

**CITY OF LAFOLLETTE
EMERGENCY COMMUNICATIONS DISTRICT**

LaFollette, Tennessee

FINANCIAL STATEMENTS

June 30, 2011

CITY OF LAFOLLETTE EMERGENCY COMMUNICATIONS DISTRICT

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CITY OF LAFOLLETTE EMERGENCY COMMUNICATIONS DISTRICT

Board Members

June 30, 2011

Jack Widener, Director

Gary Byrd, Chairman

Mary Stittums

James Lynch

Charlie Woods

James Jeffries

Wayne Kitts

Mike Freeman

David Reynolds

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INDEPENDENT AUDITOR'S REPORT

The Board of Commissioners and Senior Management
City of LaFollette Emergency Communications District
LaFollette, Tennessee

We have audited the accompanying financial statements of the City of LaFollette Emergency Communications District (the "District"), a component unit of the City of LaFollette, as of and for the year ended June 30, 2011 as listed in the table of contents. These financial statements are the responsibility of the District's management. Our responsibility is to express an opinion on these financial statements based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of the District as of June 30, 2011 and the changes in its financial position and its cash flows for the year then ended in conformity with accounting principles generally accepted in the United States of America.

In accordance with *Government Auditing Standards*, we have also issued our report dated April 4, 2012, on our consideration of the District's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* and should be considered in assessing the results of our audit.

The management's discussion and analysis on pages 4 to 6 is not a required part of the basic financial statements but is supplementary information required by accounting principles generally accepted in the United States of America. We have applied certain limited procedures, which consisted principally of inquiries of management regarding the methods of measurement and presentation of the required supplementary information. However, we did not audit the information and express no opinion on it.



Our audit was conducted for the purpose of forming an opinion on the basic financial statements. The information presented on page 1 and the supplementary information presented on pages 13 to 14 is presented for purposes of additional analysis and is not a required part of the basic financial statements. Such information has not been subjected to the auditing procedures applied in our audit of the basic financial statements and, accordingly, we express no opinion on it.

Pugh & Company, P.C.

Certified Public Accountants
Knoxville, Tennessee
April 4, 2012

CITY OF LAFOLLETTE EMERGENCY COMMUNICATION DISTRICT Management's Discussion and Analysis

The management of the City of LaFollette Emergency Communication District ("the District"), has provided this narrative overview and analysis of the financial activities of the District for the fiscal year ended June 30, 2011.

Financial Highlights

- The assets of the District exceeded its liabilities at the close of the most recent fiscal year by \$459,049. Approximately 46% of this amount or \$211,717 is reported as unrestricted net assets.
- The District's total net assets increased by \$8,376.

Overview of the Financial Statements

This discussion and analysis is intended to serve as an introduction to the District's financial statements. The District's financial statements consist of a balance sheet, statement of revenues, expenses and changes in net assets, statement of cash flows and notes to the financial statements. The report also contains other supplementary information in addition to the financial statements.

Financial statements. The financial statements are designed to provide readers with a broad overview of the District's financial information, in a manner similar to a private-sector business. The District is a proprietary fund type intended to recover all or a significant portion of its costs through user fees and charges.

The *balance sheet* presents information on all of the District's assets and liabilities, with the difference between the two reported as net assets. Over time, increases or decreases in net assets may serve as a useful indicator as to whether the financial position of the District is improving or deteriorating.

The *statement of revenues, expenses and changes in net assets* presents information showing how the District's net assets changed during the most recent fiscal year. All changes in net assets are reported as soon as the underlying event giving rise to the change occurs, regardless of the timing of related cash flows. Thus, revenues and expenses are reported in this statement for some items that will only result in cash flow effects in future fiscal periods (e.g., accounts payable are expensed when incurred but can be paid at a later date).

The District's financial statements can be found on pages 7 through 9.

Notes to the financial statements. The notes provide additional information that is essential to a full understanding of the data provided in the District's financial statements. The notes to the financial statements can be found on pages 10 through 12.

