

HICKMAN COUNTY ECONOMIC & COMMUNITY  
DEVELOPMENT ASSOCIATION  
CENTERVILLE, TENNESSEE

FINANCIAL STATEMENTS

YEAR ENDED JUNE 30, 2013

HICKMAN COUNTY ECONOMIC & COMMUNITY  
DEVELOPMENT ASSOCIATION  
CENTERVILLE, TENNESSEE  
FINANCIAL STATEMENTS  
JUNE 30, 2013

TABLE OF CONTENTS

Hickman County Economic & Development Association Officials .....	1
Independent Auditors' Report .....	2
Financial Statements	
Statement of Net Assets .....	3
Statement of Activities .....	4
Balance Sheet .....	5
Reconciliation of the Balance Sheet to the Statement of Net Assets .....	6
Statement of Revenues, Expenditures and Changes in Fund Balance - Governmental Fund .....	7
Reconciliation of Statement of Revenues, Expenditures and Changes in Fund Balance of Governmental Fund to the Statement of Activities .....	8
Notes to the Financial Statements .....	9 - 13
Schedule of Revenues, Expenditures and Changes in Fund Balance - Budget and Actual .	14
Report on Internal Control Over Financial Reporting and on Compliance and Other Matters Based on an Audit of Financial Statements performed in accordance with <i>Government Auditing Standards</i> .....	15

HICKMAN COUNTY ECONOMIC & COMMUNITY  
DEVELOPMENT ASSOCIATION  
OFFICIALS  
JUNE 30, 2013

**Officials**

Bob Bohn, City Mayor  
Steve Gregory, County Mayor  
Patrick Hite, Executive Director

**Board of Directors**

Robert Mitchell, Chairman  
Mark Bentley, Vice-Chairman  
Donna Bradley, Sec./Treasurer  
Jack Keller  
Charley List  
Gary Hanes  
Kenneth Bates  
Jennifer Talley  
Billy Blackwell  
Tom Isbell  
Paul Aydelott  
Susan Sullivan  
Ruby Horner  
Mary Blackburn  
Troy Dugger  
Frankye Ward

YORK, DILLINGHAM & COMPANY, P.L.L.C.  
CERTIFIED PUBLIC ACCOUNTANTS

LARRY W. YORK, RETIRED

J. MICHAEL DILLINGHAM

P.O. BOX 551  
1708 ALPINE DRIVE  
COLUMBIA, TENNESSEE 38402-0551  
TELEPHONE (931) 388-0517  
FAX (931) 381-3440

BRANCH OFFICES:

LAWRENCEBURG, TN  
TELEPHONE (931) 762-6877

CENTERVILLE, TN  
TELEPHONE (931) 729-3229

PULASKI, TN  
TELEPHONE (931) 424-9063

MEMBERS:

AMERICAN INSTITUTE OF C.P.A.'S  
TENNESSEE SOCIETY OF C.P.A.'S

INDEPENDENT AUDITORS' REPORT

Board of Directors  
Hickman County Economic & Community Development Association  
Centerville, Tennessee

We have audited the accompanying financial statements of the governmental activities and each major fund of Hickman County Economic & Community Development Association (a nonprofit organization), as of and for the year ended June 30, 2013, which collectively comprise the Association's basic financial statements as listed in the table of contents. These financial statements are the responsibility of the Association's management. Our responsibility is to express an opinion on these financial statements based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.

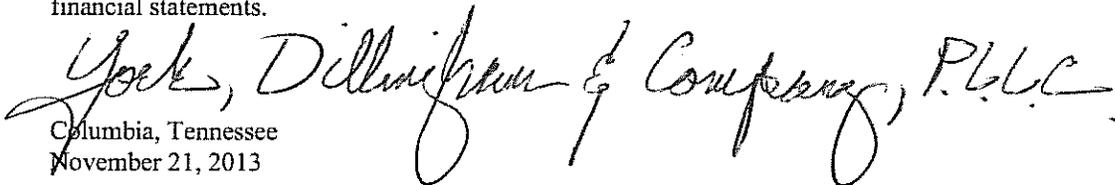
In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of the governmental activities and each major fund for Hickman County Economic & Community Development Association, as of June 30, 2013, and the respective changes in financial position for the year then ended in conformity with accounting principles generally accepted in the United States of America.

