

SPRINGFIELD-ROBERTSON COUNTY

AIRPORT BOARD

Annual Financial Report

For the Year Ended June 30, 2013

SPRINGFIELD-ROBERTSON COUNTY AIRPORT BOARD

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INTRODUCTORY SECTION

SPRINGFIELD-ROBERTSON COUNTY AIRPORT BOARD

Schedule of Officers

June 30, 2013

<u>Official</u>	<u>Title</u>	<u>Term expires</u>
Bill Stewart	Chairman	2016
Chris Simpkins	Vice Chairman	2016
Mel Carr	Secretary/Treasurer	2017
Marvin Smith, Jr.	Member	2014
Glen Roberts	Member	2015
Tracy Langston	Member	2017
Lee Scott	Member	2013
Paul Nutting	Ex-Officio Member	N/A
Howard Bradley	Ex-Officio Member	N/A
Margot Fosnes	Ex-Officio Member	N/A

FINANCIAL SECTION

JOHN R. POOLE, CPA
CERTIFIED PUBLIC ACCOUNTANT

134 NORTHLAKE DRIVE
HENDERSONVILLE, TN 37075

(615) 822-4177

Independent Auditor's Report

Springfield-Robertson County Airport Board
Springfield, Tennessee

Report on the Financial Statements

I have audited the accompanying financial statements of the governmental activities and the major fund of the Springfield-Robertson County Airport Board as of and for the year ended June 30, 2013, and the related notes to the financial statements, which collectively comprise the Airport's basic financial statements as listed in the table of contents.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

My responsibility is to express opinions on these financial statements based on my audit. I conducted the audit in accordance with auditing standards generally accepted in the United States of America and standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that I plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, I express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting policies made by management, as well as evaluating the overall presentation of the financial statements.

I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for the audit opinions.

Opinions

In my opinion, the financial statements referred to above present fairly, in all material respects, the financial position of the governmental activities, the major fund of the Springfield-Robertson County Airport Board as of June 30, 2013, and the changes in its financial position for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Other Matters -Required Supplementary Information

Management has omitted the Management's Discussion and Analysis that accounting principles generally accepted in the United States of America requires to be presented to supplement the basic financial statements. Such missing information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of the financial reporting for placing the basic financial statements in an appropriate operational, economic, or historic context. My opinion on the basic financial statements is not affected by this missing information.

Other Matters -Other Information

The audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the Airport's basic financial statements. The Introductory Section and the Supplementary Information, are presented for purposes of additional analysis and are not a required part of the basic financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the basic financial statements. The Introductory Section and the Supplementary Information have been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the Introductory Section and the Supplementary Information, is fairly stated in all material respects in relation to the basic financial statements as a whole.

Other Reporting Required by Government Auditing Standards

In accordance with *Government Auditing Standards*, I have also issued my report dated November 30, 2013 on the consideration of the Railroad's internal control over financial reporting and the tests of its compliance with certain provisions of laws, regulations, contracts, grant agreements and other matters. The purpose of that report is to describe the scope of the testing of internal control over financial reporting and compliance and the results of that testing and not to provide an opinion on the internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control over financial reporting and compliance.

John R Poole, CPA

November 30, 2013

SPRINGFIELD-ROBERTSON COUNTY AIRPORT BOARD

Statement of Net Position

June 30, 2013

<u>Assets</u>	<u>Governmental Activities</u>	<u>Total</u>
Cash and cash equivalents	\$311,156	\$311,156
Grant and accounts receivables	11,079	11,079
Capital assets, not depreciated	477,737	477,737
Capital assets, net of accumulated depreciation	<u>6,319,759</u>	<u>6,319,759</u>
Total Assets	<u>\$7,119,731</u>	<u>\$7,119,731</u>
<u>Liabilities</u>		
Accounts payable	6,691	6,691
Deposits	24,000	24,000
Total Liabilities	<u>30,691</u>	<u>30,691</u>
Net Position		
Net investment in capital assets	6,797,496	6,797,496
Unrestricted	291,544	291,544
Total Net Position	<u>\$7,089,040</u>	<u>\$7,089,040</u>

See accompanying notes to financial statements.

