

**Tennessee Board of Regents  
Tennessee Technological University**

**For the Year Ended  
June 30, 1997**

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**Leslie Bethea**

Editor

February 9, 1998

The Honorable Don Sundquist, Governor  
and  
Members of the General Assembly  
State Capitol  
Nashville, Tennessee 37243  
and  
The Honorable Charles E. Smith, Chancellor  
Tennessee Board of Regents  
1415 Murfreesboro Road, Suite 350  
Nashville, Tennessee 37217  
and  
Dr. Angela A. Volpe, President  
Tennessee Technological University  
Box 5007  
Cookeville, Tennessee 38505

Ladies and Gentlemen:

Transmitted herewith is the financial and compliance audit of the Tennessee Board of Regents, Tennessee Technological University, for the year ended June 30, 1997. You will note from the independent auditor's report that a qualified opinion was given on the fairness of the presentation of the financial statements. The university has elected not to record the liability for accrued compensated absences in its financial statements. In our opinion, accrued compensated absences should be recorded to conform with generally accepted accounting principles.

Consideration of internal control over financial reporting and tests of compliance disclosed certain deficiencies, which are detailed in the Results of the Audit section of this report. The university's administration has responded to the audit finding; the response is included following the finding. The Division of State Audit will follow up the audit to examine the application of the procedures instituted because of the audit finding.

Very truly yours,

W. R. Snodgrass  
Comptroller of the Treasury

WRS/th  
97/109

State of Tennessee

# Audit Highlights

Comptroller of the Treasury

Division of State Audit

Financial and Compliance Audit  
**Tennessee Technological University**  
For the Year Ended June 30, 1997

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## AUDIT OBJECTIVES

The objectives of the audit were to consider the university's internal control over financial reporting; to determine compliance with certain provisions of laws, regulations, contracts, and grants; to determine the fairness of the presentation of the financial statements; and to recommend appropriate actions to correct any deficiencies.

## COMPLIANCE FINDING

### **Pell Awards Not Recalculated When Students Do Not Begin Attendance in Some Classes**

The university does not recalculate Federal Pell Grant awards to students who fail to begin attendance in some of their classes because there is no procedure in place to determine if Pell recipients do not begin attendance in some classes. The lack of a procedure could result in an overaward to some recipients (page 6).

## OPINION ON THE FINANCIAL STATEMENTS

The opinion on the financial statements is qualified because of the omission of the liability for accrued compensated absences from the financial statements.

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"Audit Highlights" is a summary of the audit report. To obtain the complete audit report which contains all findings, recommendations, and management comments, please contact

Comptroller of the Treasury, Division of State Audit  
1500 James K. Polk Building, Nashville, TN 37243-0264  
(615) 741-3697

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**Audit Report**  
**Tennessee Board of Regents**  
**Tennessee Technological University**  
**For the Year Ended June 30, 1997**

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**Tennessee Board of Regents  
Tennessee Technological University  
For the Year Ended June 30, 1997**

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**INTRODUCTION**

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**POST-AUDIT AUTHORITY**

This is a report on the financial and compliance audit of the Tennessee Board of Regents, Tennessee Technological University. The audit was conducted pursuant to Section 4-3-304, *Tennessee Code Annotated*, which authorizes the Department of Audit to “perform currently a post-audit of all accounts and other financial records of the state government, and of any department, institution, office, or agency thereof in accordance with generally accepted auditing standards and in accordance with such procedures as may be established by the comptroller.”

Section 8-4-109, *Tennessee Code Annotated*, authorizes the Comptroller of the Treasury to audit any books and records of any state governmental entity that handles public funds when the Comptroller considers an audit to be necessary or appropriate.

**BACKGROUND**

Tennessee Technological University was established as Tennessee Polytechnic Institute on September 14, 1916, by the General Assembly. In 1927, the institution was raised to the status of a four-year college and empowered to grant the bachelor’s degree. The administrative structure of the university was expanded in 1949 into five schools: Arts and Sciences, Agriculture and Home Economics, Business Administration, Education, and Engineering. In 1965, the five undergraduate schools were designated as colleges. By an act of the General Assembly, effective July 1, 1965, the name of the institution was officially changed to Tennessee Technological University.

**ORGANIZATION**

The governance of Tennessee Technological University is vested in the Tennessee Board of Regents. The Governor, the Commissioner of Education, the Commissioner of Agriculture, and the Director of the Tennessee Higher Education Commission serve *ex officio* on this board. The chief administrative officer of the university is the president, who is assisted and advised by members of the faculty and administrative staff.

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## AUDIT SCOPE

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The audit was limited to the period July 1, 1996, through June 30, 1997, and was conducted in accordance with generally accepted auditing standards and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Financial statements are presented for the year ended June 30, 1997, and for comparative purposes, the year ended June 30, 1996. Tennessee Technological University is an institution of the Tennessee Board of Regents, which is an integral part of state government. As such, the Tennessee Board of Regents has been included as a component unit in the *Tennessee Comprehensive Annual Financial Report*.

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## OBJECTIVES OF THE AUDIT

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The objectives of the audit were

1. to consider the university's internal control over financial reporting to determine auditing procedures for the purpose of expressing an opinion on the financial statements;
2. to determine compliance with certain provisions of laws, regulations, contracts, and grants;
3. to determine the fairness of the presentation of the financial statements; and
4. to recommend appropriate actions to correct any deficiencies.

**Although this audit was not intended to serve as an organization-wide audit as described in the Single Audit Act, as amended by the Single Audit Act Amendments of 1996, and Office of Management and Budget (OMB) Circular A-133, "Audits of States, Local Governments, and Non-Profit Organizations," it included tests of compliance with applicable federal laws and regulations and consideration of internal control used in administering federal financial assistance programs. This audit is a segment of the organization-wide audit of the State of Tennessee, which is conducted in accordance with the Single Audit Act, as amended by the Single Audit Act Amendments of 1996, and OMB Circular A-133.**

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## PRIOR AUDIT FINDINGS

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There were no findings in the prior audit report.

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## RESULTS OF THE AUDIT

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### AUDIT CONCLUSIONS

#### Internal Control

As part of the audit of the university's financial statements for the year ended June 30, 1997, we considered internal control over financial reporting to determine auditing procedures for the purpose of expressing an opinion on the financial statements, as required by generally accepted auditing standards and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Consideration of internal control over financial reporting disclosed no material weaknesses.

#### Compliance

The results of our tests disclosed no instances of noncompliance that are required to be reported herein under *Government Auditing Standards*. An immaterial instance of noncompliance, along with the recommendation and management's response, is detailed in the finding and recommendation.

#### Fairness of Financial Statement Presentation

The university has elected not to accrue the liability for compensated absences. Since this accounting practice is contrary to generally accepted accounting principles, the Division of State Audit has rendered a qualified opinion on the university's financial statements.

**Report on Compliance and on Internal Control  
Over Financial Reporting Based on an Audit of  
Financial Statements Performed in Accordance With  
*Government Auditing Standards***

October 30, 1997

The Honorable W. R. Snodgrass  
Comptroller of the Treasury  
State Capitol  
Nashville, Tennessee 37243

Dear Mr. Snodgrass:

We have audited the financial statements of Tennessee Technological University, an institution of the Tennessee Board of Regents, which is a component unit of the State of Tennessee, as of and for the year ended June 30, 1997, and have issued our report thereon dated October 30, 1997. Our report was qualified because the university omitted the liability for accrued compensated absences from the balance sheet. We conducted our audit in accordance with generally accepted auditing standards and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States.

Compliance

As part of obtaining reasonable assurance about whether the university's financial statements are free of material misstatement, we performed tests of the university's compliance with certain provisions of laws, regulations, contracts, and grants, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and, accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance that are required to be reported herein under *Government Auditing Standards*.

Honorable W. R. Snodgrass  
October 30, 1997  
Page Two

We did, however, note one immaterial instance of noncompliance that we have included in the Finding and Recommendation section of this report. We also noted certain other, less significant, instances of noncompliance that we have reported to the university's management in a separate letter.