In accordance with *Government Auditing Standards*, we have also issued our report dated November 21, 2013, on our consideration of Hickman County Economic & Community Development Association's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing and not to provide an opinion on the internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* and should be considered in assessing the results of our audit.

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the Association's basic financial statements. The budgetary comparison schedule is presented for purposes of additional analysis and is not a required part of the basic financial statements. The budgetary comparison schedule has not been subjected to the auditing procedures applied in the audit of the basic financial statements and, accordingly, we express no opinion on it.

The Association has not presented the Management's Discussion and Analysis that accounting principles generally accepted in the United States has determined is necessary to supplement, although not required to be part of, the basic financial statements.

Columbia, Tennessee  
November 21, 2013



York, Dillingham & Company, P.L.L.C.

HICKMAN COUNTY ECONOMIC & COMMUNITY  
DEVELOPMENT ASSOCIATION  
GOVERNMENT-WIDE STATEMENT OF NET ASSETS  
JUNE 30, 2013

ASSETS

	<u>Governmental Activities</u>
Cash	\$ <u>24,550</u>
Property and Equipment	
Furniture	5,887
Office equipment	<u>13,860</u>
	19,747
Less accumulated depreciation	<u>(19,392)</u>
	<u>355</u>
 Total Assets	 <u>\$ 24,905</u>

LIABILITIES

Payroll withholdings	\$ <u>770</u>
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NET ASSETS

Unrestricted	23,780
Invested in capital assets	<u>355</u>
 Total Net Assets	 <u>\$ 24,135</u>

The accompanying notes are an integral part of these financial statements.

HICKMAN COUNTY ECONOMIC & COMMUNITY  
DEVELOPMENT ASSOCIATION  
GOVERNMENT-WIDE STATEMENT OF ACTIVITIES  
YEAR ENDED JUNE 30, 2013

Program Activities	Program Revenues		Net (Expenses) Revenue and Changes in Net Assets	
	Expenses	Operating Grants and Contributions	Governmental Activities	Total
Governmental activities				
General government and administration	\$ 55,975	\$ 73,766	\$ 17,791	\$ 17,791
Total government	<u>\$ 55,975</u>	<u>\$ 73,766</u>	<u>\$ 17,791</u>	<u>\$ 17,791</u>
General revenues:				
Interest earnings			6	6
Total general revenues			<u>6</u>	<u>6</u>
Change in net assets			17,797	17,797
Net assets at beginning of year			<u>6,338</u>	<u>6,338</u>
Net assets at end of year			<u>\$ 24,135</u>	<u>\$ 24,135</u>

The accompanying notes are an integral part of these financial statements.

HICKMAN COUNTY ECONOMIC & COMMUNITY  
DEVELOPMENT ASSOCIATION  
BALANCE SHEET  
GOVERNMENTAL FUNDS  
JUNE 30, 2013

ASSETS

Cash	\$ <u>24,550</u>
Total Assets	\$ <u><u>24,550</u></u>

LIABILITIES AND FUND BALANCE

Payroll withholdings	\$ <u>770</u>
Fund Balance Unassigned	<u>23,780</u>
Total Liabilities and Fund Equity	\$ <u><u>24,550</u></u>

The accompanying notes are an integral part of these financial statements.

