



STATE OF TENNESSEE

**COMPTROLLER OF THE TREASURY**

STATE CAPITOL

NASHVILLE, TENNESSEE 37243-9034

PHONE (615) 741-2501

**Justin P. Wilson**  
Comptroller

September 1, 2011

Dear Tennessee government leader:

I am writing to remind you that the Tennessee State Funding Board adopted a statement on debt management directing governmental entities in Tennessee to draft and adopt their own debt management policies no later than December 31, 2011.

If your governmental entity may need to borrow money (whether in the form of a bank loan, an inter-fund borrowing, a publicly offered bond issue, or any other form of borrowing money) after December 31, 2011, you should be in the process now to develop and adopt a debt management policy designed to meet your needs. Whether you are connected with a county, city, industrial development board, utility district or other governmental entity, in crafting your debt management policy you need to have an adoption process that is open, transparent, and allows for public input. Information about the statement on debt management can be found via the internet at: <http://www.comptroller1.state.tn.us/sl/DebtManagement.asp>

In my previous letter of June 2011, I enclosed a copy of the statement which includes in its "Attachment A" mandatory language to be adopted in debt management policies providing for public accountability and transparency. Since the time of my original letter, the Securities and Exchange Commission approved on May 27, 2011, the Municipal Securities Rulemaking Board's proposed rule change to Rule G-23 concerning the activities of financial advisors. Therefore I have enclosed a copy of the revised "Attachment A" approved by the State Funding Board on June 30, 2011 reflecting changes due to the MSRB action.

Many organizations, including the University of Tennessee's Municipal Technical Advisory Service (MTAS) and County Technical Assistance Service (CTAS), are providing guidance and training on debt management policy adoption. Outside professionals, such as financial advisors and bond counsel, are also providing assistance. If you have questions, you may contact me or:

Ann Butterworth, Assistant to the Comptroller for Public Finance  
615-401-7910 [ann.butterworth@tn.gov](mailto:ann.butterworth@tn.gov) or:

Mary-Margaret Collier, Director Office of State and Local Finance  
615-747-5370 [mary.margaret.collier@tn.gov](mailto:mary.margaret.collier@tn.gov)

My Office is here to improve the quality of life in Tennessee by making government work better. Let me know what we can do to serve you.

Sincerely,

Justin P. Wilson  
Comptroller of the Treasury  
*Enclosure: Attachment A*