#### Internal Control Over Financial Reporting

In planning and performing our audit, we considered the university's internal control over financial reporting in order to determine our auditing procedures for the purpose of expressing our opinion on the financial statements and not to provide assurance on the internal control over financial reporting. Our consideration of the internal control over financial reporting would not necessarily disclose all matters in the internal control over financial reporting that might be material weaknesses. A material weakness is a condition in which the design or operation of one or more of the internal control components does not reduce to a relatively low level the risk that misstatements in amounts that would be material in relation to the financial statements being audited may occur and not be detected within a timely period by employees in the normal course of performing their assigned functions. We noted no matters involving the internal control over financial reporting that we consider to be material weaknesses.

However, we noted certain matters involving the internal control over financial reporting that we have reported to the university's management in a separate letter.

This report is intended for the information of the General Assembly of the State of Tennessee and management. However, this report is a matter of public record, and its distribution is not limited.

Sincerely,

Arthur A. Hayes, Jr., CPA, Director  
Division of State Audit

AAH/th

## **FINDING AND RECOMMENDATION**

### **Pell awards are not recalculated when students do not begin attendance in some classes**

#### **Finding**

The university does not recalculate Federal Pell Grant awards to students who fail to begin attendance in some of their classes. The awards are not recalculated because the Office of Academic Affairs and the Student Financial Aid Office do not have a procedure in place to determine if Pell recipients do not begin attendance in some classes. The unofficial withdrawal of student financial aid recipients from all classes is monitored; however, those who fail to attend some of their classes are not detected through this procedure.

The *Federal Student Financial Aid Handbook*, Chapter 4, page 64, states, “If the student does not begin attendance in all of his or her classes, the school must recalculate the student’s [Pell] award based on the lower enrollment status.”

The lack of a procedure to determine if a Pell recipient has failed to begin attendance in some, but not all, classes could result in an overaward to some recipients.

#### **Recommendation**

The Vice President of Academic Affairs and the Director of Student Financial Aid should develop and implement a procedure to determine if Pell recipients begin attendance in all classes. Pell awards should be recalculated whenever a student does not begin attendance in some classes.

#### **Management’s Comment**

We concur with the finding and recommendation. The Office of Academic Affairs and the Student Financial Aid Office implemented a procedure during the fall of 1997 to monitor the unofficial withdrawal and failure to begin attendance of all students from some or all of their classes. Those students who fail to begin or remain in attendance for the necessary length of time will have their Pell Grants and other aid adjusted accordingly.

## **Independent Auditor's Report**

October 30, 1997

The Honorable W. R. Snodgrass  
Comptroller of the Treasury  
State Capitol  
Nashville, Tennessee 37243

Dear Mr. Snodgrass:

We have audited the accompanying balance sheets of Tennessee Technological University, an institution of the Tennessee Board of Regents, which is a component unit of the State of Tennessee, as of June 30, 1997, and June 30, 1996, and the related statements of changes in fund balances and current funds revenues, expenditures, and other changes for the years then ended. These financial statements are the responsibility of the university's management. Our responsibility is to express an opinion on these financial statements, based on our audits.

We conducted our audits in accordance with generally accepted auditing standards and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audits provide a reasonable basis for our opinion.

As described in Note 2 to the financial statements, the university has omitted the liability for accrued compensated absences from the accompanying balance sheets which should be included to conform with generally accepted accounting principles.

The Honorable W. R. Snodgrass  
October 30, 1997  
Page Two

In our opinion, except for the effects of not including the liability for accrued compensated absences in the accompanying balance sheets, as discussed in the preceding paragraph, the financial statements referred to above present fairly, in all material respects, the financial position of the Tennessee Board of Regents, Tennessee Technological University, as of June 30, 1997, and June 30, 1996, and the changes in fund balances and the current funds revenues, expenditures, and other changes for the years then ended in conformity with generally accepted accounting principles.

In accordance with *Government Auditing Standards*, we have also issued our report dated October 30, 1997, on our consideration of the university's internal control over financial reporting and our tests of its compliance with certain provisions of laws, regulations, contracts, and grants.

Sincerely,

Arthur A. Hayes, Jr., CPA, Director  
Division of State Audit

AAH/th

TENNESSEE BOARD OF REGENTS  
TENNESSEE TECHNOLOGICAL UNIVERSITY  
BALANCE SHEETS  
JUNE 30, 1997, AND JUNE 30, 1996

	June 30, 1997	June 30, 1996		June 30, 1997	June 30, 1996
<b>ASSETS</b>			<b>LIABILITIES AND FUND BALANCES</b>		
Current funds:			Current funds:		
Unrestricted:			Unrestricted:		
General:			General:		
Cash (Note 3)	\$ 702,283.11	\$ 2,058,610.65	Liabilities:		
Investments (Note 4)	7,020,363.26	6,894,203.52	Accounts payable	\$ 674,395.55	\$ 653,577.41
Accrued interest receivable	43,050.26	41,983.03	Checks payable	1,531,654.26	2,444,678.23
Accounts receivable (net of allowance of \$32,264.77 at June 30, 1997, and \$24,215.01 at June 30, 1996)	309,954.25	197,963.55	Accrued liabilities	1,761,222.48	1,777,978.98
Inventories	258,576.98	276,070.98	Student deposits	11,900.93	9,112.98
Due from restricted current funds	80,727.35	86,645.60	Deferred revenue	2,090,275.90	1,895,144.75
Prepaid expenses	78,830.84	158,529.10	Other liabilities	10,353.81	8,787.17
	<u>8,493,786.05</u>	<u>9,714,006.43</u>	Total liabilities	<u>6,079,802.93</u>	<u>6,789,279.52</u>
			Fund balances:		
			Nondiscretionary allocations:		
			Allocation for working capital	236,826.04	238,564.11
			Allocation for encumbrances	402,929.17	326,778.37
			Allocation for designated appropriations	93,360.00	130,912.00
			Discretionary allocations:		
			Allocation for athletics	55,027.00	51,506.00
			Allocation for subsequent budget	1,500,000.00	1,500,000.00
			Allocation for technology access fee	100,265.50	50,893.33
			Unallocated	25,575.41	626,073.10
			Total fund balances	<u>2,413,983.12</u>	<u>2,924,726.91</u>
Total general	<u>8,493,786.05</u>	<u>9,714,006.43</u>	Total general	<u>8,493,786.05</u>	<u>9,714,006.43</u>
Auxiliary enterprises:			Auxiliary enterprises:		
Cash (Note 3)	1,169,924.15	1,167,965.96	Liabilities:		
Accounts receivable (net of allowance of \$6,641.44 at June 30, 1997, and \$7,863.81 at June 30, 1996)	74,613.05	50,683.74	Accounts payable	2,368.13	8,034.83
Inventories	57,725.28	65,991.92	Student deposits	48,478.28	40,201.79
	<u>1,302,262.48</u>	<u>1,284,641.62</u>	Deferred revenue	116,652.26	101,641.19
			Total liabilities	<u>167,498.67</u>	<u>149,877.81</u>
			Fund balances:		
			Nondiscretionary allocations:		
			Allocation for working capital	124,430.67	111,272.99
			Allocation for encumbrances	-	2,295.00
			Discretionary allocation:		
			Allocation for contingency	393,938.00	386,788.00
			Unallocated	616,395.14	634,407.82
			Total fund balances	<u>1,134,763.81</u>	<u>1,134,763.81</u>
Total auxiliary enterprises	<u>1,302,262.48</u>	<u>1,284,641.62</u>	Total auxiliary enterprises	<u>1,302,262.48</u>	<u>1,284,641.62</u>
Total unrestricted	<u>9,796,048.53</u>	<u>10,998,648.05</u>	Total unrestricted	<u>9,796,048.53</u>	<u>10,998,648.05</u>
Restricted:			Restricted:		
Cash (Note 3)	2,094.93	-	Liabilities:		
Accounts and grants receivable (net of allowance of \$15.00 at June 30, 1997, and \$75.00 at June 30, 1996)	1,907,648.80	1,851,346.17	Accounts payable	4,539.07	3,669.31
	<u>1,909,743.73</u>	<u>1,851,346.17</u>	Deposits	-	500.00
			Due to unrestricted current funds	80,727.35	86,645.60
			Total liabilities	<u>85,266.42</u>	<u>90,814.91</u>
			Fund balance	<u>1,824,477.31</u>	<u>1,760,531.26</u>
Total restricted	<u>1,909,743.73</u>	<u>1,851,346.17</u>	Total restricted	<u>1,909,743.73</u>	<u>1,851,346.17</u>
Total current funds	<u>\$ 11,705,792.26</u>	<u>\$ 12,849,994.22</u>	Total current funds	<u>\$ 11,705,792.26</u>	<u>\$ 12,849,994.22</u>
Loan funds:			Loan funds:		
Cash (Note 3)	\$ 568,125.02	\$ 709,821.57	Fund balances:		
Notes receivable (net of allowance of \$117,527.41 at June 30, 1997, and \$100,496.44 at June 30, 1996)	2,571,319.72	2,444,026.14	U.S. government grants refundable	\$ 2,544,483.48	\$ 2,556,570.91
Accrued interest receivable (net of allowance of \$5,475.78 at June 30, 1997, and \$4,562.00 at June 30, 1996)	16,670.41	13,709.50	University funds:		
	<u>3,156,115.15</u>	<u>3,167,557.21</u>	Restricted - matching	282,720.39	284,063.43
			Restricted - other	328,911.28	326,922.87
Total loan funds	<u>\$ 3,156,115.15</u>	<u>\$ 3,167,557.21</u>	Total loan funds	<u>\$ 3,156,115.15</u>	<u>\$ 3,167,557.21</u>