Analysis of Financial Statements

As noted earlier, net assets may serve over time as a useful indicator of a fund's financial position. In the case of the District, assets exceeded liabilities by \$459,049 at the close of the most recent fiscal year. The largest portion of the District's net assets reflects its investment in capital assets (e.g., land, equipment, furniture and fixtures), less accumulated depreciation and any related debt used to acquire those assets that is still outstanding. The District uses these capital assets to provide emergency 911 services to citizens of the City; consequently, these assets are not available for future spending. Although the District's investment in its capital assets is reported net of related debt, it should be noted that the resources needed to repay this debt must be provided from other sources, since the capital assets themselves cannot be used to liquidate these liabilities.

City of LaFollette Emergency Communication District's Net Assets

	As of June 30,	
	<u>2011</u>	<u>2010</u>
Current Assets	\$ 212,825	\$ 207,595
Capital Assets, Net of Accumulated Depreciation	247,332	287,678
Total Assets	<u>460,157</u>	<u>495,273</u>
 Current Liabilities	 <u>1,108</u>	 <u>44,600</u>
 Net Assets:		
Invested in Capital Assets, Net of Related Debt	247,332	287,678
Restricted	0	0
Unrestricted	211,717	162,995
Total Net Assets	<u>\$ 459,049</u>	<u>\$ 450,673</u>

Net assets invested in capital assets net of related debt decreased \$40,346 or approximately 14% in 2011 as depreciation expense exceeded additions to capital assets. None of the District's net assets represent resources that are subject to external restrictions on how they may be used. Unrestricted net assets increased \$48,722 or approximately 30%.

City of LaFollette Emergency Communication District's Changes in Net Assets

	For the Year Ended June 30,	
	<u>2011</u>	<u>2010</u>
Revenues:		
Operating Revenues:		
Emergency Telephone Service Charges	\$ 78,968	\$ 91,540
State ECB - Shared Wireless Charges and Operational Funding	162,796	142,406
Utilities Dispatch Service and Other	19,110	10,530
Nonoperating Revenues:		
State ECB - Grants and Reimbursements	0	10,000
Interest Income	587	644
Total Revenues	<u>261,461</u>	<u>255,120</u>
Expenses:		
Operating Expenses:		
General and Administrative	154,312	136,458
Depreciation	98,773	75,646
Nonoperating Expenses:		
Interest on Long-Term Debt	0	10
Total Expenses	<u>253,085</u>	<u>212,114</u>
 Increase in Net Assets	 8,376	 43,006
Net Assets - Beginning of Year	450,673	407,667
Net Assets - End of Year	<u>\$ 459,049</u>	<u>\$ 450,673</u>

The District's net assets increased by \$8,376. Key elements of this net increase are as follows:

- Tennessee Emergency Communications Board shared wireless charges and operational funding increased \$20,390 due to the state's decision to continue to increase allocation of funds to 911 districts and an increase in wireless customer usage.
- Emergency Telephone Service Charges decreased \$12,572 due to a continued decrease in line usage.
- Utilities Dispatch Service and Other revenue increased \$8,580 because 2011 included full year T-Mobile lease payments which also included an increase in those payments (in 2011).
- General and Administrative Expenses increased \$17,854 due to primarily an increase in dispatcher salaries, and an increase in expenses for maintenance agreements.
- Depreciation Expense increased \$23,127 due to new equipment put into service in 2011 including furniture and fixtures for the dispatch office.

Capital Asset and Debt Administration

Capital assets. The District's investment in capital assets as of June 30, 2011, amounts to \$247,332 (net of accumulated depreciation). This investment in capital assets includes land and land rights and equipment, furniture and fixtures. The decrease in the District's net investment in capital assets for the current fiscal year was approximately 14%.

Major capital asset events during the current fiscal year include the following:

- purchase of dispatch console furniture and carpet
- purchase of additional communication equipment

Capital assets, net of depreciation, as of June 30, 2011 and 2010 is as follows:

	<u>2011</u>	<u>2010</u>
Land and Land Rights	\$ 4,000	\$ 4,000
Equipment, Furniture, and Fixtures	782,577	724,150
Accumulated Depreciation	<u>(539,245)</u>	<u>(440,472)</u>
	<u>\$ 247,332</u>	<u>\$ 287,678</u>

Additional information on the District's capital assets can be found in Note 3 on page 12.