HICKMAN COUNTY ECONOMIC & COMMUNITY  
DEVELOPMENT ASSOCIATION  
RECONCILIATION OF THE GOVERNMENTAL FUND  
BALANCE SHEET TO STATEMENT OF NET ASSETS  
JUNE 30, 2013

Fund Balance

General Government Fund Balances \$ 23,780

Adjustments

Capital assets net of depreciation

Assets	19,747	
Accumulated depreciation	<u>(19,392)</u>	<u>355</u>

Net Asset Balances \$ 24,135

The accompanying notes are an integral part of these financial statements.

HICKMAN COUNTY ECONOMIC & COMMUNITY  
DEVELOPMENT ASSOCIATION  
STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE  
GOVERNMENTAL FUNDS  
FOR THE YEAR ENDED JUNE 30, 2013

Revenue:	
Financial institutions	\$ 3,000
Business institutions	18,000
Government institutions	52,766
Other	<u>6</u>
Total revenue	<u>73,772</u>
Expenditures:	
Salaries	33,466
Advertising	226
Books, subscriptions & publications	307
Capital expenditures	329
Conferences	695
Fidelity bond	90
Historic Downtown Centerville	-
Imagination Library admin. project	16
Insurance	565
Internet	708
Legal & professional	4,525
Marketing	1,040
Meetings	250
Membership dues	680
Miscellaneous	1,769
Postage & delivery	321
Professional development	-
Prospect recruiting expenses	-
Rent	3,000
Retirement	-
Supplies	269
Taxes	3,850
Telephone	1,514
Travel	1,734
Utilities	648
Existing Industry program	<u>-</u>
Total expenditures	<u>56,002</u>
Excess of revenues over expenditures	17,770
Fund Balance, Beginning of Year	<u>6,010</u>
Fund Balance, End of Year	<u>\$ 23,780</u>

The accompanying notes are an integral part of these financial statements.

HICKMAN COUNTY ECONOMIC & COMMUNITY  
DEVELOPMENT ASSOCIATION  
RECONCILIATION OF THE STATEMENT OF REVENUES, EXPENDITURES,  
AND CHANGES IN FUND BALANCE OF GOVERNMENTAL FUNDS  
TO THE STATEMENT OF ACTIVITIES  
FOR THE YEAR ENDED JUNE 30, 2013

Net change in fund balance - total governmental funds \$ 17,770

Amounts reported for governmental activities in the statement of activities are different because:

Governmental funds report capital outlay as expenditures. However, in the government-wide statement of activities and changes in net assets, the cost of those assets is allocated over their estimated useful lives as depreciation expense. This is the amount of capital assets recorded in the current period. 329

Depreciation expense on capital assets is reported in the government-wide statement of activities and changes in net assets, but they do not require the use of current financial resources. Therefore, depreciation expense is not reported as expenditures in governmental funds. (302)

Change in net assets of governmental activities \$ 17,797

The accompanying notes are an integral part of these financial statements.

HICKMAN COUNTY ECONOMIC & COMMUNITY  
DEVELOPMENT ASSOCIATION  
NOTES TO FINANCIAL STATEMENTS  
JUNE 30, 2013

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The accompanying financial statements are prepared in conformity with, and the accounting policies of Hickman County Economic & Development Association conform to, generally accepted accounting principles as set forth in the pronouncements of the Governmental Accounting Standards Board (GASB). The following is a summary of the more significant policies.

A. Organization

Hickman County Economic & Community Development Association (Association) is incorporated as a Tennessee non-profit organization and is a joint venture of the governments of Hickman County, Tennessee and the Town of Centerville, Tennessee. In 2001, the participating governments formalized the Association with an interlocal agreement as described in Tennessee Code Annotated Section 5-1-113. The Association's purpose is to foster communication and facilitate economic and community development between governmental entities, industry, and private citizens.

Its primary focus is on:

- Job creation
- Community Development
- Education and Skills Training
- Business & Economic Development
- Leadership Programs
- Organizational Development
- Long Range Planning

Throughout the years since establishment, Hickman County Economic & Community Development Association has had success in all areas of their focus.

## NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

### B. Basic Financial Statements

In March 2009, the Governmental Accounting Standards Board (GASB) issued Statement No. 54 - *Fund Balance Reporting and Government Fund Type Definitions*. This Statement establishes fund balance classifications based primarily on the extent to which the Association is bound to honor constraints on the use of the resources reported in each governmental fund as well as establishes additional note disclosures regarding fund balance classification policies and procedures.

The Association made the decision to implement this standard effective July 1, 2010.

Basic financial statements consist of the following:

Government-wide financial statements,

Fund financial statements, and

Notes to the basic financial statements.

The government-wide financial statements are reported using the economic resources measurement focus and the accrual basis of accounting. Revenues are recorded when earned. Expenses are recorded when a liability is incurred, regardless of the timing of related cash flows.

Governmental fund financial statements are reported using the current financial resources measurement focus and the modified accrual basis of accounting. Governmental fund equity is classified as fund balance. Fund balance is further classified as nonspendable, restricted, committed, assigned, or unassigned. Nonspendable fund balance cannot be spent because of its form. Restricted fund balance has limitations imposed by creditors, grantors, or contributors or by enabling legislation or constitutional provisions. Committed fund balance is a limitation imposed by the Association board through approval of resolutions. Assigned fund balance is a limitation imposed by a designee of the Association board. Unassigned fund balance in the General Fund is the net resources in excess of what can be properly classified in one of the above four categories. Revenues are considered to be available when they are collectible within the current period or soon enough thereafter to pay liabilities of the current period.

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

B. Basic Financial Statements (Continued)

The Association reports the following governmental fund:

General Fund – The General Fund is the primary operating fund used to account for specific revenue sources over which the Board of Directors has discretionary control and is used to carry out the operations of the Association in accordance with its Bylaws. It is always classified as a major fund.

C. Sources of Revenues

The major source of revenue for the Association is from the County of Hickman. Revenue from the County of Hickman comes in two forms. The County of Hickman is responsible for the gross salary of the Executive Director of the Association as well as additional funding in the form of cash. The gross salary of the Executive Director is recorded as revenue and as a corresponding expense through salaries. Other sources of income consist of grants, donations, and funds from the City of Centerville.

D. Cash and Cash Equivalents

Cash and cash equivalents consist of demand deposits and savings accounts in financial institutions and are fully protected by federal depository insurance.

E. Property and Equipment

The Association's property and equipment are recorded at cost. Depreciation is provided on the straight-line method over the estimated useful lives of the respective assets. Maintenance and repairs are charged to expense as incurred. Major renewals, betterments, and interest incurred during construction are capitalized. Accumulated depreciation is reported on the government-wide statement of net assets.

F. Budgets and Budgetary Accounting

The Association's annual budget is a management tool that assists its users in analyzing financial activity for its fiscal year ending June 30. It is not a legally adopted budget. The Association's Board of Directors formally approves the annual budget at the beginning of the year and subsequently authorized budget amendments as necessary.

Budgeted revenue amounts represent the original budget modified by the Association's authorized adjustments during the year, which were contingent upon new or additional revenue sources. Budgeted expenditure amounts represent original appropriations adjusted for supplemental appropriations during the year. Budgets are prepared in conformity with GAAP using the modified accrual basis of accounting.

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

G. Use of Estimates

The preparation of financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect certain reported amounts and disclosures. Accordingly, actual results could differ from those estimates.

H. Income Tax Status

The Association is a Tennessee not-for-profit corporation which is exempt from federal income taxes under Section 501(c)(3) of the Internal Revenue Code. Accordingly, federal income taxes are not provided in the accompanying financial statements.

