

7. Please describe the "Other" job functions:

Wave 1

1. a/p-budget-vehicles-cashiering-more
2. aa1
3. Accountant which involves all of those areas.
4. Accountant--perform cost allocations, compile payroll information, make corrections to payroll system
5. Accounts Receivable
6. Admin Asst
7. Admin Secretary
8. Admin. Asst. Put in travel and expenses
9. Administration
10. administration
11. administration
12. administration
13. Administration and Supervision
14. Administration/Clerical
15. administrative
16. administrative
17. administrative assistant
18. administrative assistant responsibilities
19. Administrative asst
20. Administrative duties including, contracts state and federal, travel for myself and others, ordering supplies, etc
21. Administrative Lieutenant
22. Administrative Secretary
23. Administrative Secretary
24. Administrative Secretary
25. Administrative Services Assistant
26. Administrative Services Assistant
27. administrative services assistant 2, support staff
28. Administrative with budget responsibilities
29. administrative/management
30. Administrator
31. administrator
32. Administrator
33. All areas of accounting.
34. All secretarial functions and Facility Max and Time
35. allied health
36. answer would identify me
37. Appraisal Analyst II
38. appraisal analyst/ property assessments
39. appraiser

40. appraiser
41. Appraiser
42. appraisal
43. approval
44. approvals
45. approve travel claims
46. Approver, Trainer, Power User
47. assesments
48. Assests Accts receivable Training Answering phone
49. Asset Management
50. Assist auditors with their functions.
51. Assist in preparing reports for all of the above
52. assist/monitor county offices
53. Assistant
54. Assistant Director
55. Assistant Director
56. Assistant Director
57. Assistant Director, budget and contract development
58. assistant district public defender
59. Assistant Public Defender
60. assistant to the WTRO Medical Director with typing, scheduling
61. attorney
62. attorney
63. Attorney IV
64. audit
65. audit
66. Audit
67. Audit
68. audit
69. Audit
70. Audit
71. Audit
72. Audit
73. Audit
74. audit
75. Audit
76. AUDIT
77. audit
78. audit
79. Audit
80. Audit
81. Audit
82. Auditing
83. AUDITING
84. Auditing
85. Auditing

86. auditing
87. Auditing Consultant
88. Auditor
89. Auditor
90. auditor
91. auditor
92. Auditor
93. auditor
94. Auditor
95. Auditor
96. Auditor
97. auditor
98. Auditor
99. auditor
100. Auditor
101. Auditor
102. Auditor
103. Auditor
104. Auditor
105. Auditor
106. auditor
107. Auditor
108. Auditor
109. Audits
110. audits
111. Audits
112. Backup Time Keeper
113. bank accounts
114. BANK EXAMINER
115. Bank Regulation
116. banking, short term investing
117. Benefits
118. biologist
119. budget
120. budget
121. Budget Analyis
122. Budget Analyst
123. budget functions
124. Budget management, contract management
125. Budget Tracking
126. Building Management
127. case management
128. Cash Management
129. cash management and grants
130. CASH RECEIPTS FOR TCRS
131. Child and Family Advocacy

132. clerical
133. Clerical
134. Clerical, some administrative, phones, purchasing
135. Collection of delinquent taxes
136. Collections
137. Collections
138. Collections
139. commercial motor vehicle enforcement
140. Communications Operator II
141. COMPLIANCE
142. compliance monitor
143. computers
144. Construction Specialist
145. Consultant
146. consultant and approve spending for a special school
147. Consultant Child Nutrition
148. consultant T/A
149. Contract and Program Management
150. contract mngt
151. Contract Specialist (Grant Programs)
152. Contract support/requisitions to establish contracts
153. Contracts
154. Contracts, checking buildings, security, Requisition, receiving, working with vendors.
155. coordination of services
156. Coordinator senior centers, informations & Assistance, emergency management
157. Counselor 3 and supervisor
158. County Auditor
159. County Auditor
160. County Auditor
161. Credit Card User
162. DATA ENTRY
163. Data Manager
164. DBA in IT Section providing database and report development with Edison data
165. Defining processes for procurement
166. department head
167. deposits, answering phones, ordering supplies
168. directing car repairs needed
169. director
170. Director
171. Director of a division
172. Director of a program
173. Director of Field Operations
174. Director of Internal Audit
175. Director of Operations over agencies with DMRS
176. director of provider recruitment & retention
177. Director of Psychology