Long-term debt. At the end of the current fiscal year, the District had no debt outstanding.

Next Year's Budget

The District is expected to upgrade its P-SAP equipment to NG911 for approximately \$120,000 (a portion of which is funded by a grant from TECB).

Requests for Additional Information

This financial report is designed to provide a general overview of the District's financial information. Questions concerning any of the information provided in this report or requests for additional financial information should be addressed to the City of LaFollette, Office of the City Administrator, 207 South Tennessee Avenue, LaFollette, Tennessee, 37766.

CITY OF LAFOLLETTE EMERGENCY COMMUNICATIONS DISTRICT

BALANCE SHEET

June 30, 2011

ASSETS

CURRENT ASSETS:

Cash	\$	<u>212,825</u>
Total Current Assets		<u>212,825</u>

CAPITAL ASSETS:

Nondepreciable Assets:		
Land and Land Rights		<u>4,000</u>
Depreciable Assets:		
Equipment, Furniture and Fixtures		782,577
Less Accumulated Depreciation		<u>539,245</u>
Net Depreciable Assets		<u>243,332</u>
Net Capital Assets		<u>247,332</u>

TOTAL ASSETS	\$	<u>460,157</u>
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LIABILITIES AND NET ASSETS

CURRENT LIABILITIES:

Accounts Payable	\$	<u>1,108</u>
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NET ASSETS:

Invested in Capital Assets		247,332
Unrestricted Net Assets		<u>211,717</u>
Total Net Assets		<u>459,049</u>

TOTAL LIABILITIES AND NET ASSETS	\$	<u>460,157</u>
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CITY OF LAFOLLETTE EMERGENCY COMMUNICATIONS DISTRICT
STATEMENT OF REVENUES, EXPENSES AND CHANGES IN NET ASSETS

For the Year Ended June 30, 2011

OPERATING REVENUES:

Emergency Telephone Service Charges	\$ 78,968
State Emergency Communications Board - Shared Wireless Charges	20,687
State Emergency Communications Board - Operational Funding	142,109
Other Operating Revenues	19,110
Total Operating Revenues	<u>260,874</u>

OPERATING EXPENSES:

Salaries and Wages	83,074
Contracted Services	42,271
Supplies and Materials	16,790
Other Charges	12,177
Depreciation	98,773
Total Operating Expenses	<u>253,085</u>

OPERATING INCOME

7,789

Interest Income

587

Nonoperating Income

587

CHANGE IN NET ASSETS

8,376

NET ASSETS - BEGINNING OF YEAR

450,673

NET ASSETS - END OF YEAR

\$ 459,049

The accompanying notes are an integral part of these financial statements.

CITY OF LAFOLLETTE EMERGENCY COMMUNICATIONS DISTRICT

STATEMENT OF CASH FLOWS

For the Year Ended June 30, 2011

CASH FLOWS FROM OPERATING ACTIVITIES:

Cash Received from Customers	\$ 260,874
Cash Paid to Employees	(83,074)
Cash Paid to Suppliers	<u>(114,730)</u>
Net Cash Provided by Operating Activities	<u>63,070</u>

CASH FLOWS PROVIDED BY INVESTING ACTIVITIES:

Interest on Cash and Cash Equivalents	<u>587</u>
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CASH FLOWS FROM CAPITAL AND RELATED FINANCING ACTIVITIES:

Capital Assets Additions and Construction	<u>(58,427)</u>
Net Cash Used in Capital and Related Financing Activities	<u>(58,427)</u>

