number 1.

C. Cash Equivalents

Cash is comprised of demand deposits and certificates of deposit with maturities of three months or less.

D. Investments

Investments are comprised of certificates of deposit with maturities of greater than three months.

E. Property and Equipment

Property and equipment purchased by the Board are presented on the balance sheet at cost and offset by an accumulated depreciation account. Depreciation is calculated using the straight-line method over the estimated life of the assets, which is generally five years for equipment and forty for buildings. For assets constructed by the Board, cost includes interest incurred during the construction period and other carrying costs. Generally the Board capitalizes assets that carry forward value to future periods purchased at a cost of \$500 or more. When assets are disposed of, the cost and related accumulated depreciation is removed from the accounts, and any gain or loss is recorded in operations.

**JOINT INDUSTRIAL DEVELOPMENT BOARD  
OF CELINA & CLAY COUNTY**

Notes to the Financial Statements (Cont.)

June 30, 2009

**NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONT.)**

**F. Risk Financing**

The Board is exposed to various risks of loss related to torts; theft of, damage to, and destruction of assets; errors and omissions; and natural disasters. The Board maintains commercial insurance coverage on each area of risk. Exposure is limited to claims in excess of standard policy limitations. The Board annually reviews its insurance needs based on claims and/or potential claims to minimize exposure. There were no claims in excess of insurance coverage during the past three years.

**NOTE 2 – DEPOSITS**

Cash as reported is comprised of one checking account, one savings account and one escrow account. The Board has no policy related to its exposure to custodial credit risk. The Board's carrying amount of deposits and the bank balance was \$168,879 at June 30, 2009.

**NOTE 3 – PROPERTY AND EQUIPMENT**

Capital assets activity of the Board for the year ended June 30, 2009 was as follows:

	<u>Beginning Balance</u>	<u>Additions</u>	<u>Retirements</u>	<u>Ending Balance</u>
<u>Capital assets not being depreciated:</u>				
Land	\$293,820	\$100,000	\$ -	\$ 393,820
<u>Capital assets being depreciated:</u>				
Buildings	\$767,688	\$300,000	\$ -	\$1,067,688
<u>Accumulated depreciation</u>				
Buildings	118,352	21,692	-	140,044
	<u>\$649,336</u>	<u>\$278,308</u>	<u>\$ -</u>	<u>\$ 927,644</u>

**NOTE 4 – CONTINGENCIES**

The Board is party to a loan issued by Cumberland Area Investment Corporation on behalf of a lessee of the Board, Dutch Craft Sleep Products, LLC. Original loan proceeds amounted to \$238,000 with a maturity of ten years at an interest rate of 4.5%. The balance of this loan at June 30, 2009 was \$210,422. Cumberland Area Investment Corporation has advised that Dutch Craft is responsible for loan payments, of which they are current, however in event of default by Dutch Craft and after all avenues were exhausted to seek payment from Dutch Craft, the Board would be held liable. The Board has recognized no current or long-term liability for this loan on its financial statements.

**INTERNAL CONTROL AND COMPLIANCE SECTION**

**REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON  
COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL  
STATEMENTS PERFORMED IN ACCORDANCE WITH *GOVERNMENT  
AUDITING STANDARDS***

To the Chairman and the Board of Directors  
Joint Industrial Development Board of Celina & Clay County

I have audited the basic financial statements of Joint Industrial Development Board of Celina & Clay County (the Board) as of and for the year ended June 30, 2009, and have issued my report thereon dated December 16, 2009. I conducted my audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States of America.

Internal Control Over Financial Reporting

In planning and performing my audit, I considered the Board's internal control over financial reporting as a basis for designing my auditing procedures for the purpose of expressing my opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Board's internal control over financial reporting. Accordingly, I do not express an opinion on the effectiveness of the Board's internal control over financial reporting.

My consideration of internal control over financial reporting was for the limited purpose described in the preceding paragraph and would not necessarily identify all deficiencies in internal control over financial reporting that might be significant deficiencies or material weaknesses. However, as discussed below, I identified one deficiency in internal control over financial reporting that I consider to be a significant deficiency.