NOTE 2- FIXED ASSETS

Major classifications of the Association's property and equipment and their respective depreciable lives are as follows:

	<u>Depreciable Lives</u> <u>In Years</u>			
Furniture	5			
Office Equipment	5			

	<u>Balance</u> <u>July 1, 2012</u>	<u>Additions</u>	<u>Deletions</u>	<u>Balance</u> <u>June 30, 2013</u>
Furniture	\$ 5,887	\$ -	\$ -	\$ 5,887
Office equipment	<u>13,531</u>	<u>329</u>	<u>-</u>	<u>13,860</u>
Total	<u>\$ 19,418</u>	<u>\$ 329</u>	<u>\$ -</u>	<u>\$ 19,747</u>

Accumulated Depreciation

	<u>Balance</u> <u>July 1, 2012</u>	<u>Additions</u>	<u>Deletions</u>	<u>Balance</u> <u>June 30, 2013</u>
Furniture	\$ 5,833	\$ 43	\$ -	\$ 5,876
Office equipment	<u>13,257</u>	<u>259</u>	<u>-</u>	<u>13,516</u>
Total	<u>\$ 19,090</u>	<u>\$ 302</u>	<u>\$ -</u>	<u>\$ 19,392</u>

Depreciation expense for the year ended June 30, 2013, totaled \$302.

#### NOTE 3 - ECONOMIC DEPENDENCE

The Hickman County Economic & Development Association is economically dependent on the appropriations from local governments. For the current year, these appropriations represent approximately 72% of total revenues of the government fund types.

#### NOTE 4 - COMPENSATED ABSENCES

It is the Association's policy to permit employees to accumulate earned but unused annual leave benefits. The value of accumulated benefits earned by employees, if material, is recorded as long-term debt in the government-wide statements. In the fund financial statements, governmental funds report only the compensated absence liability payable from expendable available financial resources. As of June 30, 2013, no amounts were recorded as such amounts would not be considered material.

#### NOTE 5 - RISK MANAGEMENT-CLAIMS AND JUDGEMENTS

Significant losses are covered by the Association's commercial insurance. There were no settlements in excess of insurance coverage for the current year or the three prior years.

#### NOTE 6 - SUBSEQUENT EVENTS

The Association considered events and transactions that occur after the government-wide statement of net assets, but before the financial statements are issued, to provide additional evidence relative to certain estimates or to identify matters that require additional disclosure. These financial statements were issued on November 21, 2013, and subsequent events have been evaluated through that date.

SUPPLEMENTAL INFORMATION

HICKMAN COUNTY ECONOMIC & COMMUNITY  
DEVELOPMENT ASSOCIATION  
SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE -  
BUDGET AND ACTUAL - UNAUDITED  
FOR THE YEAR ENDED JUNE 30, 2013