TENNESSEE BOARD OF REGENTS  
 TENNESSEE TECHNOLOGICAL UNIVERSITY  
 BALANCE SHEETS  
 JUNE 30, 1997, AND JUNE 30, 1996

	June 30, 1997	June 30, 1996		June 30, 1997	June 30, 1996
<b>ASSETS</b>			<b>LIABILITIES AND FUND BALANCES</b>		
Endowment and similar funds:			Endowment and similar funds:		
Cash (Note 3)	\$ 124,334.45	\$ 289,502.56	Fund balances:		
Investments (Notes 3 and 4)	2,705,242.15	2,667,210.65	Endowment	\$ 1,405,907.71	\$ 1,475,840.05
Accrued interest receivable	20,076.17	16,870.76	Term endowment	69,518.88	58,001.61
			Quasi-endowment:		
			Restricted	133,512.53	230,751.92
			Unrestricted	1,240,713.65	1,208,990.39
Total endowment and similar funds	\$ 2,849,652.77	\$ 2,973,583.97	Total endowment and similar funds	\$ 2,849,652.77	\$ 2,973,583.97
Plant funds:			Plant funds:		
Unexpended plant:			Unexpended plant:		
Cash (Note 3)	\$ 597,357.50	\$ 831,216.31	Fund balance:		
L.GIP deposit - capital projects	458,603.33	225,000.00	Unrestricted (Note 5)	\$ 1,055,960.83	\$ 1,056,216.31
Total unexpended plant	1,055,960.83	1,056,216.31	Total unexpended plant	1,055,960.83	1,056,216.31
Renewals and replacements:			Renewals and replacements:		
Cash (Note 3)	3,834,791.58	3,026,948.85	Liabilities:		
Accounts receivable	-	69.16	Accounts payable	446.25	-
			Fund balance:		
			Unrestricted (Note 5)	3,834,345.33	3,027,018.01
Total renewals and replacements	3,834,791.58	3,027,018.01	Total renewals and replacements	3,834,791.58	3,027,018.01
Retirement of indebtedness:			Retirement of indebtedness:		
Cash (Note 3)	892,491.49	760,153.53	Liabilities:		
Deposits with trustee - TSSBA (Note 4)	1,183,978.00	1,183,978.00	Accrued interest payable	91,106.00	99,801.00
Investments with trustees - TTUDC (Notes 3 and 4)	513,845.93	515,688.20	Fund balances:		
Accrued interest receivable	12,418.22	12,501.52	Restricted	1,619,136.15	1,629,659.72
Accounts receivable	-	17,293.00	Unrestricted	892,491.49	760,153.53
Total retirement of indebtedness	2,602,733.64	2,489,614.25	Total fund balances	2,511,627.64	2,389,813.25
Investment in plant:			Total retirement of indebtedness	2,602,733.64	2,489,614.25
Accounts receivable	399,913.21	579,063.57	Investment in plant:		
Land	1,002,868.94	1,002,868.94	Liabilities:		
Buildings	80,705,833.34	80,890,868.40	Bonds payable (Note 6)	8,158,614.80	9,251,406.91
Improvements other than buildings	7,438,463.81	7,438,463.81	Fund balance:		
Equipment	29,971,186.63	28,618,447.67	Net investment in plant	139,116,132.58	124,601,279.73
Livestock	110,024.00	96,213.80	Total investment in plant	147,274,747.38	133,852,686.64
Library books	14,792,832.00	6,018,780.00	Total plant funds	\$ 154,768,233.43	\$ 140,425,535.21
Other library holdings	12,417,255.00	8,771,610.00	Agency funds:		
Other assets	436,370.45	436,370.45	Nonfoundation funds:		
Total investment in plant	147,274,747.38	133,852,686.64	Cash (Note 3)	\$ 150,804.31	\$ 146,200.73
Total plant funds	\$ 154,768,233.43	\$ 140,425,535.21	Accounts receivable	1,919.32	1,454.50
Agency funds:			Total nonfoundation funds	152,723.63	147,655.23
Nonfoundation funds:			Foundation funds:		
Cash (Note 3)	\$ 150,804.31	\$ 146,200.73	Liabilities:		
Accounts receivable	1,919.32	1,454.50	Deposits held in custody for others	\$ 152,723.63	\$ 147,655.23
Total nonfoundation funds	152,723.63	147,655.23	Total nonfoundation funds	152,723.63	147,655.23
Foundation funds:			Foundation funds:		
Cash (Note 3)	2,058,217.12	1,223,199.00	Liabilities:		
Investments (Note 4)	7,398,559.29	5,201,321.69	Deposits held in custody for foundations	9,777,336.67	6,494,759.83
Accrued interest receivable	58,345.26	33,024.14	Total foundation funds	9,777,336.67	6,494,759.83
Notes receivable	7,215.00	7,215.00	Total agency funds	\$ 9,930,060.30	\$ 6,642,415.06
Land	255,000.00	-			
Equipment	-	30,000.00			
Total foundation funds	9,777,336.67	6,494,759.83			
Total agency funds	\$ 9,930,060.30	\$ 6,642,415.06			

The notes to the financial statements are an integral part of this statement.

TENNESSEE BOARD OF REGENTS  
 TENNESSEE TECHNOLOGICAL UNIVERSITY  
 STATEMENT OF CHANGES IN FUND BALANCES  
 FOR THE YEAR ENDED JUNE 30, 1997

	Current Funds				Plant Funds			
	Unrestricted	Restricted	Loan Funds	Endowment and Similar Funds	Unexpended	Renewals and Replacements	Retirement of Indebtedness	Investment In Plant
<b>REVENUES AND OTHER ADDITIONS</b>								
Unrestricted current fund revenues	\$ 58,099,613.74	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Auxiliary enterprise revenues	7,878,749.20	-	-	-	-	-	-	-
Tuition and fees	-	48,624.00	-	-	-	-	-	-
State appropriations	-	3,510,434.00	-	-	86,197.90	-	-	-
Federal grants and contracts	-	5,134,269.90	42,055.00	-	-	-	34,586.00	-
State grants and contracts	-	2,621,363.04	-	-	-	-	-	-
Local grants and contracts	-	7,691.99	-	-	-	-	-	-
Private gifts, grants, and contracts	-	2,609,955.20	210.00	33,478.47	-	-	-	-
Endowment income	-	254,195.36	2,338.70	-	-	-	-	-
Investment income	-	-	27,134.07	107,395.44	-	-	104,767.88	-
Interest on loans receivable	-	-	73,354.99	-	-	-	-	-
Reduction in doubtful accounts	-	-	930.78	-	-	-	-	-
Equipment use charges	-	-	-	-	-	629,608.00	-	-
Student debt service fees	-	-	-	-	-	-	696,755.08	-
Expended for plant facilities (including \$2,721,072.63 charged to current fund expenditures)	-	-	-	-	-	-	-	3,606,830.28
Retirement of indebtedness	-	-	-	-	-	-	-	1,038,286.42
Library holdings revaluation (Note 15)	-	-	-	-	-	-	-	11,620,109.01
Other (Note 10)	-	-	-	-	-	-	-	143,983.89
<b>Total revenues and other additions</b>	<b>65,978,362.94</b>	<b>14,186,533.49</b>	<b>146,023.54</b>	<b>140,873.91</b>	<b>86,197.90</b>	<b>629,608.00</b>	<b>836,108.96</b>	<b>16,409,209.60</b>
<b>EXPENDITURES AND OTHER DEDUCTIONS</b>								
Educational and general expenditures	58,014,257.53	13,536,542.94	-	-	-	-	-	-
Auxiliary enterprise expenditures	5,828,903.27	11,298.50	-	-	-	-	-	-
Indirect costs recovered	-	550,226.10	-	-	-	-	-	-
Refunded to grantors	-	13,721.38	-	-	-	-	-	-
Loan cancellations and write-offs	-	-	75,595.17	-	-	-	-	-
Administrative and collection costs	-	-	56,871.98	-	-	-	15,922.28	-
Provision for doubtful accounts	-	-	24,998.45	-	-	-	-	-
Expended for plant facilities	-	-	-	-	189,384.20	696,373.45	-	-
Expended for noncapital items	-	-	-	-	335,169.18	462,600.80	-	-
Retirement of indebtedness	-	-	-	-	-	-	1,038,286.42	-
Interest on indebtedness	-	-	-	-	-	-	546,238.23	-
Disposal of plant facilities	-	-	-	-	-	-	-	1,703,779.20
Equipment inventory adjustments	-	-	-	-	-	-	-	11,427.19
Other (Note 10)	-	53,527.76	-	207,075.87	-	-	-	179,150.36
<b>Total expenditures and other deductions</b>	<b>63,843,160.80</b>	<b>14,165,316.68</b>	<b>157,465.60</b>	<b>207,075.87</b>	<b>524,553.38</b>	<b>1,158,974.25</b>	<b>1,600,446.93</b>	<b>1,894,356.75</b>