178. Discretionary grant contracts and program management
179. Division of Property Assessments
180. division/program budget monitoring
181. DL Examiner
182. DMRS- Quality Assurance
183. DPA
184. Dr lic supervisor
185. Drawdown of Federal funds
186. driver license
187. driver license examiner
188. Driver License Issuance- renew, test collect money
189. Drivers License Examiner
190. Early Intervention Teacher to families whose children qualify for Part C services
191. Early Interventionalist (teacher)
192. Early Interventionist
193. Edison Grants
194. Education Consultant 2
195. educational consultant
196. Educational Consultant
197. Educator
198. enforcement
199. enter and approve travel claims
200. environmentalist
201. ERP
202. Examiner
203. Executive staff
204. Facilitating payments to community programs
205. Facility Admin
206. Facility management
207. Facility supervision
208. Field Audit
209. Field Representative
210. filing travel claims, viewing reports, auditing revenue and expenditure information recorded in Edison
211. Financial Consulting with agencies contracted with DMRS
212. Financial Analysis
213. Financial Consultant
214. financial management, budgeting
215. financial statement preparer
216. Financial Statements
217. fiscal accountability contract monitoring
218. FISCAL FUNCTION FOR FEDERAL GRANT AWARDS
219. Fiscal Unit working with the placement of children and assuring providers are able to bill for their services
220. fleet
221. Fraud Investigations

- 222. Funds wire transfer
- 223. general accounting duties
- 224. general office
- 225. Grant Manager
- 226. Grants
- 227. Grants/Drawing drans funds for TEMA
- 228. hatchery manager
- 229. Help Desk
- 230. HR Tech, which I help all aspects of making sure that the company gets paid
- 231. HR, Safety, Federal Funds Expenditures tracking and reporting
- 232. I am the Complaints Resolution Specialist for WTRO
- 233. I answer helplines, teach training classes, assist with problems in procurement systems, along with other designated job functions.
- 234. Information Systems
- 235. Information Systems Auditor
- 236. Information Systems Director
- 237. information systems management
- 238. Information Technology
- 239. Information Technology
- 240. inputting
- 241. Inspections
- 242. Internal Audit/Program Monitoring
- 243. inventory
- 244. Inventory, journal vouchers
- 245. inventory, procurement
- 246. investigative auditor
- 247. Investigator
- 248. Investigator
- 249. Investigator
- 250. Invoicing, Payment of Invoices
- 251. involves more than one of the choices listed
- 252. IS/IT
- 253. IT
- 254. IT
- 255. IT
- 256. IT related functions
- 257. law eforcement
- 258. law enforcement
- 259. law infoecement
- 260. LEA Finance & Budgeting
- 261. Legislative Auditor
- 262. License Technician
- 263. maintenance
- 264. Manage Fleet of approx 7500 units
- 265. management
- 266. Management

- 267. management
- 268. Management
- 269. management
- 270. Management
- 271. Management
- 272. management
- 273. MANAGEMENT
- 274. management
- 275. Management
- 276. management
- 277. management
- 278. Management
- 279. management
- 280. management
- 281. Management - Approver
- 282. Management of all financial components
- 283. Management reports
- 284. Manager
- 285. manager
- 286. manager
- 287. Manager of the Wecome Center
- 288. Media Services
- 289. Mental Health Forensic Specialist
- 290. Middleman between Federal and State Government thru Law Enforcement Agencies
- 291. mid-management of many administrative functions
- 292. miscellaneous as needed jobs
- 293. Monitor and evauate preK programs
- 294. Monitor/assist county offices
- 295. monitoring
- 296. Multiple items
- 297. N/A
- 298. NCLB Consultant
- 299. no
- 300. none of the above
- 301. nonprocurement - non accounts payable/travel non cashiering/billing non general ledger
- 302. Nursing
- 303. OFFICE
- 304. Office Manager
- 305. Office Manager
- 306. Office work: Typing, filing, Assigning work to Actuarial Officer from State filing system, copying.
- 307. Other means the day to day operations and management of state government. In the Edison system, finnancials affects all aspects of business so a better choice would have been "ALL the Above".
- 308. parent - child education
- 309. PAYROLL AND RECONCILIATIONS