SPRINGFIELD-ROBERTSON COUNTY AIRPORT BOARD

Statement of Activities

For the Year Ended June 30, 2013

Function/Programs	Program Revenues		Net (Expenses) Revenue and		Total
	Expenses	Charges for Services	Operating Grants and Contributions	Capital Grants and Governmental Activities	
General government - Airport operations	219,414	84,079	0	93,523	(41,812)
Total Governmental Activities	<u>219,414</u>	<u>84,079</u>	<u>0</u>	<u>93,523</u>	<u>(41,812)</u>
General Revenues:					
Interest income				1,158	1,158
Total general revenues				<u>1,158</u>	<u>1,158</u>
Changes in net position				(40,654)	(40,654)
Net position - beginning of year				7,129,694	7,129,694
Net position - ending of year				<u>7,089,040</u>	<u>7,089,040</u>

See accompanying notes to financial statements.

BASIC FINANCIAL STATEMENTS

SPRINGFIELD-ROBERTSON COUNTY AIRPORT BOARD

Balance Sheet

Governmental Fund

June 30, 2013

	General Fund
<u>Assets</u>	
Cash and cash equivalents	\$311,156
Grants and accounts receivable	<u>11,079</u>
Total Assets	<u>\$322,235</u>
<u>Liabilities and Fund Balance</u>	
Liabilities:	
Accounts payable	\$6,691
Deposits	<u>24,000</u>
Total Liabilities	<u>30,691</u>
Fund balance:	
Unassigned	<u>291,544</u>
Total Fund Balance	<u>291,544</u>
Total Liabilities and Fund Balance	<u>\$322,235</u>

The notes accompanying the financial statements are an integral part of these financial statements.

SPRINGFIELD-ROBERTSON COUNTY AIRPORT BOARD

**Reconciliation of the Balance Sheet to the Statement of Net Position
of Government Activities**

June 30, 2013

Amounts reported for fund balance - total governmental funds	\$ 291,544
Amounts reported for governmental activities in the statement of net position are different because:	
Investment in capital assets	<u>6,797,496</u>
Net position of governmental activities	\$ <u>7,089,040</u>

SPRINGFIELD-ROBERTSON COUNTY AIRPORT BOARD

Governmental Funds
Statement of Revenues, Expenditures and Changes in Fund Balances

For the Year Ended June 30, 2013

	<u>General Fund</u>
Revenues:	
Intergovernmental- State of Tennessee	93,523
Rent income	73,641
Flowage fees	2,438
Land lease	8,000
Interest income	1,158
 Total Revenues	 <u>178,760</u>
Expenditures:	
Current:	
Utilities	15,612
Repair and maintenance	23,560
Professional fees	21,966
Dues	1,980
Advertising	1,282
Miscellaneous	416
Capital Outlay	<u>76,566</u>
Total Expenditures	<u>141,382</u>
 Excess (deficiency) of revenues over expenditures	 <u>37,378</u>
 Fund Balance, Beginning of year	 254,166
 Fund Balance, End of year	 <u>291,544</u>

See accompanying notes to financial statements.

SPRINGFIELD-ROBERTSON COUNTY AIRPORT BOARD

Reconciliation of the Statement of Revenues, Expenditures and Changes in Fund Balance
of Governmental Funds to the Statement of Activities

For the Year Ended June 30, 2013

Net change in fund balances - total governmental funds: \$ 37,378

Amounts reported for governmental activities in the statement of net position are different because:

Governmental funds report capital outlays as expenditures. However, in the statement of activities the cost of those assets is allocated over their estimated useful lives and reported as depreciation expense.

Acquisition of capital assets	76,566
Depreciation expense	<u>(154,598)</u>

Change in net position of governmental activities \$ (40,654)

FUND FINANCIAL STATEMENTS

Springfield-Robertson County Airport Board

Notes to Financial Statements

June 30, 2013

(1) Summary of Significant Accounting Policies

The Springfield-Robertson County Airport Board, (Airport) is a joint venture between the City of Springfield and Robertson County, created in 1990 to oversee the operation, maintenance, and improvement of the Springfield-Robertson County Airport. The Airport Board of Springfield and Robertson County, Tennessee share equally in the responsibilities of the Airport. The Board is governed by a Board of Directors. As an City/County joint undertaking, the Board is exempt from Federal income tax. The Board has been delegated all the powers given by Tennessee Code Annotated 42-5-201 et seq. The Board consists of seven members, two of whom are appointed by the County; and two of whom are appointed by the City of Springfield. The other three members are appointed by both the City of Springfield and Robertson County. Each member serves a five-year term with staggered termination dates. The City of Springfield and the County assist the Board with such items as insurance coverage and bidding and contracting for various projects.