	<u>Original</u>	<u>Final</u>	<u>Actual GAAP Basis</u>	<u>Adjustment Budget Basis</u>	<u>Actual Budget Basis</u>	<u>Variance with Final Budget Positive (Negative)</u>
<b>Revenue:</b>						
Financial institutions	\$ 4,000	\$ 4,000	\$ 3,000	\$ -	\$ 3,000	\$ (1,000)
Business institutions	3,000	3,000	18,000	-	18,000	15,000
Government institutions	121,215	121,215	52,766	-	52,766	(68,449)
Other	-	-	6	-	6	6
<b>Total revenue</b>	<u>128,215</u>	<u>128,215</u>	<u>73,772</u>	<u>-</u>	<u>73,772</u>	<u>(54,443)</u>
<b>Expenditures:</b>						
Salaries	56,000	56,000	33,466	-	33,466	22,534
Advertising	-	-	226	-	226	(226)
Books, subscriptions & publications	145	145	307	-	307	(162)
Conferences	6,000	6,000	695	-	695	5,305
Continuing education	1,000	1,000	-	-	-	1,000
Equipment & software	5,000	5,000	329	-	329	4,671
Existing industry program	800	800	-	-	-	800
Fidelity bond	100	100	90	-	90	10
Historic Downtown Centerville	-	-	-	-	-	-
Imagination Library admin. project	8,000	8,000	16	-	16	7,984
Insurance	7,560	7,560	565	-	565	6,995
Internet	720	720	708	-	708	12
Legal & professional	4,600	4,600	4,525	-	4,525	75
Marketing	10,500	10,500	1,040	-	1,040	9,460
Meetings	500	500	250	-	250	250
Membership dues	1,200	1,200	680	-	680	520
Miscellaneous	1,040	1,040	1,769	-	1,769	(729)
Postage & delivery	650	650	321	-	321	329
Professional development	2,000	2,000	-	-	-	2,000
Prospect recruiting expenses	4,000	4,000	-	-	-	4,000
Rent	6,000	6,000	3,000	-	3,000	3,000
Retirement	1,500	1,500	-	-	-	1,500
Supplies	1,000	1,000	269	-	269	731
Taxes	4,250	4,250	3,850	-	3,850	400
Telephone	1,600	1,600	1,514	-	1,514	86
Travel - business	2,800	2,800	1,734	-	1,734	1,066
Utilities	1,250	1,250	648	-	648	602
<b>Total expenditures</b>	<u>128,215</u>	<u>128,215</u>	<u>56,002</u>	<u>-</u>	<u>56,002</u>	<u>72,213</u>
<b>Excess of revenues over expenditures</b>	<u>-</u>	<u>-</u>	<u>17,770</u>	<u>-</u>	<u>17,770</u>	<u>17,770</u>
<b>Fund Balance, Beginning of Year</b>	<u>6,010</u>	<u>6,010</u>	<u>6,010</u>	<u>-</u>	<u>6,010</u>	<u>-</u>
<b>Fund Balance, End of Year</b>	<u>\$ 6,010</u>	<u>\$ 6,010</u>	<u>\$ 23,780</u>	<u>\$ -</u>	<u>\$ 23,780</u>	<u>\$ 17,770</u>

See auditors' report.

YORK, DILLINGHAM & COMPANY, P.L.L.C.  
CERTIFIED PUBLIC ACCOUNTANTS

LARRY W. YORK, RETIRED

J. MICHAEL DILLINGHAM

P.O. BOX 551  
1708 ALPINE DRIVE  
COLUMBIA, TENNESSEE 38402-0551  
TELEPHONE (931) 388-0517  
FAX (931) 381-3440

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CENTERVILLE, TN  
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PULASKI, TN  
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MEMBERS:

AMERICAN INSTITUTE OF C.P.A.'S  
TENNESSEE SOCIETY OF C.P.A.'S

REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE  
AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN  
ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS

Board of Directors  
Hickman County Economic & Community Development Association  
Centerville, Tennessee

We have audited the financial statements of the governmental activities and each major fund of Hickman County Economic & Community Development Association as of and for the year ended June 30, 2013, which collectively comprise the Association's basic financial statements and have issued our report thereon dated November 21, 2013. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States.

Internal Control Over Financial Reporting

Hickman County Economic & Community Development Association is responsible for establishing and maintaining effective internal control over financial reporting. In planning and performing our audit, we considered the Association's internal control over financial reporting as a basis for designing our auditing procedures for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Association's internal control over financial reporting. Accordingly, we do not express an opinion on the effectiveness of the Association's internal control over financial reporting.

*A deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent or detect and correct misstatements on a timely basis. *A material weakness* is a deficiency, or a combination of deficiencies, in internal control such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis.

Our consideration of internal control over financial reporting was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over financial reporting that might be deficiencies, significant deficiencies, or material weaknesses. We did not identify any deficiencies in internal control over financial reporting that we consider to be material weaknesses, as defined above.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether Hickman County Economic & Community Development Association's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit and, accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

This report is intended solely for the information and use of the Board of Directors of Hickman County Economic & Community Development Association and the Comptroller of the Treasury, State of Tennessee and is not intended to be and should not be used by anyone other than these specified parties.

  
York, Dillingham & Company, P.L.L.C.  
Certified Public Accountants

Columbia, Tennessee  
November 21, 2013