TENNESSEE BOARD OF REGENTS  
 TENNESSEE TECHNOLOGICAL UNIVERSITY  
 STATEMENT OF CHANGES IN FUND BALANCES  
 FOR THE YEAR ENDED JUNE 30, 1997

	Current Funds				Plant Funds			
	Unrestricted	Restricted	Loan Funds	Endowment and Similar Funds	Unexpended	Renewals and Replacements	Retirement of Indebtedness	Investment In Plant
<u>TRANSFERS AMONG FUNDS - ADDITIONS (DEDUCTIONS)</u>								
Mandatory:								
Principal and interest	(886,152.36)	-	-	-	-	-	886,152.36	-
Nonmandatory:								
Unrestricted current funds	15,000.00	-	-	(15,000.00)	-	-	-	-
Restricted current funds	-	59,700.00	-	(59,700.00)	-	-	-	-
Endowment and similar funds	-	(16,970.76)	-	16,970.76	-	-	-	-
Unexpended plant	(438,100.00)	-	-	-	438,100.00	-	-	-
Renewals and replacements	(1,336,693.57)	-	-	-	-	1,336,693.57	-	-
Total transfers	(2,645,945.93)	42,729.24	-	(57,729.24)	438,100.00	1,336,693.57	886,152.36	-
Net increases (decreases) for the year	(510,743.79)	63,946.05	(11,442.06)	(123,931.20)	(255.48)	807,327.32	121,814.39	14,514,852.85
Fund balances at beginning of year	4,059,490.72	1,760,531.26	3,167,557.21	2,973,583.97	1,056,216.31	3,027,018.01	2,389,813.25	124,601,279.73
Fund balances at end of year	\$ 3,548,746.93	\$ 1,824,477.31	\$ 3,156,115.15	\$ 2,849,652.77	\$ 1,055,960.83	\$ 3,834,345.33	\$ 2,511,627.64	\$ 139,116,132.58

The notes to the financial statements are an integral part of this statement.

TENNESSEE BOARD OF REGENTS  
TENNESSEE TECHNOLOGICAL UNIVERSITY  
STATEMENT OF CHANGES IN FUND BALANCES  
FOR THE YEAR ENDED JUNE 30, 1996

	Current Funds				Plant Funds			
	Unrestricted	Restricted	Loan Funds	Endowment and Similar Funds	Unexpended	Renewals and Replacements	Retirement of Indebtedness	Investment In Plant
<b>REVENUES AND OTHER ADDITIONS</b>								
Unrestricted current fund revenues	\$ 57,435,846.23	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Auxiliary enterprise revenues	7,735,743.87	-	-	-	-	-	-	-
Tuition and fees	-	49,836.00	-	-	-	-	-	-
State appropriations	-	3,499,000.00	-	-	506,413.62	-	-	-
Federal grants and contracts	-	5,451,597.11	-	-	-	-	34,586.00	-
State grants and contracts	-	2,366,457.86	-	-	-	-	-	-
Local grants and contracts	-	7,368.16	-	-	-	-	-	-
Private gifts, grants, and contracts	-	2,693,072.62	25.00	35,026.52	-	-	-	-
Endowment income	-	221,995.93	2,273.23	-	-	-	-	-
Investment income	-	-	28,620.05	107,123.82	-	-	135,678.26	-
Interest on loans receivable	-	-	72,178.69	-	-	-	-	-
Reduction in doubtful accounts	-	-	34,343.14	-	-	-	-	-
Equipment use charges	-	-	-	-	-	649,348.00	-	-
Student debt service fees	-	-	-	-	-	-	693,733.62	-
Expended for plant facilities (including \$3,116,808.67 charged to current fund expenditures)	-	-	-	-	-	-	-	4,403,623.51
Retirement of indebtedness	-	-	-	-	-	-	-	951,524.15
Other (Note 10)	-	-	-	1,100.00	-	-	-	579,755.98
<b>Total revenues and other additions</b>	<b>65,171,590.10</b>	<b>14,289,327.68</b>	<b>137,440.11</b>	<b>143,250.34</b>	<b>506,413.62</b>	<b>649,348.00</b>	<b>863,997.88</b>	<b>5,934,903.64</b>
<b>EXPENDITURES AND OTHER DEDUCTIONS</b>								
Educational and general expenditures	57,345,675.20	13,614,584.86	-	-	-	-	-	-
Auxiliary enterprise expenditures	6,405,685.47	209,858.44	-	-	-	-	-	-
Indirect costs recovered	-	607,582.78	-	-	-	-	-	-
Refunded to grantor	-	1,320.00	-	-	-	-	-	-
Loan cancellations and write-offs	-	-	114,831.78	-	-	-	-	-
Administrative and collection costs	-	-	4,454.75	-	-	-	13,828.61	-
Provision for doubtful accounts	-	-	8,575.00	-	-	-	-	-
Expended for plant facilities	-	-	-	-	271,685.71	1,015,129.13	-	-
Expended for noncapital items	-	-	-	-	511,036.07	485,578.83	-	-
Retirement of indebtedness	-	-	-	-	-	-	951,524.15	-
Interest on indebtedness	-	-	-	-	-	-	585,337.54	-
Disposal of plant facilities	-	-	-	-	-	-	-	2,344,264.20
Library holdings revaluation	-	-	-	-	-	-	-	376,466.17
Other (Note 10)	-	27,905.42	-	17,025.98	-	-	3,409.00	9,382.70
<b>Total expenditures and other deductions</b>	<b>63,751,360.67</b>	<b>14,461,251.50</b>	<b>127,861.53</b>	<b>17,025.98</b>	<b>782,721.78</b>	<b>1,500,707.96</b>	<b>1,554,099.30</b>	<b>2,730,113.07</b>

TENNESSEE BOARD OF REGENTS  
TENNESSEE TECHNOLOGICAL UNIVERSITY  
STATEMENT OF CHANGES IN FUND BALANCES  
FOR THE YEAR ENDED JUNE 30, 1996

	Current Funds				Plant Funds			
	Unrestricted	Restricted	Loan Funds	Endowment and Similar Funds	Unexpended	Renewals and Replacements	Retirement of Indebtedness	Investment In Plant
<u>TRANSFERS AMONG FUNDS - ADDITIONS</u>								
<u>(DEDUCTIONS)</u>								
Mandatory:								
Principal and interest	(854,397.78)	-	-	-	-	-	854,397.78	-
Nonmandatory:								
Unrestricted current funds	73,300.00	-	-	(73,300.00)	-	-	-	-
Restricted current funds	-	38,757.87	-	(38,757.87)	-	-	-	-
Endowment and similar funds	-	(4,670.99)	-	4,670.99	-	-	-	-
Unexpended plant	(164,410.00)	-	-	-	564,410.00	(400,000.00)	-	-
Renewals and replacements	(650,120.62)	-	-	-	(41,854.78)	691,975.40	-	-
Total transfers	(1,595,628.40)	34,086.88	-	(107,386.88)	522,555.22	291,975.40	854,397.78	-
Net increases (decreases) for the year	(175,398.97)	(137,836.94)	9,578.58	18,837.48	246,247.06	(559,384.56)	164,296.36	3,204,790.57
Fund balances at beginning of year	4,234,889.69	1,898,368.20	3,157,978.63	2,954,746.49	809,969.25	3,586,402.57	2,225,516.89	121,396,489.16
Fund balances at end of year	\$ 4,059,490.72	\$ 1,760,531.26	\$ 3,167,557.21	\$ 2,973,583.97	\$ 1,056,216.31	\$ 3,027,018.01	\$ 2,389,813.25	\$ 124,601,279.73

The notes to the financial statements are an integral part of this statement.