NET INCREASE IN CASH 5,230

CASH BEGINNING OF YEAR 207,595

CASH END OF YEAR \$ 212,825

RECONCILIATION OF OPERATING INCOME TO NET CASH PROVIDED BY OPERATING ACTIVITIES

Operating Income	\$ <u>7,789</u>
Adjustments to Reconcile Operating Income to Net Cash Provided by Operating Activities:	
Depreciation	98,773
Decrease in Accounts Payable	<u>(43,492)</u>
Total Adjustments	<u>55,281</u>
Net Cash Provided by Operating Activities	\$ <u><u>63,070</u></u>

CITY OF LAFOLLETTE EMERGENCY COMMUNICATIONS DISTRICT

NOTES TO FINANCIAL STATEMENTS

June 30, 2011

NOTE 1 - SIGNIFICANT ACCOUNTING POLICIES

The City of LaFollette Emergency Communications District (the "District") was established pursuant to the provisions of Chapter 867 of the Public Acts of 1984 of the State of Tennessee.

The District is considered a discrete component unit of the City of LaFollette, Tennessee. As allowed in Section P80 of GASB's *Codification of Governmental Accounting and Financial Reporting Standards*, the District has elected not to apply Financial Accounting Standards Board Statements and Interpretations, Accounting Principles Board Opinions, and Accounting Research Bulletins of the Committee of Accounting Procedure issued after November 30, 1989. The District operates under a board appointed by City Council and provides emergency 911 services inside the city limits.

Basis of Presentation - The financial statements of the City of LaFollette Emergency Communications District have been prepared in conformity with accounting principles generally accepted in the United States of America as prescribed by the Governmental Accounting Standards Board (GASB).

On July 1, 2002, the District adopted the provisions of Statement No. 34 (Statement 34) of the Governmental Accounting Standards Board *Basic Financial Statements - and Management's Discussion and Analysis - for State and Local Governments*. Statement 34 established standards for external financial reporting for all state and local governmental entities, which includes a balance sheet, a statement of revenues, expenses and changes in net assets and a statement of cash flows. It requires the classification of net assets into three components - invested in capital assets, net of related debt; restricted; and unrestricted. These classifications are defined as follows:

- Invested in capital assets, net of related debt - This component of net assets consists of capital assets, including restricted capital assets, net of accumulated depreciation and reduced by the outstanding balances of any bonds, mortgages, notes, or other borrowings that are attributable to the acquisition, construction, or improvement of those assets. If there are significant unspent related debt proceeds at year-end, the portion of the debt attributable to the unspent proceeds are not included in the calculation of invested in capital assets, net of related debt. Rather, that portion of the debt is included in the same net assets component as the unspent proceeds.
- Restricted - This component of net assets consists of restrictions placed on net asset use through external constraints imposed by creditors (such as through debt covenants), grantors, contributors, or laws or regulations of other governments or restrictions imposed by law through constitutional provisions or enabling legislation.
- Unrestricted - This component of net assets consists of net assets that do not meet the definition of "restricted" or "invested in capital assets, net of related debt." These net assets are available for current use by the board.

Fund Structure and Basis of Accounting - The accounts of the District are organized on the basis of a proprietary fund type and are considered a separate accounting entity. The operation of the fund is accounted for with a separate set of self-balancing accounts that comprise its assets, liabilities, net assets, and revenues and expenses, as appropriate. Government resources are allocated to and accounted for in the fund based on the purposes for which they are to be spent and the means by which spending activities are controlled. The fund, in the financial statements of this report, is as follows:

NOTE 1 - SIGNIFICANT ACCOUNTING POLICIES (Continued)

PROPRIETARY FUND TYPE:

Enterprise Funds - Enterprise funds are used to account for operations (a) that are financed and operated in a manner similar to private business enterprises - where the intent of the governing body is that the costs (expenses, including depreciation) of providing goods or services to the general public on a continuing basis be financed or recovered primarily through user charges, or (b) where the governing body has decided that periodic determination of revenue earned, expenses incurred, and/or net income is appropriate for capital maintenance, public policy, management control, accountability, or other purposes.

Measurement Focus, Basis of Accounting and Financial Statement Presentation - Basis of accounting refers to when revenue and expenditures are recognized in the accounts and reported in the financial statements and relates to the timing of the measurements made, regardless of the measurement focus applied.