- 310. Payroll, LEA Claims for Reimbursement, Grants, Accounts Payable
- 311. payroll/expenses
- 312. PC Systems
- 313. PLACING ORDERS AND INSURING THAT FINANCIAL INFORMATION IS
CORRECTLY ENTERED AND CHARGED TO THE CORRECT AGENCY
- 314. probation officer
- 315. Probation/Parole
- 316. Probation/Parole Officer 3
- 317. professional development program development, delivery, monitoring
- 318. Program coordination
- 319. Program Director
- 320. Program Manager
- 321. Program Monitoring
- 322. property appraiser
- 323. property assessments
- 324. Property Assessments
- 325. Property Maintenance
- 326. Property receipt and sales
- 327. Property tax appraisals
- 328. providing services to families
- 329. Public Health Office Assistant
- 330. Public Health Office Manager
- 331. Public Health Office Supervisor
- 332. Purchasing Agent/Compliance Counselor
- 333. real estate acquisition
- 334. Real Estate Appraiser
- 335. Real Estate Appraiser
- 336. real estate auditor
- 337. Receivables
- 338. Receive, review and approve expenditure claims from grantees for reimbursement
- 339. recreation
- 340. Regional Manager of West Tennessee field operations
- 341. Reporting
- 342. Research development coordinator
- 343. Research, PD, Advisory, policy development, other duties as assigned
- 344. REVENUE ENFORCEMENT OFFICER
- 345. RFP's, contracts
- 346. Safety and Soundness examiner of banks
- 347. School Physical Therapist
- 348. Secretary
- 349. secretary
- 350. Secretary & Timekeeper & Back-up to Property Officer
- 351. Secretary, but I enter purchase orders
- 352. Secretary, Database Administrator
- 353. Special Agent

- 354. State and Federal contract, Fund 31 & Fund 11 contractor payments and modifications, leases
- 355. State Auditor
- 356. Statistics
- 357. STOREKEEPER I
- 358. SUPERVISE IPPO IN THE PRISON
- 359. supervise parolees and probationers
- 360. Supervising a staff of 6 case managers.
- 361. supervising, entering jobs, billing
- 362. supervision
- 363. supervision
- 364. Supervision
- 365. supervision
- 366. Supervision of employees, approval of leave and attendance, and expense reports.
- 367. supervisor
- 368. Supervisor
- 369. Supervisor
- 370. supervisor
- 371. supervisor
- 372. supervisor
- 373. supervisor of case managers that provide services to individuals with Mental Retardation
- 374. Supervisor of the areas checked
- 375. Supervisory
- 376. supervisory
- 377. Supplier Contracts/Direct Order Contract Administration
- 378. Support
- 379. Support
- 380. sys
- 381. System Analysis
- 382. tax audit
- 383. tax auditing
- 384. Tax Auditor
- 385. Tax Auditor, Out of State
- 386. TAX ENFORCEMENT
- 387. TAX MAPS
- 388. teacher
- 389. teacher
- 390. teacher early intervention
- 391. teacher of hearing impaired
- 392. Team leader of a regional fiscal unit
- 393. technical review officer
- 394. Technology
- 395. Telecommunications
- 396. Therapeutic Services Team- East
- 397. To provide support for career and technical educational programs that improve academic, and career and technical skills of students

- 398. Training and Development
- 399. Transaction Processing
- 400. trooper
- 401. trust fund, inventory, other fiscal functions
- 402. vehicle reservation, and printing requisition.
- 403. Vendor file maintenance and issuance of Forms 1099
- 404. Vendor Maintenance
- 405. Vendor maintenance and 1099 Reporting
- 406. VETERANS BENEFIT REPRESENTATIVE
- 407. vital records
- 408. warehouse manager
- 409. we are vendor maintenance we keep the vendor files updated
- 410. workforce development
- 411. write contracts and process invoices for payment to contracted individuals

Wave 2

- 1. Absconder Recovery
- 2. Account Clerk
- 3. Account Specialist
- 4. Accounting
- 5. Accounting Manager
- 6. accounting manager
- 7. Accounting Manager
- 8. Accounting Tech
- 9. ACCOUNTING TECHNICIAN 1
- 10. accounting, ordering supplies, payment of some bills
- 11. Accounts Receivable
- 12. accounts receivable
- 13. ach ,grants
- 14. admin
- 15. admin
- 16. Admin
- 17. Admin
- 18. admin hearing official
- 19. admin responsible for purch, tvl and reimbursement subs
- 20. admin specialist
- 21. Admin with some purchasing responsibility
- 22. Admin. Asst. in chairman's office
- 23. Admin. Secretary
- 24. Administration
- 25. Administration
- 26. administration
- 27. administration