TENNESSEE BOARD OF REGENTS  
TENNESSEE TECHNOLOGICAL UNIVERSITY  
STATEMENT OF CURRENT FUNDS REVENUES, EXPENDITURES, AND OTHER CHANGES  
FOR THE YEAR ENDED JUNE 30, 1997

	<u>Unrestricted</u>	<u>Restricted</u>	<u>Total</u>
<b>REVENUES</b>			
Tuition and fees	\$ 14,214,466.51	\$ 65,907.62	\$ 14,280,374.13
State appropriations	38,163,700.00	3,502,672.47	41,666,372.47
Federal grants and contracts	287,602.15	4,940,450.46	5,228,052.61
State grants and contracts	230,576.29	2,420,336.25	2,650,912.54
Local grants and contracts	983.72	6,697.47	7,681.19
Private gifts, grants, and contracts	87,595.15	2,352,755.30	2,440,350.45
Investment income	1,052,485.90	-	1,052,485.90
Endowment income	-	247,723.37	247,723.37
Sales and services of educational activities	3,647,120.95	-	3,647,120.95
Sales and services of auxiliary enterprises	7,878,749.20	11,298.50	7,890,047.70
Other sources	415,083.07	-	415,083.07
Total current revenues	<u>65,978,362.94</u>	<u>13,547,841.44</u>	<u>79,526,204.38</u>
<b>EXPENDITURES AND TRANSFERS</b>			
Educational and general:			
Expenditures:			
Instruction	31,111,846.92	1,324,654.93	32,436,501.85
Research	692,214.01	6,788,470.68	7,480,684.69
Public service	1,003,323.73	1,418,882.34	2,422,206.07
Academic support	5,393,251.43	134,813.58	5,528,065.01
Student services	6,475,785.42	348,749.48	6,824,534.90
Institutional support	5,876,131.84	139,919.83	6,016,051.67
Operation and maintenance of plant	6,274,119.75	11,757.03	6,285,876.78
Scholarships and fellowships	1,187,584.43	3,369,295.07	4,556,879.50
Total educational and general expenditures	<u>58,014,257.53</u>	<u>13,536,542.94</u>	<u>71,550,800.47</u>
Nonmandatory transfers for:			
Endowment and similar funds	(15,000.00)	-	(15,000.00)
Unexpended plant	438,100.00	-	438,100.00
Renewals and replacements	173,000.00	-	173,000.00
Total educational and general	<u>58,610,357.53</u>	<u>13,536,542.94</u>	<u>72,146,900.47</u>
Auxiliary enterprises:			
Expenditures			
Mandatory transfer for:	5,828,903.27	11,298.50	5,840,201.77
Principal and interest	886,152.36	-	886,152.36
Nonmandatory transfer for:	1,163,693.57	-	1,163,693.57
Renewals and replacements	<u>1,163,693.57</u>	<u>-</u>	<u>1,163,693.57</u>
Total auxiliary enterprises	<u>7,878,749.20</u>	<u>11,298.50</u>	<u>7,890,047.70</u>
Total expenditures and transfers	<u>66,489,106.73</u>	<u>13,547,841.44</u>	<u>80,036,948.17</u>
<b>OTHER TRANSFERS AND ADDITION (DEDUCTIONS)</b>			
Excess of restricted receipts over transfers to revenues	-	638,692.05	638,692.05
Indirect costs recovered	-	(550,226.10)	(550,226.10)
Refunded to grantors	-	(13,721.38)	(13,721.38)
Expired grants	-	(12,275.77)	(12,275.77)
Reclassification to other funds	-	(41,221.33)	(41,221.33)
Transfers from endowment and similar funds	-	59,700.00	59,700.00
Transfers to endowment and similar funds	-	(16,970.76)	(16,970.76)
Other deduction	-	(30.66)	(30.66)
Net increase (decrease) in fund balances	<u>\$ (510,743.79)</u>	<u>\$ 63,946.05</u>	<u>\$ (446,797.74)</u>

The notes to the financial statements are an integral part of this statement.

TENNESSEE BOARD OF REGENTS  
TENNESSEE TECHNOLOGICAL UNIVERSITY  
STATEMENT OF CURRENT FUNDS REVENUES, EXPENDITURES, AND OTHER CHANGES  
FOR THE YEAR ENDED JUNE 30, 1996

	<u>Unrestricted</u>	<u>Restricted</u>	<u>Total</u>
<b>REVENUES</b>			
Tuition and fees	\$ 13,488,885.35	\$ 47,045.74	\$ 13,535,931.09
State appropriations	38,452,200.00	3,555,592.13	42,007,792.13
Federal grants and contracts	302,699.99	5,102,449.62	5,405,149.61
State grants and contracts	199,790.62	2,171,306.59	2,371,097.21
Local grants and contracts	958.03	6,409.13	7,367.16
Private gifts, grants, and contracts	106,157.02	2,521,705.92	2,627,862.94
Investment income	995,859.64	-	995,859.64
Endowment income	-	210,075.73	210,075.73
Sales and services of educational activities	3,512,804.50	-	3,512,804.50
Sales and services of auxiliary enterprises	7,735,743.87	209,858.44	7,945,602.31
Other sources	376,491.08	-	376,491.08
Total current revenues	<u>65,171,590.10</u>	<u>13,824,443.30</u>	<u>78,996,033.40</u>
<b>EXPENDITURES AND TRANSFERS</b>			
Educational and general:			
Expenditures:			
Instruction	31,101,888.09	1,556,967.20	32,658,855.29
Research	624,909.78	6,828,661.45	7,453,571.23
Public service	811,858.93	1,388,011.88	2,199,870.81
Academic support	5,978,624.53	141,272.22	6,119,896.75
Student services	5,863,886.42	224,398.53	6,088,284.95
Institutional support	5,750,411.21	154,548.82	5,904,960.03
Operation and maintenance of plant	6,247,425.34	17,198.61	6,264,623.95
Scholarships and fellowships	966,670.90	3,303,526.15	4,270,197.05
Total educational and general expenditures	<u>57,345,675.20</u>	<u>13,614,584.86</u>	<u>70,960,260.06</u>
Nonmandatory transfers for:			
Endowment and similar funds	(73,300.00)	-	(73,300.00)
Unexpended plant	164,410.00	-	164,410.00
Renewals and replacements	174,460.00	-	174,460.00
Total educational and general	<u>57,611,245.20</u>	<u>13,614,584.86</u>	<u>71,225,830.06</u>
Auxiliary enterprises:			
Expenditures			
Mandatory transfer for:	6,405,685.47	209,858.44	6,615,543.91
Principal and interest	854,397.78	-	854,397.78
Nonmandatory transfer for:	475,660.62	-	475,660.62
Renewals and replacements	<u>475,660.62</u>	<u>-</u>	<u>475,660.62</u>
Total auxiliary enterprises	<u>7,735,743.87</u>	<u>209,858.44</u>	<u>7,945,602.31</u>
Total expenditures and transfers	<u>65,346,989.07</u>	<u>13,824,443.30</u>	<u>79,171,432.37</u>
<b>OTHER TRANSFERS AND ADDITION (DEDUCTIONS)</b>			
Excess of restricted receipts over transfers to revenues	-	464,884.38	464,884.38
Indirect costs recovered	-	(607,582.78)	(607,582.78)
Refunded to grantor	-	(1,320.00)	(1,320.00)
Expired grants	-	(12,505.68)	(12,505.68)
Reclassification to other funds	-	(8,054.00)	(8,054.00)
Transfers from endowment and similar funds	-	38,757.87	38,757.87
Transfers to endowment and similar funds	-	(4,670.99)	(4,670.99)
Loss on sale of investment	-	(7,345.74)	(7,345.74)
Net decreases in fund balances	<u>\$ (175,398.97)</u>	<u>\$ (137,836.94)</u>	<u>\$ (313,235.91)</u>

The notes to the financial statements are an integral part of this statement.