A control deficiency exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent or detect misstatements on a timely basis. A significant deficiency is a control deficiency, or combination of control deficiencies, that adversely affects the Board's ability to initiate, authorize, record, process, or report financial data reliably in accordance with generally accepted accounting principles such that there is more than a remote likelihood that a misstatement of the Board's financial statements that is more than inconsequential will not be prevented or detected by the Board's internal control.

I consider the deficiency described in the accompanying schedule of findings and responses, identified as item 1, to be a significant deficiency in internal control over financial reporting.

A material weakness is a significant deficiency, or combination of significant deficiencies, that results in more than a remote likelihood that a material misstatement of the financial statements will not be prevented or detected by the entity's internal control. My consideration of the internal control over financial reporting was for the limited purpose described in the first paragraph of this section and would not necessarily identify all deficiencies in the internal control that might be significant deficiencies and accordingly, would not necessarily disclose all significant deficiencies that are also considered to be material weaknesses. However, I believe the significant deficiency described is not a material weakness.

#### Compliance and Other Matters

As part of obtaining reasonable assurance about whether Joint Industrial Development Board of Celina & Clay County's financial statements are free of material misstatement, I performed tests of its compliance with certain provisions of laws, regulations, contracts and grants noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of my audit and, accordingly, I do not express such an opinion. The results of my tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

I have noted certain additional matters that I reported to management of the Activity Funds in a separate letter dated December 16, 2009.

Joint Industrial Development Board of Celina & Clay County's responses to the findings identified in my audit are described in the accompanying schedule of findings and responses. I did not audit the Board's responses, and accordingly, I express no opinion on them.

This report is intended solely for the information and use of the management, state awarding agencies and other regulatory bodies and is not intended to be and should not be used by anyone other than these specified parties.

*Joel D. Parks, P.C.*

December 16, 2009

**JOINT INDUSTRIAL DEVELOPMENT BOARD  
OF CELINA & CLAY COUNTY**

Schedule of Findings and Responses

June 30, 2009

Part I - SUMMARY OF AUDITOR'S RESULTS

1. An unqualified opinion was issued on the financial statements of the Board.
2. The audit of the financial statements disclosed one significant deficiency in internal control.
3. The audit disclosed no instances of noncompliance or other matters that are material to the financial statements of the Board.
4. There were no federal grant funds expended.

PART II - FINDINGS AND RESPONSES REPORTED IN ACCORDANCE WITH  
GENERALLY ACCEPTED GOVERNMENT AUDITING PROCEDURES

**1. Segregation of Duties and Preparation of Financial Statements**

As reported in the prior year, the Board exhibits conflicting duties (e.g., receiving funds, preparing deposits, posting transactions, reconciling bank records and maintaining receivables and payables). The Board, however, will likely be unable to fully overcome the weaknesses surrounding the invoicing, collection, depositing, posting and reconciliation of receipts without the involvement of additional personnel. The cost of utilizing additional personnel solely for this function would likely exceed the benefits.

Additionally, as reported in the prior year, management lacks the skills and knowledge to fully apply generally accepted accounting principles in recording the Organization's financial transactions and preparing its financial statements.

Recommendation

The Board should strive to separate key accounting functions to the extent possible or, in absence of available personnel, adopt additional oversight policies to remove any perception of weak internal control. Additionally, the Board should periodically work with a qualified accountant, independent of the auditors, to oversee the application of the generally accepted accounting principles.

Management's Response

We will work to improve this condition, but will likely be unable to fully correct it due to limited funding. We will also consider contacting outside accountants to periodically oversee our records and the application of generally accepted accounting principles.

**JOINT INDUSTRIAL DEVELOPMENT BOARD  
OF CELINA & CLAY COUNTY**

Disposition of Prior Year Findings

June 30, 2009

**PRIOR YEAR AUDIT RECOMMENDATIONS NOT IMPLEMENTED**

(REF: Annual Financial Report for the FYE June 30, 2008)

<u>Finding</u>	<u>Page</u>	<u>Subject</u>
1	16	Segregation of Duties
2	16	Preparation of Financial Statements