

**JOINT ECONOMIC AND COMMUNITY DEVELOPMENT  
BOARD OF CHEATHAM COUNTY  
JUNE 30, 2011**

**TAMARA L. BECKMAN  
CERTIFIED PUBLIC ACCOUNTANT**

**JOINT ECONOMIC & COMMUNITY DEVELOPMENT BOARD OF CHEATHAM COUNTY**

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**JUNE 30, 2011**

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**JOINT ECONOMIC AND COMMUNITY DEVELOPMENT  
BOARD OF CHEATHAM COUNTY  
ROSTER OF MANAGEMENT OFFICIALS AND THOSE CHARGED WITH  
GOVERNANCE  
JUNE 30, 2011**

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**TAMARA L. BECKMAN**  
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### **INDEPENDENT AUDITOR'S REPORT**

To the Board of Directors of the  
Joint Economic and Community Development Board of Cheatham County  
Ashland City, Tennessee

I have audited the accompanying government-wide financial statements and the major governmental fund financial statements of Joint Economic and Community Development Board of Cheatham County, a joint venture of Cheatham County, Ashland City, Kingston Springs, Pegram, and Pleasant View as of and for the year ended June 30, 2011, as listed in the table of contents. These financial statements are the responsibility of Joint Economic and Community Development Board of Cheatham County's management. My responsibility is to express opinions on these financial statements based on my audit.

I conducted my audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States. Those standards require that I plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. I believe that my audit provides a reasonable basis for my opinions.

In my opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the government-wide and the major governmental fund of Joint Economic and Community Development Board of Cheatham County, as of June 30, 2011, and the respective changes in financial position thereof for the year then ended in conformity with accounting principles generally accepted in the United States of America.

The management's discussion and analysis is not a required part of the basic financial statements but is supplementary information required by accounting principles generally accepted in the United States of America. However, management has chosen to exclude this information.

My audit was conducted for the purpose of forming opinions on the government-wide and major fund financial statements. The Schedule of Statement of Revenues, Expenditures and Changes in Fund Balance-Budget and Actual is presented for purposes of additional analysis and is not a required part of the basic financial statements. This schedule has not been subjected to the auditing procedures applied in the audit of the basic financial statements and, accordingly, I express no opinion on it.

In accordance with *Government Auditing Standards*, I have also issued my report dated January 19, 2012 on my consideration of Joint Economic and Community Development Board of Cheatham County's internal control over financial reporting and on my tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements and other matters. The purpose of that report is to describe the scope of my testing of internal control over financial reporting and compliance and the results of that testing and not to provide an opinion on the internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* and should be considered in assessing the results of my audit.

January 19, 2012  
Cookeville, Tennessee

*Tamara L. Beckman, CPA*

**JOINT ECONOMIC & COMMUNITY DEVELOPMENT BOARD OF CHEATHAM COUNTY**  
**STATEMENT OF NET ASSETS**  
**JUNE 30, 2011**

Assets

Current Assets

|                      |                 |              |
|----------------------|-----------------|--------------|
| Cash                 | \$ 78,531.78    |              |
| Petty Cash           | 100.00          |              |
| Prepaid Expenses     | <u>9,500.00</u> |              |
| Total Current Assets |                 | \$ 88,131.78 |

Fixed Assets

|                          |                 |                 |
|--------------------------|-----------------|-----------------|
| Office Equipment         | 1,292.83        |                 |
| Less: Accum Depreciation | <u>(143.65)</u> |                 |
| Total Fixed Assets       |                 | <u>1,149.18</u> |

Total Assets \$ 89,280.96

Liabilities

Current Liabilities

|                     |               |
|---------------------|---------------|
| Accounts Payable    | 960.81        |
| Accrued Payroll     | 208.00        |
| Payroll Tax Payable | <u>149.87</u> |

Total Current Liabilities

Total Liabilities 1,318.68

Net Assets

Unrestricted 87,962.28

Total Net Assets \$ 87,962.28

THE ACCOMPANYING NOTES ARE AN INTEGRAL PART OF THE FINANCIAL STATEMENTS

**JOINT ECONOMIC & COMMUNITY DEVELOPMENT BOARD OF CHEATHAM COUNTY**  
**STATEMENT OF ACTIVITIES**  
**FOR THE YEAR ENDED JUNE 30, 2011**