The proprietary fund is accounted for using the economic resources measurement focus and accrual basis of accounting. Revenues are recorded when earned, and expenses are recorded when a liability is incurred, regardless of the timing of the related cash flows.

Proprietary funds distinguish *operating* revenues and expenses from *nonoperating* items. Operating revenues and expenses generally result from providing services and producing and delivering goods in connection with a proprietary fund's principal ongoing operations. The principal operating revenues of the District are landline and wireless surcharges. The District also recognizes as operating revenue rent from District towers and other services. Operating expenses for the District include the cost of services, administrative expenses, maintenance, and depreciation of capital assets. All revenues and expenses not meeting this definition are reported as nonoperating revenues and expenses.

When both restricted and unrestricted resources are available for use, it is the District's policy to use restricted resources first, then unrestricted resources as they are needed.

Budget - Formal budgetary integration is employed as a management control device during the year for the fund. This annual budget is prepared on a basis consistent with generally accepted accounting principles (GAAP) and is approved by the District's Board of Commissioners. The budget may be amended by a majority vote of the Board of Commissioners. Actual expenditures and operating transfers out may not legally exceed budget appropriations. Budgetary control is maintained at the line item level. Appropriations lapse at the close of the fiscal year.

Capital Assets - Capital assets are carried at cost. Depreciation is computed using the straight-line method over an estimated useful life of five to twenty five years.

NOTE 2 - CONCENTRATION OF CREDIT RISK

Custodial Credit Risk - Deposits - For cash, this is the risk that, in the event of bank failure, the District's balances may not be available or the District will not be able to recover collateral securities in possession of an outside party. The District follows State law regarding collateralization of deposits, which requires collateral to be obtained on any deposits exceeding insurance coverage of the Federal Deposit Insurance Corporation (FDIC).

As of June 30, 2011, the book balances of the District's deposits were \$212,825 and the bank balances were \$213,498. Of the bank balances, \$213,498 was covered by FDIC insurance and \$0 was covered by collateral held by the Tennessee Bank Collateral Pool Board of the State of Tennessee Treasury Department.

NOTE 3 - CAPITAL ASSETS

Capital asset activity for the year ended June 30, 2011 is as follows:

	Balances			Balances	
	July 1, 2010	Additions	Reductions	June 30, 2011	
Capital Assets, Not Being Depreciated:					
Land and Land Rights	\$ 4,000	\$ 0	\$ 0	\$ 4,000	
Construction Work in Progress	0	0	0	0	
Total Capital Assets, Not Being Depreciated	<u>4,000</u>	<u>0</u>	<u>0</u>	<u>4,000</u>	
Capital Assets, Being Depreciated:					
Equipment, furniture and fixtures	<u>724,150</u>	<u>58,427</u>	<u>0</u>	<u>782,577</u>	
Total Capital Assets, Being Depreciated	<u>724,150</u>	<u>58,427</u>	<u>0</u>	<u>782,577</u>	
Less Accumulated Depreciation for:					
Equipment, furniture and fixtures	<u>440,472</u>	<u>98,773</u>	<u>0</u>	<u>539,245</u>	
Total Accumulated Depreciation	<u>440,472</u>	<u>98,773</u>	<u>0</u>	<u>539,245</u>	
Total Capital Assets, Being Depreciated, Net	<u>283,678</u>	<u>(40,346)</u>	<u>0</u>	<u>243,332</u>	
Capital Assets, Net	<u>\$ 287,678</u>	<u>\$ (40,346)</u>	<u>\$ 0</u>	<u>\$ 247,332</u>	

NOTE 4 - LITIGATION

From time to time, various claims and lawsuits are pending against the District. In the opinion of the District's management, the potential loss on all claims and lawsuits will not be significant to the District's financial statements.

NOTE 5 - PERSONNEL EXPENSES

All employees of the District are actually employees of the City. Personnel expenses are allocated to the District by the City.