The City of Springfield and Robertson County are presented with estimates of project costs and matching share requirements. Each is asked to contribute one-half of any costs not covered by State or Federal funds; although the Aldermen of the City of Springfield and the Commissioners of Robertson County have the authority to approve contributions in whatever amount they deem appropriate. Although the assets are constructed and acquired through the City of Springfield and Robertson County funds, the Board retains the legal authority to significantly influence operations including, but not limited to, control over assets, including facilities and properties, short term borrowing and signing contracts.

All significant activities and organizations on which the Board exercises financial accountability have been included in the financial statements for the year ended. The responsibility and accountability over all funds is vested in the Board and Fixed Base Operator, who is appointed by the Board to assist in maintaining and operating the airport facility. There are no component units of the Board.

The accounting policies of the Springfield-Robertson County Airport Board conform to generally accepted accounting principles as applicable to governments. The following is a summary of the more significant policies.

Reporting Entity:

Governmental Accounting Standards Board (GASB) Statement Number 14, "The Financial Reporting Entity" requires that financial statements present the reporting entity which consists of the primary government and any "Component Unit" organizations for which the primary government is financially accountable and any other "Component Unit" organizations for which the nature and significance of their relationship with the primary government are such that exclusion, could cause the Airport's general purpose financial statements to be misleading. There were no component units requiring blended or discrete presentation under the requirements of GASB Statement Number 14.

Springfield-Robertson County Airport Board

Notes to Financial Statements

June 30, 2013

(1) Summary of Significant Accounting Policies, Continued

Government -Wide and Fund Financial Statements

The Government-wide financial statements, the statement of Net Position and the statement of changes in Net Position, report information on all of the nonfiduciary activities of the primary government.

The statement of activities demonstrates the degree to which the direct expenses of a given function or segment are offset by program revenues. Direct expenses are those that are clearly identifiable with a specific function or segment. Program revenues include (I) charges to customers or applicants who purchase, use or directly benefit from goods, services, or privileges provided by a given function or segment and (ii) grants and contributions that are restricted to meeting the operational or capital requirements of a particular function or segment.

Measurement Focus, Basis of Accounting, and Financial Statement Presentation

The government-wide financial statements are reported using the economic resources measurement focus and the accrual basis of accounting. Revenues are recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of related cash flows. Grants and similar items are recognized as revenue as soon as all eligibility requirements imposed by the provider have been met.

Governmental fund revenues are reported using the current financial resources measurement focus and the modified accrual basis of accounting. Revenues are recognized as soon as they become both measurable and collectable within the current period or soon enough thereafter to be used to pay liabilities of the current period. Expenditures are recorded generally when a liability is incurred, as under accrual accounting. However, debt service expenditures, as well as expenditures related to compensated absences and claims and judgments are recorded only when payment is due.

The Airport reports the following major fund:

General Fund - The General Fund is the general operating fund of the Airport. It is used to account for all financial resources of the general government except those required to be accounted for in another fund.

Cash and Cash Equivalents

Cash and cash equivalents consist primarily of checking accounts and a money market account. When both restricted and unrestricted resources are available for use, it is the Airport's policy to use restricted resources first, then unrestricted resources as they are needed. When unrestricted funds are used the Airport uses committed, assigned then unassigned funds.

Springfield-Robertson County Airport Board

Notes to Financial Statements

June 30, 2013

(1) Summary of Significant Accounting Policies, Continued

Capital Assets

Capital assets, which include property, plant and equipment, and infrastructure assets consisting of certain improvements other than buildings are reported in the applicable governmental activities columns in the government-wide financial statements. Capital assets are defined by the Airport as assets with an individual cost of \$5,000 and an estimated useful life in excess of three years. All fixed assets are valued at historical cost or estimated useful life in excess of three years. Donated fixed assets are valued at their estimated fair value on the date donated. The costs of normal maintenance and repairs that do not add to the value of the asset or materially extend asset lives are not capitalized.

Depreciation is provided over the estimated useful lives using the straight line method.

The estimated useful lives are as follows:

Infrastructure	20-50 years
Land improvements	20 years
Buildings	40 years
Machinery and Equipment	20 years

Budget and Budgetary Accounting

The Board informally adopts an annual budget for the General Fund. The informal annual budget for the General Fund sets forth total program expenditures (not annual) with estimated grant revenues from intergovernmental sources. The Board is not legally required to adopt a budget; therefore, no budget comparison is presented in these financial statements.

