



STATE OF TENNESSEE
COMPTROLLER OF THE TREASURY
DEPARTMENT OF AUDIT
DIVISION OF COUNTY AUDIT
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June 30, 2006

Wayne County Mayor and
Board of County Commissioners
Wayne County, Tennessee

To the County Mayor and Board of County Commissioners:

In conjunction with the annual audit of Wayne County, we have performed a limited review of the information systems in the Offices of County Mayor, Superintendent of Highways, Director of Schools, Trustee, Circuit and General Sessions Courts Clerk, Clerk and Master, and Register as of May 25, 2006. This letter transmits the results of our review.

Our audit of Wayne County is required to be conducted in accordance with standards contained in Government Auditing Standards issued by the Comptroller General of the United States. These standards specify that we perform general and application control reviews of computer-based accounting and information systems to determine whether an entity's existing procedures and controls provide adequate assurance of data accuracy and financial and operating statement reliability.

Because of inherent limitations in any internal control structure, errors, irregularities, or control weaknesses may exist and may not be detected. However, our information system reviews performed in the Offices of Superintendent of Highways, Director of Schools, Trustee, Circuit and General Sessions Courts Clerk, Clerk and Master, and Register did not reveal any matters that we considered to be a reportable condition. A reportable condition, however, was identified in the Office of County Mayor. This reportable condition may be included in the annual financial report of Wayne County. This matter is also presented in detail in the enclosed Review of Internal Controls Regarding Information Systems Operations – Findings and Recommendations.

A brief summary of the reportable condition is presented below:

COUNTY MAYOR

1. The office did not implement adequate controls to protect its information resources.

Wayne County Mayor and
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Please contact Penny Austin, Information Systems Audit Manager, or me if you have any questions regarding our review of the information systems in the aforementioned offices of Wayne County, Tennessee.

Sincerely,



Richard V. Norment
Assistant to the Comptroller

RVN: pa

Attachment

cc: **The Honorable Jeff Minatra, Superintendent of Highways**
 The Honorable Jerry Pigg, Director of Schools
 The Honorable Janice Smith, Trustee
 The Honorable Billy Crews, Circuit and General Sessions Courts Clerk
 The Honorable Carolyn Mathis, Clerk and Master
 The Honorable Ruth Butler, Register
 Mr. Jeff Bailey, Middle Tennessee Audit Manager

WAYNE COUNTY, TENNESSEE
REVIEW OF INTERNAL CONTROLS REGARDING INFORMATION
SYSTEM OPERATIONS — FINDINGS AND RECOMMENDATIONS
AS OF MAY 25, 2006

The review of controls over the information system in the Office of County Mayor indicated a need for improvement. The following finding and recommendation have been made to aid this office in the implementation of controls to better secure its computer system and the information contained therein. We reviewed this matter with management to provide an opportunity for their response. Management offered an oral response to this item but did not submit a written response. The oral response has not been included in this report.

OFFICE OF COUNTY MAYOR

THE OFFICE DID NOT IMPLEMENT ADEQUATE CONTROLS
TO PROTECT ITS INFORMATION RESOURCES

1. FINDING

The office did not implement adequate controls to protect its information resources. This finding does not identify specific vulnerabilities that could allow someone to exploit the office's information system or misuse county funds. Disclosing those vulnerabilities could present a potential security risk by providing the readers with information that might be confidential pursuant to Section 10-7-504(i), Tennessee Code Annotated. We provided the official with detailed information regarding the specific vulnerabilities we identified, as well as our recommendations for improvement.

RECOMMENDATION

The office should ensure that adequate controls over information systems and the resources associated with those systems are implemented. Also, the office should take steps to establish or improve any compensating controls until these conditions are remedied.

PRIOR AUDIT RECOMMENDATIONS NOT IMPLEMENTED

(Ref: Review of Internal Controls Regarding
Information System Operations as of May 12, 2004)

OFFICE OF COUNTY MAYOR

Finding Number	Page Number	Subject
1	1	The office did not implement adequate controls to protect its information resources

PRIOR AUDIT RECOMMENDATIONS IMPLEMENTED

(Ref: Review of Internal Controls Regarding
Information System Operations as of May 12, 2004)

OFFICE OF SUPERINTENDENT OF HIGHWAYS

Finding Number	Page Number	Subject
1	1	Adequate inventory records were not maintained
2	2	The office did not have formal policies and procedures for computer operations
3	2	The office did not develop a disaster recovery plan

OFFICE OF DIRECTOR OF SCHOOLS

Finding Number	Page Number	Subject
1	2	The office did not develop a disaster recovery plan
2	3	The office had deficiencies involving its warrant-signing machine

OFFICE OF TRUSTEE

Finding Number	Page Number	Subject
1	3	The office did not have formal policies and procedures for computer operations