**Tennessee Board of Regents  
Tennessee Technological University  
Notes to the Financial Statements  
June 30, 1997, and June 30, 1996**

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**NOTE 1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES**

**REPORTING ENTITY**

The university is part of the State University and Community College System of Tennessee (Tennessee Board of Regents). This system is a component unit of the State of Tennessee because the state appoints a majority of the system's governing body and provides financial support; the system is discretely presented in the *Tennessee Comprehensive Annual Financial Report*.

Blended Component Unit - The Tennessee Technological University Dormitory Corporation (TTUDC) was chartered as a general welfare, nonprofit corporation whose purpose is to borrow the necessary funds to finance the construction of, and to maintain and operate, student apartment and dormitory housing for the university. Although it is legally separate from the university, in the university's financial statements the corporation is reported as if it were part of the university. Because of the nature and significance of its relationship with the university, the exclusion of the corporation from the university's reporting entity would render the university's financial statements incomplete. The assets and liabilities of the corporation are included in the plant funds on the university's balance sheet. Revenues and expenditures of the corporation are also included in the university's financial statements. The excess of expenditures over revenues is recorded as an increase to accounts receivable by the university, and the excess of revenues over expenditures is recorded as a decrease to accounts receivable. Upon dissolution of the corporation, all the corporation's assets remaining after payment of all its liabilities are to be transferred to the university without further consideration. A separate audit report is issued on the corporation's operations and can be obtained at the following address: Tennessee Technological University, Box 5037, Cookeville, Tennessee, 38505.

**BASIS OF PRESENTATION**

The financial statements of the university have been prepared in conformity with generally accepted accounting principles as prescribed by the Governmental Accounting Standards Board (GASB). The university uses the AICPA College Guide model for accounting and financial reporting.

**Tennessee Board of Regents**  
**Tennessee Technological University**  
**Notes to the Financial Statements (Cont.)**  
**June 30, 1997, and June 30, 1996**

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**BASIS OF ACCOUNTING**

The financial statements of the university have been prepared on the accrual basis, except that depreciation on plant assets is not recorded and revenues and expenditures of an academic term encompassing more than one fiscal year are reported solely in the fiscal year in which the term is predominantly conducted. All restricted resources are recorded as additions to the fund balances of the appropriate fund groups. Restricted current resources are then recorded as revenues during the period in which they are expended. The statement of current funds revenues, expenditures, and other changes is a statement of financial activities of current funds related to the current reporting period. It does not purport to present the results of operations or the net income or loss for the period, as would a statement of income or a statement of revenues and expenses.

To the extent that current funds are used to finance plant assets, the funds are accounted for as (1) expenditures, for normal replacement of movable equipment and library holdings, (2) mandatory transfers, for required debt amortization and interest and equipment renewal and replacement, and (3) nonmandatory transfers, for all other cases.

**FUND ACCOUNTING**

To ensure observance of limitations and restrictions placed on the use of the resources available, the university maintains accounts in accordance with the principles of fund accounting. With this procedure, resources for various purposes are classified for accounting and reporting purposes into funds for specified activities or objectives. Separate accounts are maintained for each fund; however, in the accompanying financial statements, funds with similar characteristics have been combined into fund groups. Accordingly, all financial transactions have been recorded and reported by fund group.

Within each fund group, fund balances restricted by outside sources are so indicated and are distinguished from unrestricted funds which are allocated to specific purposes by the governing board. Externally restricted funds may be used only in accordance with the purposes established by the source of such funds and contrast with unrestricted funds over which the governing board retains full control to use in achieving any of its institutional purposes.

**Tennessee Board of Regents**  
**Tennessee Technological University**  
**Notes to the Financial Statements (Cont.)**  
**June 30, 1997, and June 30, 1996**

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All gains and losses arising from the sale, collection, or other disposition of investments and other noncash assets are accounted for in the fund that owned such assets. Ordinary income derived from investments, receivables, and the like is accounted for in the fund owning such assets, except for income derived from investments of endowment and similar funds. This income is accounted for in the fund to which it is restricted or, if unrestricted, as revenues in unrestricted current funds. All other unrestricted revenue is accounted for in the unrestricted current funds. Restricted gifts, grants, appropriations, endowment income, and other restricted resources are accounted for in the appropriate restricted funds. Restricted current funds are reported as revenues and expenditures when expended for current operating purposes.

Current Funds

Unrestricted current funds consist of those funds over which the university retains full control for use in achieving any of its authorized institutional purposes. Auxiliary enterprises activities are included in unrestricted current funds and include housing, food services, vending, the post office, the fitness center, the Craft Center Gallery, and university stores. Restricted current funds are externally restricted and may be used only in accordance with the purposes established by their source.

Loan Funds

Loan funds consist of resources made available for student loans.

Endowment and Similar Funds

Endowment funds are subject to the restrictions of gift instruments requiring in perpetuity that the principal be invested and only the income be used. Term endowment funds are similar to endowment funds, except that after a stated period of time or a particular event, all or part of the principal may be expended. Although quasi-endowment funds have been established by the governing board for the same purposes as endowment funds, any portion of quasi-endowment funds may be expended.

**Tennessee Board of Regents  
Tennessee Technological University  
Notes to the Financial Statements (Cont.)  
June 30, 1997, and June 30, 1996**

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Plant Funds

The plant funds group consists of (1) funds set aside for the acquisition of physical properties for institutional purposes, (2) funds set aside for the renewal and replacement of institutional properties, (3) funds set aside for debt service charges and for the retirement of the indebtedness on institutional properties, and (4) funds expended for, and thus invested in, institutional properties.

Agency Funds

In handling these funds, the university acts solely as an agent; consequently, transactions of these funds do not affect the university's operating statements.

**LGIP DEPOSIT-CAPITAL PROJECTS**

Payments related to the university's capital projects are made by the State of Tennessee's Department of Finance and Administration. The university's estimated local share of the cost of each project is held in a separate Local Government Investment Pool (LGIP) account. As expenditures are incurred, funds are withdrawn from the LGIP account by the Tennessee Board of Regents and transferred to the Department of Finance and Administration. The funds in the account are not available to the university for any other purpose until the project is completed and any remaining funds are released by the Tennessee Board of Regents.

**INVENTORIES**

Inventories are valued at the lower of cost or market. All items are maintained on an average cost or first-in, first-out basis.

**CHECKS PAYABLE**

These amounts represent the sum of checks written in excess of the university's checking account balance because of the university's use of a controlled disbursement account. Through the use of a controlled disbursement account, the university

**Tennessee Board of Regents**  
**Tennessee Technological University**  
**Notes to the Financial Statements (Cont.)**  
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maximizes interest income by transferring from an investment account only funds necessary to cover the checks that clear the bank daily.

#### ALLOCATION FOR WORKING CAPITAL

The unrestricted fund balance is allocated for the amount of working capital. "Working capital" is defined as the total of all petty cash, accounts receivable, inventories, and prepaid expenses in the unrestricted fund at the balance sheet date, except for student receivables credited to deferred revenue, accrued interest, and amounts due on federal letters of credit, less the accrued benefits on accrued faculty salaries.

#### PLANT ASSETS

The physical plant and equipment are stated at cost at date of purchase or at fair value at date of donation. Library books and other library holdings are valued at various standardized values which approximate current costs. Library books are valued at \$48 per volume at June 30, 1997, and \$20 per volume at June 30, 1996. Livestock is valued at estimated market value. Depreciation on the physical plant and equipment is not recorded.

In the case of service departments, the university charges renewal and replacement of plant assets to current expenditures; these charges are also reported as additions to funds for renewals and replacements.

#### FOUNDATIONS

The university is the sole beneficiary of the following private, nonprofit foundations: Tennessee Tech Athletic Foundation, Inc., Tennessee Technological University College of Business Administration Foundation, Tennessee Technological University Development Council, Tennessee Tech Engineering Development Foundation, Inc., Tennessee Tech Education Foundation, Tennessee Technological University Fine Arts Foundation, Tennessee Technological University Friends of the Library Foundation, and Tennessee Technological University School of Nursing Foundation. These foundations are controlled by boards independent of the university. The financial records, investments, and other financial transactions are handled by the university,

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and the assets and liabilities of these foundations are included in the agency funds on the university's balance sheet.