Net Position Flow Assumption

Sometimes the government will fund outlays for a particular purpose from both restricted and unrestricted resources. In order to calculate the amounts to report as restricted – net position and unrestricted – net position in the government-wide and proprietary fund financial statements, a flow assumption must be made about the order in which the resources are considered to be applied. It is the Airport's policy to consider restricted – net position to have been depleted before unrestricted – net position is applied.

Estimates

The preparation of financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the reporting period. Actual results could differ from those estimates.

Springfield-Robertson County Airport Board

Notes to Financial Statements

June 30, 2013

(1) Summary of Significant Accounting Policies, Continued

Credit Risk

Financial instruments that potentially subject the Airport to significant concentrations of credit risk consist principally of cash and cash equivalents. The Airport places its cash with federally-insured financial institutions or institutions participating in the State collateral pool.

Deferred Revenue

Deferred revenues arise when a potential revenue does not meet both the "measurable" and "available" criteria for recognition in the current period (45 days). Deferred revenues also arise when resources are received by the government before it has a legal claim to them, as when grant monies are received prior to the occurrence of qualifying expenditures. In subsequent periods, when both revenue recognition criteria are met, or when the government has a legal claim to resources, the deferred revenue is removed from the balance sheet and revenue is recognized.

Fund Balance

The Airport implemented GASB 54 which addresses issues related to how fund balances are reported. Fund balances are now reported in the following manner:

Nonspendable fund balances – amounts that are not in a spendable form, Restricted fund balance – amounts constrained to specific purposes by their providers, provisions, or by enabling legislation, Committed fund balance – amounts constrained to specific purposes by a government itself, using its highest level of decision-making authority; to be reported as committed, amounts cannot be used for any other purpose unless the government takes the same highest-level action to remove or change the constraint, Assigned fund balance – amounts a government intends to use for a specific purpose; intent can be expressed by the governing body or by an official or body to which the governing body delegates the authority, Unassigned fund balance – amounts that are available for any purpose; these amounts are reported only in the general fund.

Only by Board approval (via formal vote) can fund balance amounts be classified as committed or assigned.

(2) Cash and Cash Equivalents

The Airport is authorized to invest funds in Federal treasury bills and notes, State of Tennessee Local Government Investment Pool and financial institution demand deposit accounts and certificates of deposit. Deposits in financial institutions are required by State Statute to be secured and collateralized by the institutions. The Airport has deposit policies to minimize custodial credit risks. The collateral must meet certain requirements and be deposited in an escrow account in a second bank for the benefit of the Airport and must total a minimum 105% of the value of the deposits placed in the institutions less the amount protected by federal depository insurance. The Airport's deposits with financial institutions are fully insured or collateralized by securities held in the Airport's name.

Springfield-Robertson County Airport Board

Notes to Financial Statements

June 30, 2013

(3) Capital Assets

A summary of changes in general capital assets as presented in the governmental activities column of the government-wide financial statements is as follows:

	Balance July 1, 2012	Additions	Deletions	Balance June 30, 2013
Land	477,737	-	-	477,737
Furniture and fixtures	5,338	-	-	5,338
Machinery and equipment	114,235	-	-	114,235
Other improvements	5,340,055	76,566	-	5,416,621
Parallel taxiway	501,723	-	-	501,723
Runway widening	591,907	-	-	591,907
Parallel localizer	1,107,558	-	-	1,107,558
Security project	<u>99,010</u>	<u>-</u>	<u>-</u>	<u>99,010</u>
Total	<u>8,237,563</u>	<u>76,566</u>	<u>-</u>	<u>8,314,129</u>
Accumulated depreciation	<u>1,362,035</u>			<u>1,516,633</u>
Capital assets - net	<u>6,875,528</u>			<u>6,797,496</u>

All assets of the Airport except land of \$ 477,737 is being depreciated. Depreciation expense was \$154,598 for the fiscal year end. Accumulated depreciation was \$5,338 for furniture and fixtures, \$41,691 for machinery and equipment, \$844,670 for improvements, \$130,120 for parallel taxiway, \$155,869 for runway widening, \$294,734 for parallel localizer and \$44,211 for security project.

(4) Risk Management

The Board is exposed to various risks of loss related to torts; theft of, damage to, and destruction of assets; errors and omissions; injuries to employees; and natural disasters. The Board has elected to obtain an insurance policy to transfer risk to a commercial insurance company. Insurance settlements have not been in excess of insurance coverage in any of the prior three years.