Expenses

Contracted Services

|                          |               |               |
|--------------------------|---------------|---------------|
| Directors                | \$ 56,713.28  |               |
| Payroll Taxes & Benefits | 12,986.06     |               |
| GIS                      | 38,000.00     |               |
| Other                    | 16,934.47     |               |
| Salaries & Wages         | 16,154.83     |               |
| Payroll Taxes            | 1,280.53      |               |
| Continuing Education     | 420.00        |               |
| Communications           | 1,537.87      |               |
| Dues & Memberships       | 2,089.15      |               |
| Printing                 | 857.29        |               |
| Rent                     | 7,930.00      |               |
| Travel                   | 3,922.97      |               |
| Professional Services    | 7,879.54      |               |
| Office Supplies          | 276.53        |               |
| Advertising              | 1,930.50      |               |
| In-Service Training      | 188.78        |               |
| Depreciation Expense     | 143.65        |               |
| Other Charges            | <u>563.68</u> |               |
| Total Expenses           |               | \$ 169,809.13 |

Program Revenues

|                                       |                 |                     |
|---------------------------------------|-----------------|---------------------|
| Grant Income                          | 13,700.00       |                     |
| Contracted Services                   | 38,725.95       |                     |
| Contributions from Primary Government | 86,649.12       |                     |
| Contributions from Other Government   | 31,691.64       |                     |
| Gain on Sale of Assets                | 1,000.00        |                     |
| Other Income                          | <u>4,260.00</u> |                     |
| Total Program Revenues                |                 | <u>176,026.71</u>   |
| Net (Expense) Revenue                 |                 | 6,217.58            |
| Net Assets, July 1, 2010              |                 | <u>81,744.70</u>    |
| Net Assets, June 30, 2011             |                 | <u>\$ 87,962.28</u> |

THE ACCOMPANYING NOTES ARE AN INTEGRAL PART OF THE FINANCIAL STATEMENT

**JOINT ECONOMIC & COMMUNITY DEVELOPMENT BOARD OF CHEATHAM COUNTY**  
**BALANCE SHEET**  
**JUNE 30, 2011**

Assets

Current Assets

|                  |                 |
|------------------|-----------------|
| Cash in Bank     | \$ 78,531.78    |
| Petty Cash       | 100.00          |
| Prepaid Expenses | <u>9,500.00</u> |

Total Assets \$ 88,131.78

Liabilities & Fund Balance

Liabilities

|                     |               |
|---------------------|---------------|
| Accounts Payable    | \$ 960.81     |
| Accrued Payroll     | 208.00        |
| Payroll Tax Payable | <u>149.87</u> |

Total Liabilities 1,318.68

Fund Balance 86,813.10

Total Liabilities & Fund Balance \$ 88,131.78

THE ACCOMPANYING NOTES ARE AN INTEGRAL PART OF THE FINANCIAL STATEMENT

**JOINT ECONOMIC & COMMUNITY DEVELOPMENT BOARD OF CHEATHAM COUNTY  
RECONCILIATION OF THE BALANCE SHEET  
TO THE STATEMENT OF NET ASSETS  
JUNE 30, 2011**

|  |    |                 |                  |
|--|----|-----------------|------------------|
| Fund Balance-Balance Sheet   |    | \$              | 86,813.10        |
| <p>Amount reported for governmental activities in the Statement of Net Assets are different because Capital Assets used in governmental activities are not financial resources and therefore are not reported in the governmental funds.</p> |    |                 |                  |
| Governmental Capital Assets & CIP  | \$ |                 | 1,292.83         |
| Less: Accumulated Depreciation   |    | <u>(143.65)</u> |                  |
|  |    |                 | 1,149.18         |
| Long-term liabilities not reported<br>in the fund financial statements   |    | <u>-</u>        |                  |
| Net Assets of Governmental Activities  |    | <u>\$</u>       | <u>87,962.28</u> |

THE ACCOMPANYING NOTES ARE AN INTEGRAL PART OF THE FINANCIAL STATEMENT

**JOINT ECONOMIC & COMMUNITY DEVELOPMENT BOARD OF CHEATHAM COUNTY**  
**STATEMENT OF REVENUES, EXPENDITURES**  
**AND CHANGES IN FUND BALANCE**  
**FOR THE YEAR ENDED JUNE 30, 2011**

Revenues

|                                  |              |
|----------------------------------|--------------|
| Grant Income                     | \$ 13,700.00 |
| Contributions from Primary Govs. | 86,649.12    |
| Contributions from Other Govs.   | 31,691.64    |
| Contracted Services              | 38,725.95    |
| Gain on Sale of Assets           | 1,000.00     |
| Miscellaneous                    | 4,260.00     |