**FEDERAL DIRECT LOAN PROGRAM**

The university participates in the Federal Direct Loan Program. Activity of this program is not included in the financial statements of the university. The university acts as an agent for the U.S. government in disbursing funds to students.

**NOTE 2. COMPENSATED ABSENCES**

The university's employees accrue annual leave at varying rates, depending on length of service or classification. Some employees also earn compensatory time. Generally accepted accounting principles require that certain accrued compensated absences and related benefits be recorded as earned. The university's policy is to record such benefits as paid. The recognition of this liability for accrued compensated absences and related benefits would have increased the liabilities of the unrestricted current fund by \$2,152,846.16 at June 30, 1997, and \$2,096,101.88 at June 30, 1996, and increased the unrestricted current fund expenditures by \$56,744.28 for the year ended June 30, 1997, and \$32,259.41 for the year ended June 30, 1996.

**NOTE 3. DEPOSITS**

Deposits with financial institutions are required to be categorized to indicate the level of risk assumed by the university. Category 1 consists of deposits that are insured or collateralized with securities held by the university or by its agent in the university's name. Category 2 consists of deposits collateralized with securities held by the pledging financial institution's trust department or agent in the university's name. Category 3 deposits are uncollateralized. This category includes any bank balance that is collateralized with securities held by the pledging financial institution or by its trust department or agent but not in the university's name.

Some of the university's deposits are in financial institutions which participate in the bank collateral pool administered by the State Treasurer. The securities pledged to protect these accounts are pledged in the aggregate rather than against each individ-

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ual account. The members of the pool may be required by agreement to pay an assessment to cover any deficiency. Under this additional assessment agreement, public fund accounts covered by the pool are considered to be insured for purposes of credit risk disclosure.

At June 30, 1997, the carrying amount of the university's deposits was \$51,686.21, and the bank balance including accrued interest was \$701,094.78. The bank balance was category 1. During the year ended June 30, 1997, funds on deposit with TTUDC trustees were uncollateralized by \$18,205.82 from July 1 to July 12, 1996, and \$256.17 from September 4 to September 11, 1996.

At June 30, 1996, the carrying amount of the university's deposits was \$121,549.48, and the bank balance including accrued interest was \$773,602.92. Of the bank balance, \$755,397.10 was category 1, and \$18,205.82 was category 3.

The laws of the State of Tennessee require that collateral be pledged to secure all uninsured deposits. Tennessee Board of Regents policies require that the market value of collateral pledged equal 105% of the uninsured deposits.

**NOTE 4. INVESTMENTS**

The university is authorized by statute to invest funds in accordance with Tennessee Board of Regents policies. Under the current policy, funds other than endowments may be invested only in obligations of the United States or its agencies backed by the full faith and credit of the United States; repurchase agreements for United States securities; certificates of deposit in banks and savings and loan associations; bankers' acceptances; commercial paper; money market mutual funds; and the State of Tennessee Local Government Investment Pool. The policy requires that investments of endowments in equity securities be limited to funds from private gifts or other sources external to the university and that endowment investments be prudently diversified. The foundations are authorized to invest funds in accordance with their boards of directors' policies. Investments are valued at cost, or in the case of gifts, at fair value on the date of receipt. A certificate of deposit and funds on deposit with trustees - TTUDC have been included with other deposits in Note 3 to determine the adequacy of collateral security pledged.

The university's/foundations' investments are categorized below to indicate the level of risk assumed by the university/foundations at year-end. Category 1 consists of

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insured or registered investments or investments for which the securities are held by the university/foundations or their agents in the university's/foundations' name.

June 30, 1997

	<u>Carrying Amount</u>	<u>Market Value</u>
Category 1:		
U.S. government securities	\$ 7,787,320.30	\$ 7,893,431.78
Collateralized mortgage obligations	2,302,364.52	2,255,774.71
Corporate bonds	2,422,430.79	2,462,126.02
Corporate stocks	4,578,554.44	6,321,844.11
Investments not susceptible to credit risk categorization:		
Mutual funds - university	30,152.11	31,331.61
Mutual funds - TTUDC	465,502.26	465,502.26
Certificates of deposit classified as investments	3,342.54	4,500.53
Funds on deposit with trustees - TTUDC classified as investments	<u>48,343.67</u>	<u>48,343.67</u>
Total investments on the balance sheet	<u>\$17,638,010.63</u>	<u>\$19,482,854.69</u>

June 30, 1996

	<u>Carrying Amount</u>	<u>Market Value</u>
Category 1:		
U.S. government securities	\$ 7,668,866.20	\$ 7,628,984.03
Collateralized mortgage obligations	2,252,365.91	2,155,051.68
Corporate bonds	1,343,318.63	1,337,411.00
Corporate stocks	3,468,215.47	3,964,530.25
Investments not susceptible to credit risk categorization:		
Mutual funds - university	26,627.11	27,137.81
Mutual funds - TTUDC	397,481.26	397,481.26
Certificates of deposit classified as investments	3,342.54	4,239.78

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Funds on deposit with trustees - TTUDC classified as investments	<u>118,206.94</u>	<u>118,206.94</u>
Total investments on the balance sheet	<u>\$15,278,424.06</u>	<u>\$15,633,042.75</u>

Deposits with trustee in retirement of indebtedness consisted of securities held in the Tennessee State School Bond Authority debt service reserve pool.

**NOTE 5. PLANT FUND ENCUMBRANCES**

Plant fund encumbrances outstanding at June 30, 1997, amounted to \$60,476.95 for renewals and replacements. Plant fund encumbrances outstanding at June 30, 1996, amounted to \$62,138.59 for unexpended plant and \$117,443.99 for renewals and replacements.

**NOTE 6. BONDS PAYABLE**

The university, through the Tennessee State School Bond Authority, issued \$614,020.60 of current refunding bonds to provide resources, along with an equity contribution, for the purpose of generating resources to pay principal, current interest, and the call premium on \$668,525.89 of the Series 1987A Refunding Bonds.

Bond issues, with interest rates ranging from 4.5% to 5.0% for revenue bonds and 4.1% to 6.65% for Tennessee State School Bond Authority bonds, are due serially to 2012 and are secured by pledges of the facilities' revenues to which they relate and certain other revenues and fees of the university, including state appropriations.

The university's debt service requirements to maturity for all bonds payable at June 30, 1997, are as follows:

<u>Year Ending</u> <u>June 30</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
1998	\$1,004,561.30	\$ 522,480.27	\$ 1,527,041.57
1999	1,039,794.68	484,235.60	1,524,030.28
2000	1,079,723.38	443,575.95	1,523,299.33
2001	782,143.36	290,278.83	1,072,422.19

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2002	825,059.81	249,250.80	1,074,310.61
2003-2012	3,427,332.27	964,493.14	4,391,825.41
	\$8,158,614.80	\$2,954,314.59	\$11,112,929.39

**NOTE 7. PENSION PLANS**

**A. Defined Benefit Plan**

During the year ended June 30, 1997, the university implemented GASB Statement 27, "Accounting for Pensions by State and Local Government Employers." In accordance with that statement, at transition it was determined that a pension liability or asset does not exist for this plan.

**Tennessee Consolidated Retirement System**

Plan Description - The university contributes to the State Employees, Teachers, and Higher Education Employees Pension Plan (SETHEEPP), a cost-sharing multiple-employer defined benefit pension plan administered by the Tennessee Consolidated Retirement System (TCRS). TCRS provides retirement, death, and disability benefits as well as annual cost-of-living adjustments to plan members and their beneficiaries. Title 8, Chapters 34-37, *Tennessee Code Annotated*, establishes benefit provisions. State statutes are amended by the Tennessee General Assembly.

The TCRS issues a publicly available financial report that includes financial statements and required supplementary information for SETHEEPP. That report may be obtained by writing to the Tennessee Department of the Treasury, Consolidated Retirement System, 10th Floor Andrew Jackson Building, Nashville, Tennessee, 37243-0230, or by calling (615) 741-8202, extension 139.