NOTE 6 - RISK MANAGEMENT

The District is included in the insurance coverage obtained by the City of LaFollette. The City of LaFollette purchases commercial insurance and participates in the Tennessee Municipal League Risk Management Pool to handle risks arising from workers' compensation, torts, asset theft, damage or destruction, errors or omissions, or acts of God, whereby these risks are transferred to the Pool and/or insurance company. Insurance coverage is virtually the same as in prior years, with no major changes. Settled claims have not exceeded the insurance coverage limits in any of the past three fiscal years.

Coverage through the Pool will pay all damage claims and defend the City of LaFollette in any damage suit that is included in the coverage, up to the policy's applicable limits, at the Pool's expense. This includes any other necessary costs relating to the defense. The City of LaFollette has the responsibility of following any reporting requirements, including timely reporting on any incidents which might result in a damage claim. The City of LaFollette is to do everything necessary to protect the rights of recovery of the Pool and enforcement of these rights by complying with all terms of the policy.

SUPPLEMENTARY INFORMATION

CITY OF LAFOLLETTE EMERGENCY COMMUNICATIONS DISTRICT

BUDGETARY COMPARISON SCHEDULE (UNAUDITED)

For the Year Ended June 30, 2011

	Budgeted Amounts		Actual	Variance with Final Budget Favorable (Unfavorable)
	Original	Final		
OPERATING REVENUES				
Emergency Telephone Service Charges	\$ 80,000	\$ 80,000	\$ 78,968	\$ (1,032)
State Emergency Communications Board - Shared Wireless Charges	17,000	17,000	20,687	3,687
State Emergency Communications Board - Operational Funding	142,200	142,200	142,109	(91)
Other Operating Revenues	18,600	18,600	19,110	510
Total Operating Revenues	<u>257,800</u>	<u>257,800</u>	<u>260,874</u>	<u>3,074</u>
OPERATING EXPENSES				
Salaries-Administrative	7,300	7,300	5,074	2,226
Salaries-Dispatcher	78,000	78,000	78,000	0
Accounting Services	2,400	2,000	2,400	(400)
Audit Services	4,400	4,400	3,300	1,100
Legal Services	3,000	3,000	2,500	500
Maintenance Contractual Agreements	24,000	25,000	24,581	419
Maintenance & Repairs	7,000	8,500	6,730	1,770
Other Contracted Services	2,400	3,400	2,760	640
Office Supplies	1,700	1,700	978	722
Custodial Supplies	200	200	52	148
Data Processing Supplies	425	425	0	425
Postage	250	250	60	190
Small Equipment Purchases	1,500	1,500	1,104	396
Gas	500	500	58	442
Electric	2,400	2,400	1,711	689
General Telephone	11,500	12,000	11,376	624
Cell Phones & Pagers	1,500	1,800	1,451	349
Dues and Memberships	500	500	100	400
Bank Charges	0	100	0	100
Premium on Surety Bonds	700	700	700	0
Training Expenses	8,000	8,000	2,812	5,188
Travel Expenses	5,500	9,500	8,565	935
Depreciation	75,000	100,500	98,773	1,727
Total Operating Expenses	<u>238,175</u>	<u>271,675</u>	<u>253,085</u>	<u>18,590</u>
OPERATING INCOME (LOSS)	<u>19,625</u>	<u>(13,875)</u>	<u>7,789</u>	<u>21,664</u>
NONOPERATING REVENUES (EXPENSES)				
Interest Income	0	0	587	587
Total Nonoperating Revenues	<u>0</u>	<u>0</u>	<u>587</u>	<u>587</u>
NET INCOME (LOSS)	19,625	(13,875)	8,376	22,251
NET ASSETS - BEGINNING OF YEAR	<u>450,673</u>	<u>450,673</u>	<u>450,673</u>	<u>0</u>
NET ASSETS - END OF YEAR	<u>\$ 470,298</u>	<u>\$ 436,798</u>	<u>\$ 459,049</u>	<u>\$ 22,251</u>

See Independent Auditor's Report.