Total Revenues \$ 176,026.71

Expenditures

Contracted Services

|                                   |               |
|-----------------------------------|---------------|
| Director                          | \$ 56,713.28  |
| Contract Payroll Taxes & Benefits | 12,986.06     |
| GIS                               | 38,000.00     |
| Other                             | 16,934.47     |
| Salaries & Wages                  | 16,154.83     |
| Payroll Taxes                     | 1,280.53      |
| Continuing Education              | 420.00        |
| Communications                    | 1,537.87      |
| Dues & Memberships                | 2,089.15      |
| Printing                          | 857.29        |
| Rent                              | 7,930.00      |
| Travel                            | 3,922.97      |
| Professional Services             | 7,879.54      |
| Office Supplies                   | 1,569.36      |
| Advertising                       | 1,930.50      |
| In-Service Training               | 188.78        |
| Other Charges                     | <u>563.68</u> |

Total Expenditures 170,958.31

|                              |                     |
|------------------------------|---------------------|
| Net Change in Fund Balance   | 5,068.40            |
| Fund Balances, July 1, 2010  | <u>81,744.70</u>    |
| Fund Balances, June 30, 2011 | <u>\$ 86,813.10</u> |

THE ACCOMPANYING NOTES ARE AN INTEGRAL PART OF THE FINANCIAL STATEMENT

**JOINT ECONOMIC & COMMUNITY DEVELOPMENT BOARD OF CHEATHAM COUNTY  
RECONCILIATION OF THE STATEMENT OF REVENUES, EXPENDITURES  
AND CHANGES IN FUND BALANCE TO THE STATEMENT OF ACTIVITIES  
JUNE 30, 2011**

|                            |             |
|----------------------------|-------------|
| Net Change in Fund Balance | \$ 5,068.40 |
|----------------------------|-------------|

Amount reported for governmental activities in the Statement of Net Assets are different because:

Governmental funds report capital outlays as expenditures. However, in the Statement of Activities, the cost of those assets is depreciated over their estimated useful lives.

|   |                 |          |
|---|-----------------|----------|
| Expenditures for Capital Assets and CIP | \$ 1,292.83     |          |
| Less: Depreciation Expense              | <u>(143.65)</u> |          |
|   |                 | 1,149.18 |

Governmental funds report payment of principle on Notes Payable as expenditures and proceeds of new loans as revenue. However, payments of principal and new loans generated are not presented in the Statement of Activities.

|                                    |          |
|------------------------------------|----------|
| Expenditures of principle payments | <u>-</u> |
|------------------------------------|----------|

|  |                    |
|--|--------------------|
| Change in Net Assets of<br>Governmental Activities | <u>\$ 6,217.58</u> |
|--|--------------------|

**JOINT ECONOMIC AND COMMUNITY DEVELOPMENT  
BOARD OF CHEATHAM COUNTY  
NOTES TO FINANCIAL STATEMENTS  
JUNE 30, 2011**

Note 1 – Organization

Joint Economic and Community Development Board of Cheatham County was formed from Statute 1101 as a joint venture between Cheatham County and the Cities of Kingston Springs, Ashland City, Pegram and Pleasant View. The purpose of the Joint Economic and Community Development Board of Cheatham County is to do business as a joint venture to recruit and stabilize businesses in Cheatham County. The members of the executive committee are appointed from each of the cities and the county as stated in the bylaws based on the population of each city involved. The other board members are appointed as per the organization's bylaws. It must file a budget with Cheatham County as well as each city each year. Upon dissolution, the title to all properties owned by Joint Economic and Community Development Board of Cheatham County at that time shall become the property of Cheatham County. All funds will be distributed based on a prorated share of the cities and county based on population.

Note 2 – Government – Wide Financial Statements

The Government-wide financial statements include the Statement of Net Assets and the Statement of Activities. These statements report the governmental activities of Joint Economic and Community Development Board of Cheatham County. The governmental activities are reported on the economic resources measurement focus on the accrual basis of accounting.

Note 3- Fund Financial Statements

To ensure observance of limitations and restrictions placed on the use of resources available to Joint Economic and Community Development Board of Cheatham County, the accounts of the Board are maintained in accordance with the principles of fund accounting. This is the procedure by which resources for various purposes are classified for accounting and reporting purposes into funds established according to their nature and purposes. Separate accounts are maintained for each fund; however, in the accompanying financial statements, funds that have similar characteristics have been combined into fund groups. Accordingly, all financial transactions have been recorded and reported by fund group. The fund financial statements report using current financial resources measurement focus and the modified accrual basis of accounting. The measurement focus of governmental fund accounting is on expenditures rather than expenses. Most expenditures are measurable and are recorded when the related liability is incurred.