Funding Policy - Plan members are noncontributory. The university is required to contribute an actuarially determined rate. The current rate is 7.36% of annual covered payroll. Contribution requirements for the university are established and may be amended by the TCRS' Board of Trustees. The university's contributions to TCRS for the years ended June 30, 1997, 1996, and 1995, were

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\$1,712,093.41, \$1,478,838.19, and \$1,498,353.58. Contributions met the requirements for each year.

**B. Defined Contribution Plans**

**Optional Retirement Plans (ORP)**

Plan Description - The university contributes to three defined contribution plans: Teachers Insurance and Annuity Association–College Retirement Equities Fund (TIAA-CREF), Aetna Life Insurance and Annuity Company, and Variable Annuity Life Insurance Company (VALIC). These plans are administered by the Tennessee Department of the Treasury. Each plan provides retirement benefits to faculty and staff who are exempt from the overtime provisions of the Fair Labor Standards Act and who waive membership in the TCRS. Benefits depend solely on amounts contributed to the plan plus investment earnings. Plan provisions are established by state statute in Title 8, Chapter 35, Part 4, *Tennessee Code Annotated*. State statutes are amended by the Tennessee General Assembly.

Funding Policy - Plan members are noncontributory. The university contributes an amount equal to 10% of the employee's base salary up to the social security wage base and 11% above the social security wage base. Contribution requirements are established and amended by state statute. The contribution made by the university to the plans for the year ended June 30, 1997, was \$1,643,770.28, and for the year ended June 30, 1996, was \$1,634,706.32, which both represented 10.06% of the covered payroll. Contributions met the requirements for each year.

**NOTE 8. OTHER POST-EMPLOYMENT BENEFITS**

The State of Tennessee administers a group health insurance program which provides post-employment health insurance benefits to eligible university retirees. This benefit is provided and administered by the State of Tennessee. The university assumes no liability for retiree health care programs. Information related to this plan is available at the statewide level in the *Tennessee Comprehensive Annual Financial Report*.

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**NOTE 9. CHAIRS OF EXCELLENCE**

The university had \$4,185,143.48 on deposit at June 30, 1997, and \$3,540,231.49 on deposit at June 30, 1996, with the State Treasurer for its Chairs of Excellence program. These funds are held in trust by the state and are not included in the financial statements.

**NOTE 10. OTHER ADDITIONS AND DEDUCTIONS**

The following amounts are included as “other additions” and “other deductions” on the Statements of Changes in Fund Balances:

<b>Other Additions</b>	<u>Year Ended June 30, 1997</u>	<u>Year Ended June 30, 1996</u>
<u>Endowment and Similar Funds</u>		
Reclassification from agency funds		\$ 1,000.00
Transfer from foundation		<u>100.00</u>
		<u>\$ 1,100.00</u>
<u>Investment in Plant</u>		
Trade-in allowances	\$ 82,968.00	\$ 78,854.76
Livestock adjustment	6,510.20	-
Debt decrease due to refinancing	54,505.69	-
Library holdings adjustment	-	99,282.00
Facilities inventory	-	125,900.00
Equipment adjustment	-	79,845.35
Increase in accounts receivable for TTUDC	-	195,873.87
	<u>\$143,983.89</u>	<u>\$579,755.98</u>

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**Other Deductions**

<u>Restricted Current Funds</u>		
Reclassification to other funds	\$ 41,221.33	\$ 8,054.00
Expired grants	12,275.77	12,505.68
Loss on sale of investment	30.66	7,345.74
	<u>\$ 53,527.76</u>	<u>\$ 27,905.42</u>
 <u>Endowment and Similar Funds</u>		
Reclassification to foundation endowment	\$206,979.24	\$ -
Loss on sale of investment	96.63	-
Transfers to foundations	-	17,025.98
	<u>\$207,075.87</u>	<u>\$ 17,025.98</u>
 <u>Retirement of Indebtedness</u>		
Repayment of interest subsidy grant		<u>\$ 3,409.00</u>
 <u>Investment in Plant</u>		
Decrease in accounts receivable for TTUDC	\$179,150.36	\$ -
Livestock adjustment	-	9,382.70
	<u>\$179,150.36</u>	<u>\$ 9,382.70</u>

**NOTE 11. INSURANCE-RELATED ACTIVITIES**

The state purchases commercial insurance for real property losses above \$5 million per year and surety bond coverage on the state's officials and employees. In the past three fiscal years, the state has not had any claims filed with the commercial insurer. A designation for casualty losses in the amount of \$5 million has been established in the state's general fund to provide for any property losses not covered by the commercial insurance.

At June 30, 1997, the scheduled coverage for the university was \$200,220,000 for buildings and \$62,052,900 for contents. At June 30, 1996, the scheduled coverage was \$200,520,300 for buildings and \$59,455,500 for contents.

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The state has set aside assets for claim settlement in an internal service fund, the Claims Award Fund. This fund services all claims for risk of loss to which the state is exposed, including general liability, automobile liability, professional malpractice, and workers' compensation. The university participates in the Claims Award Fund. The fund allocates the cost of providing claims servicing and claims payment by charging a premium to the university based on a percentage of the university's expected loss costs, which include both experience and exposures. This charge considers recent trends in actual claims experience of the state as a whole. An actuarial valuation is performed as of fiscal year-end to determine the fund liability and premium allocation. Since the university participates in the Claims Award Fund, it is subject to the liability limitations under the provisions of the Tennessee Claims Commission Act, *Tennessee Code Annotated*, Section 9-8-101 et seq. Liability for negligence of the university for bodily injury and property damage is limited to \$300,000 per person and \$1,000,000 per occurrence. The limits of liability under workers' compensation are set forth in *Tennessee Code Annotated*, Section 50-6-101 et seq. Claims are paid through the state's Claims Award Fund.

The state has also set aside assets in the Employee Group Insurance Fund, an internal service fund, to provide a program of health insurance coverage for the employees of the state with the risk retained by the state. The university participates in the Employee Group Insurance Fund. The fund allocates the cost of providing claims servicing and claims payment by charging a premium to the university based on estimates of the ultimate cost of claims that have been reported but not settled and of claims that have been incurred but not reported. Employees and providers have 13 months to file medical claims.

**NOTE 12. COMMITMENTS AND CONTINGENCIES**

Sick Leave - The university records the cost of sick leave when paid. Generally, since sick leave (earned one day per month with unlimited accumulation) is paid only when an employee dies or is absent because of illness, injury, or related family death, there is no liability for sick leave at June 30. The dollar amount of unused sick leave was \$19,650,157.67 at June 30, 1997, and \$18,908,574.74 at June 30, 1996.

Operating Leases - The university has entered into various operating leases for equipment. Such leases will probably continue to be required. Expenditures under operat-

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ing leases were \$152,153.16 for the year ended June 30, 1997, and \$170,439.71 for the year ended June 30, 1996. All operating leases are cancelable at the lessee's option.

Litigation - The university is involved in one lawsuit, which is not expected to have a material effect on the accompanying financial statements.

**NOTE 13. AFFILIATED ENTITY NOT INCLUDED**

The university is the sole beneficiary of the Agricultural Foundation for Tennessee Tech, Inc. This private, nonprofit foundation is controlled by a board independent of the university. The financial records, investments, and other financial transactions are not handled by the university, and these amounts are not included in the university's financial statements. As reported in the foundation's most recently audited financial report, at June 30, 1997, the foundation's assets and fund balance amounted to \$513,492.52.

**NOTE 14. PLEDGES**

At June 30, 1997, unrecorded pledges totaled \$111,802.20 and were restricted to university uses. These pledges are due to be collected over the next five fiscal years in the amounts of \$57,496.43, \$23,146.60, \$10,759.50, \$5,307.50, and \$15,092.17. It is not practicable to estimate the net realizable value of such pledges; therefore, they are not reflected in the accompanying financial statements.

**NOTE 15. CHANGE IN ESTIMATE OF LIBRARY HOLDINGS STANDARDIZED VALUES**

At June 30, 1996, library books were valued at \$20 per volume, and other library holdings were valued at various standardized values. The valuations were reassessed at June 30, 1997, and the value for library books was increased to \$48 per volume, and the standardized values for other library holdings were also increased/decreased by various amounts. As a result of the revaluation, library books and other library holdings increased by \$8,629,152 and \$3,529,648, and net investment in plant, under the investment in plant fund subgroup, increased by \$12,158,800 at June 30, 1997.