CITY OF LAFOLLETTE EMERGENCY COMMUNICATIONS DISTRICT

SCHEDULE OF DETAILED EXPENSES (UNAUDITED)

For the Year Ended June 30, 2011

OPERATING EXPENSES

Salaries-Administrative	\$	5,074
Salaries-Dispatcher		78,000
Accounting Services		2,400
Audit Services		3,300
Legal Services		2,500
Maintenance Contractual Agreements		24,581
Maintenance & Repairs		6,730
Other Contracted Services		2,760
Office Supplies		978
Custodial Supplies		52
Postage		60
Small Equipment Purchases		1,104
Gas		58
Electric		1,711
General Telephone		11,376
Cell Phones & Pagers		1,451
Dues & Memberships		100
Premium on Surety Bonds		700
Training Expenses		2,812
Travel Expenses		8,565
Depreciation		98,773
Total Operating Expenses	\$	<u>253,085</u>

OTHER REPORT

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REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND
OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN
ACCORDANCE WITH *GOVERNMENT AUDITING STANDARDS*

The Board of Commissioners and Senior Management
City of LaFollette Emergency Communications District
LaFollette, Tennessee

We have audited the financial statements of the City of LaFollette Emergency Communications District (the "District"), a component unit of the City of LaFollette, as of and for the year ended June 30, 2011, and have issued our report thereon dated April 4, 2012. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States.

Internal Control Over Financial Reporting

Management of the District is responsible for establishing and maintaining effective internal control over financial reporting. In planning and performing our audit, we considered the District's internal control over financial reporting as a basis for designing our auditing procedures for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the District's internal control over financial reporting. Accordingly, we do not express an opinion on the effectiveness of the District's internal control over financial reporting.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct misstatements on a timely basis. A material weakness is a deficiency, or a combination of deficiencies, in internal control such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis.

Our consideration of internal control over financial reporting was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over financial reporting that might be deficiencies, significant deficiencies or material weaknesses. We did not identify any deficiencies in internal control over financial reporting that we consider to be material weaknesses, as defined above. However, we identified a deficiency in internal control over financial reporting, described in the accompanying schedule of findings and responses as item 2007-1, that we consider to be a significant deficiency in internal control over financial reporting.

A significant deficiency is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.



Compliance and Other Matters

As part of obtaining reasonable assurance about whether the District's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

Management's response to the finding identified in our audit is described in the accompanying schedule of findings and responses. We did not audit management's response and, accordingly, we express no opinion on it.

This report is intended solely for the information of the Board of Commissioners, senior management, and the Division of County Audit of the Comptroller of the Treasury for the State of Tennessee, and is not intended to be and should not be used by anyone other than these specified parties.

Pugh & Company, P.C.

Certified Public Accountants
Knoxville, Tennessee
April 4, 2012

CITY OF LAFOLLETTE EMERGENCY COMMUNICATIONS DISTRICT

SCHEDULE OF FINDINGS AND RESPONSES

For the Year Ended June 30, 2011

2007-1 Criteria or Specific Requirement - As noted in the prior year, Statement on Auditing Standards No. 115 now requires an entity being audited to have sufficient internal control to allow management to prepare their own financial statements and footnotes in accordance with generally accepted accounting principles (GAAP).

Condition - Management receives assistance in the preparation of financial statements and footnotes in accordance with GAAP from Pugh & Company, P.C.

Cause and Effect - Due to limitations on staff size and resources, management has decided to obtain assistance in the preparation of financial statements and footnotes in accordance with GAAP from Pugh & Company, P.C. Management relies on Pugh & Company, P.C. to advise them of any changes or additions to GAAP.

Recommendation - As the District continues to grow, management should consider whether it will be more cost efficient to keep up with changes in GAAP or continue to rely on Pugh & Company, P.C. for this service.

Management's Response - The District is a small entity with limited resources. Management has determined that it is more cost efficient to delegate the financial statements and footnote preparation in accordance with GAAP to Pugh & Company, P.C. Management will continue to review the financial statements and footnotes and take responsibility for them.