Note 4 - Capital Assets and Depreciation

Joint Economic and Community Development Board of Cheatham County's property, plant and equipment with useful lives of more than one year are stated at historical cost. The capital assets purchased in the current year are reported in the fund financial statements as expenditures in the current year. Donated assets are stated at fair value on the date donated. Joint Economic and Community Development Board of Cheatham County generally capitalizes assets that have a cost of over \$1000 and have a useful life of more than one year.

The costs of normal maintenance and repairs that do not add to the asset value or materially extend useful lives are not capitalized. All capital assets are depreciated using the straight-line method. When capital assets are disposed, the cost and applicable accumulated depreciation are removed from the respective accounts and the resulting gain or loss is recorded in operations.

The following is a schedule of equipment at June 30, 2011:

|                                  | <u>Cost</u>               | <u>Accumulated<br/>Depreciation</u> | <u>Net</u>                |
|----------------------------------|---------------------------|-------------------------------------|---------------------------|
| <b><u>Depreciable Assets</u></b> |                           |                                     |                           |
| Office Equipment                 | <u>1,292.83</u>           | <u>143.65</u>                       | <u>1,149.18</u>           |
| <b>Total Fixed Assets</b>        | <b><u>\$ 1,292.83</u></b> | <b><u>\$ 143.65</u></b>             | <b><u>\$ 1,149.18</u></b> |

|                                  | <u>Balance<br/>6/30/10</u> | <u>Additions</u>          | <u>Disposals</u>    | <u>Balance<br/>6/30/11</u> |
|----------------------------------|----------------------------|---------------------------|---------------------|----------------------------|
| <b><u>Depreciable Assets</u></b> |                            |                           |                     |                            |
| Office Equipment                 | <u>-0-</u>                 | <u>1,292.83</u>           | <u>--</u>           | <u>1,292.83</u>            |
| <b>Total Fixed Assets</b>        | <b><u>\$ -0-</u></b>       | <b><u>\$ 1,292.83</u></b> | <b><u>\$ --</u></b> | <b><u>\$ 1,292.83</u></b>  |

Total Depreciation Expense for the year ended June 30, 2011 was \$143.65.

Note 5 – Cash and Cash Equivalents:

Cash and cash equivalents consist of demand deposits with original maturities of three months or less with local financial institutions. The organization's cash at June 30, 2011 was maintained as follows: The operating fund and the development fund were maintained in separate checking accounts.

Note 6 – Compensated Absences

The Board has only part-time employees; therefore compensated absences are not accrued in the financial statements.

Note 7 – Cash in Bank

The Tennessee Government Code requires Tennessee banks and savings and loan associations to secure a governmental entity's deposits by pledging government securities as collateral. The market value of pledged securities must equal 105% of the entity's deposits. The entity may waive collateral requirements for deposits that are fully insured up to \$250,000 by the Federal Deposit Insurance Corporation (FDIC) or Savings Association Insurance Fund (SAIF).

At June 30, 2011, the carrying amount of Joint Economic and Community Development Board of Cheatham County's cash deposits was \$78,531.78. All cash deposits are covered by the Federal Deposit Insurance Corporation up to the limit of \$250,000.00. The Board is authorized to deposit and invest funds according to the provisions of Section 5-8-301 of the Tennessee Code Annotated. [Acts 1992, ch. 891, section 10].

Note 8 – Budget

The director of Joint Economic and Community Development Board of Cheatham County and staff compile the budget. It is then brought before the cities and county for approval. The Budget is then legally binding to be funded by the various cities and the county. However, it is a non-appropriated budget used for guidance only and is not legally binding to the Joint Economic and Community Development Board and therefore is not presented as Required Supplementary Information.

**JOINT ECONOMIC AND COMMUNITY DEVELOPMENT  
BOARD OF CHEATHAM COUNTY**

**SUPPLEMENTARY INFORMATION**

**JUNE 30, 2011**

**JOINT ECONOMIC & COMMUNITY DEVELOPMENT BOARD OF CHEATHAM COUNTY**  
**SCHEDULE OF REVENUE, EXPENDITURES**  
**AND CHANGES IN FUND BALANCE**  
**BUDGET AND ACTUAL**  
**FOR THE YEAR ENDED JUNE 30, 2011**  
**(unaudited)**