Environmental Issues

Fuel is stored at the airport in underground storage facilities. None of the tanks is more than seven years old; and according to the independent environmental consultant for the airport, Simons SIRVEY Corporation, their subcontractor, Hollingsworth Oil, indicates that all tanks are within the new EPA guidelines which went into effect in December of 1999.

Springfield-Robertson County Airport Board

Notes to Financial Statements

June 30, 2013

(5) Commitments and Contingencies

Economic Dependency

The Airport obtains a substantial amount of funds from state and local governments. A significant reduction in the level of such support, if this were to occur, might affect the Airport's ability to carry out its programs and activities.

Litigation:

There are no pending lawsuits in which the Airport is involved.

Grants:

Amounts received from Grantor agencies are subject to audit and adjustment by Grantor agencies, principally the Federal government. Any disallowed claims including amounts already collected, could become a liability of the applicable fund.

SUPPLEMENTAL INFORMATION

Financial schedules are used to demonstrate finance related legal and contractual compliance, provide details of data summarized in the financial statements and present other information deemed useful.

SPRINGFIELD-ROBERTSON COUNTY AIRPORT BOARD

Schedule of Cash and Cash Equivalents
All Funds

June 30, 2013

	<u>Carrying Value</u>
General Fund:	
Commerce Union Bank -Demand deposits	\$311,156
Total General Fund	<u>311,156</u>
 Total - All funds	 <u><u>\$311,156</u></u>

SPRINGFIELD-ROBERTSON COUNTY AIRPORT BOARD

Schedule of Federal and State Financial Assistance

For the Year Ended June 30, 2013

CFDA Number	State Grant Number	Program Name	Grantor Agency	Receivable (Deferred) Balance July 1, 2012	Grant Receipts	Deposits	Grant Expenditures	Receivable (Deferred) Balance June 30, 2013
State Program:								
20.106	TAD 74-555-0144-04	TPM and QT Technologies	State of Tennessee Department Transportation	100	0	0	0	100
20.106	TAD 74-555-0742-04	Airport Runway Taxi	State of Tennessee Department Transportation	40,593	60,593	0	22,034	2,034
N/A	99-555-0742-04	Airport Maintenance	State of Tennessee Department Transportation	0	8,372	0	12,660	4,288
20.106	AERO 74-0742	Airport Unit Hangar	State of Tennessee Department Transportation	0	4,700	0	4,700	0
20.106	AERO 74-0747	Airport Survey	State of Tennessee Department Transportation	0	5,670	0	5,670	0
20.106	AERO - 0748	Airport - Layout	State of Tennessee Department Transportation	0	0	0	4,657	4,657
20.106	AERO - 0748-04	Airport - Pavement and Crack Repair	State of Tennessee Department Transportation	0	43,802	0	43,802	0
Total State Program				40,693	123,137	0	93,523	11,079

**COMPLIANCE AND
INTERNAL CONTROL**

JOHN R. POOLE, CPA
CERTIFIED PUBLIC ACCOUNTANT

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INDEPENDENT AUDITORS' REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS

Springfield-Robertson County Airport Board
Springfield, Tennessee

I have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States, the financial statements of Springfield-Robertson County Airport Board as of and for the year ended June 30, 2013, and the related notes to the financial statements, which collectively comprise Springfield-Robertson County Airport Board's financial statements and have issued a report thereon dated November 30, 2013.

Internal Control Over Financial Reporting

In planning and performing my audit of the financial statements, I considered the Springfield-Robertson County Airport Board's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing an opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Springfield-Robertson County Airport Board's internal control. Accordingly, I do not express an opinion on the effectiveness of the Organization's internal control.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent or detect and correct misstatements on a timely basis. A material weakness is a deficiency, or combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A significant deficiency is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

My consideration of the internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during the audit I did not identify any deficiencies in internal control that I consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether the Springfield-Robertson County Airport Board 's financial statements are free of material misstatement, I performed tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements, noncompliance with which could have a direct and material effect on the determination of the financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of the audit and, accordingly, I do not express such an opinion. The results of the tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

Purpose of This Report

The purpose of this report is solely to describe the scope of the testing of internal control and compliance and the result of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with Government Auditing Standards in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

Juli R Poole, CPA

November 30, 2013