|                                   | <u>Budget</u>       | <u>Actual</u>       | <u>Variance</u>   |
|-----------------------------------|---------------------|---------------------|-------------------|
| <u>Revenues</u>                   |                     |                     |                   |
| Grant Income                      | \$ -                | \$ 13,700.00        | \$ 13,700.00      |
| Contributions from Primary Govs.  | 86,649.16           | 86,649.12           | (0.04)            |
| Contributions from Other Govs.    | 31,691.65           | 31,691.64           | (0.01)            |
| Contracted Services               | 38,612.00           | 38,725.95           | 113.95            |
| Gain on Sale of Assets            | -                   | 1,000.00            | 1,000.00          |
| Hotel/Motel Tax                   | 11,043.00           | -                   | (11,043.00)       |
| Miscellaneous                     | -                   | 4,260.00            | 4,260.00          |
| Total Revenue                     | <u>167,995.81</u>   | <u>176,026.71</u>   | <u>8,030.90</u>   |
| <u>Expenditures</u>               |                     |                     |                   |
| <u>Contracted Services</u>        |                     |                     |                   |
| Director                          | 55,204.00           | 56,713.28           | (1,509.28)        |
| Contract Payroll Taxes & Benefits | 13,206.83           | 12,986.06           | 220.77            |
| GIS                               | 38,612.00           | 38,000.00           | 612.00            |
| Other                             | 6,500.00            | 16,934.47           | (10,434.47)       |
| Salaries & Wages                  | 18,000.00           | 16,154.83           | 1,845.17          |
| Payroll Taxes                     | 1,300.00            | 1,280.53            | 19.47             |
| Continuing Education              | 800.00              | 420.00              | 380.00            |
| Communications                    | 1,800.00            | 1,537.87            | 262.13            |
| Dues & Memberships                | 1,900.00            | 2,089.15            | (189.15)          |
| Printing                          | 600.00              | 857.29              | (257.29)          |
| Rent                              | 7,980.00            | 7,930.00            | 50.00             |
| Travel                            | 4,100.00            | 3,922.97            | 177.03            |
| Professional Services             | 7,700.00            | 7,879.54            | (179.54)          |
| Office Supplies                   | 1,900.00            | 1,569.36            | 330.64            |
| Advertising                       | 3,150.00            | 1,930.50            | 1,219.50          |
| In-Service Training               | -                   | 188.78              |                   |
| Other Charges                     | 700.00              | 563.68              | 136.32            |
| Total Expenditures                | <u>163,452.83</u>   | <u>170,958.31</u>   | <u>(7,316.70)</u> |
| Net Change in Fund Balance        | 4,542.98            | 5,068.40            | 525.42            |
| Fund Balance, July 1, 2010        | <u>81,744.70</u>    | <u>81,744.70</u>    | <u>-</u>          |
| Fund Balance, June 30, 2011       | <u>\$ 86,287.68</u> | <u>\$ 86,813.10</u> | <u>\$ 525.42</u>  |

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CERTIFIED PUBLIC ACCOUNTANT

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**REPORT ON INTERNAL CONTROL OVER FINANCIAL  
REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN  
AUDIT OF FINANCIAL STATEMENTS PERFORMED IN  
ACCORDANCE WITH *GOVERNMENT AUDITING STANDARDS***

To the Board of Directors of the  
Joint Economic and Community Development Board of Cheatham County  
Ashland City, Tennessee

I have audited the accompanying government-wide financial statements and the major governmental fund financial statements of Joint Economic and Community Development Board of Cheatham County, a joint venture between Cheatham County and the Cities of Ashland City, Kingston Springs, Pegram and Pleasant View, as of and for the year ended June 30, 2011, and have issued my report thereon dated January 19, 2012. I conducted my audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States.

**Internal Control over Financial Reporting**

In planning and performing my audit, I considered Joint Economic and Community Development Board's internal control over financial reporting as a basis for designing my auditing procedures for the purpose of expressing my opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of Joint Economic and Community Development Board's internal control over financial reporting. Accordingly, I do not express an opinion on the effectiveness of Joint Economic and Community Development Board's internal control over financial reporting.

*A deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent or detect and correct misstatements on a timely basis. A *material weakness* is a deficiency, or combination of deficiencies, in internal control such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis.

My consideration of the internal control over financial reporting was for the limited purpose described in the first paragraph of this section and was not designed to identify

all deficiencies in internal control over financial reporting that might be deficiencies, significant deficiencies, or material weaknesses, as defined above. I did not identify any deficiencies in internal control over financial reporting that I consider to be material weaknesses, as defined above.

### **Compliance and Other Matters**

As part of obtaining reasonable assurance about whether Joint Economic and Community Development Board's financial statements are free of material misstatement, I performed tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of my audit and, accordingly, I do not express such an opinion. The results of my tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

This report is intended for the information of the management and federal awarding agencies and pass-through entities and the State of Tennessee Comptroller of the Treasury and is not intended to be and should not be used by anyone other than these specified parties.

January 19, 2012  
Cookeville, Tennessee

*Tamara L. Beckman, CPA*