28. Administration
29. administration
30. Administration
31. Administration
32. Administration, Supervision, Law Enforcement, Training
33. administrative
34. Administrative
35. Administrative
36. administrative
37. administrative
38. Administrative
39. administrative
40. administrative
41. ADMINISTRATIVE
42. administrative
43. Administrative assistant
44. Administrative Assistant
45. administrative assistant
46. Administrative Assistant
47. Administrative Assistant
48. Administrative Assistant (ASA4) to Asst. Commissioner
49. Administrative Assistant I
50. Administrative assistant to commissioner
51. Administrative Assistant to District Director, and Supervisor of clerical/accounting staff
52. administrative secretary
53. Administrative Secretary
54. Administrative Secretary
55. Administrative Secretary/Board Secretary
56. Administrative Service Assistant 2
57. Administrative Services Assistant III
58. Administrative support
59. Administrative Support and Management for the Board
60. Administrative support and working with public
61. Administrator
62. Administrator and manager of TWRA forestry program
63. Administrative Asst. - DL station
64. administrative secretary
65. admn asst
66. Ag. Inspections
67. Agency Executive
68. Agent
69. ALL
70. Also supervise inventory/trust fund/payroll
71. approval
72. approver
73. Approver for purchasing, p-cards

74. approver of credit card purchases
75. Armory officer
76. as an approver; not an orderer
77. ASA 2/Order Uniforms and send invoices in for payment
78. assessments
79. asset management
80. Asset Management
81. ASSETS ND INVENTORY
82. Assignment Officer Corrections LT.
83. Assistant Director
84. Assistant Public Defender
85. Assistant Regional Manager
86. Asst Food Service Manager II
87. Attorney
88. Attorney
89. attorney
90. attorney
91. Attorney
92. audit
93. audit
94. audit
95. Audit
96. audit
97. Audit
98. Audit
99. Audit
100. Audit
101. Audit
102. Audit Division
103. audit technician
104. Auditing
105. auditing
106. auditing
107. auditing
108. auditor
109. Auditor
110. Auditor
111. Auditor
112. Auditor
113. Auditor
114. Auditor
115. auditor
116. Auditor for Department of Revenue
117. Auditor/Accountant for Division
118. Bid abstracts, receiving, contracts
119. Boiler Oper. II

120. Book keeping
121. branch supervisor
122. Branch Supervisor in Safety
123. Budget
124. budget
125. budget administration
126. Budget Preparation/Budget Control
127. Budgeting
128. Cabling Infrastructure Specialist 2, help manage a cabling contract for assigned agencies.
Fiber optic, data and voice cabling
129. Case management and Employee supervision.
130. Caseload supervision and employee supervisor
131. civil service
132. Clerical and financial
133. clerical
134. Clerical
135. clerical
136. clerical, office manager, file, type, distribute mail, track vacant positions, do PAF's,
discard files, do time and attendance for 150+ employees, etc.
137. clerk
138. Clinical
139. codes enforcement-fire prevention
140. codes inforcement
141. Collections
142. collections
143. Collections
144. collections
145. collections
146. commissioner level supervising administrative services
147. Communications
148. COMMUNICATIONS
149. Communications Supervisor
150. Community Supervsion
151. Compliance
152. Compliance Manager - back-up for ASM
153. Computer Support
154. Contract Specialist
155. contracts
156. correctional officer
157. Counselor
158. counselor associate 2
159. customer service
160. CUSTOMER SERVICES
161. Daily Reports and Cashiering some times
162. Data Entry Operator

163. deal with maintenance and construction of facilities. At times it is required that I enter requisitions, purchase orders, and process payments
164. Department Director
165. Deputy Warden
166. Deputy Warden
167. Design and maintainence of radio system
168. Director
169. Director
170. Director
171. director
172. Director KIDS COUNT
173. Director of Education, TDOC
174. Director of Program
175. Director of Section
176. Director of Staff Development
177. Director over programs
178. District administrator of a state agency; approve time and travel on Edison
179. District Director
180. Division manager assigned as iNovah project manager for DL
181. Division of Property Assessments Appraiser
182. dl examiner
183. dl examiner
184. DL Examiner
185. DL services
186. Do not use this part of Edison, but received the survey anyway
187. Driver Control
188. driver lic
189. driver lic examiner
190. driver license issuance
191. drivers license
192. drivers license
193. drivers license examiner
194. early intervention teacher
195. early intervention teacher
196. education
197. education related
198. enforcement
199. Enforcement of Revenue laws
200. Engineer
201. entering time
202. Environmental Specialist & GIS (make maps)
203. everything
204. Executive Adm. Assistant
205. Executive Administrative Assistant 2
206. Executive Director
207. Executive Director of a regulatory board

208. Executive Director of the TWRA
209. Executive Secretarial duties
210. Facility Manager
211. Field Audit
212. Field audit work
213. Field Staff
214. Financial Analysis and Records
215. fire fighter
216. fiscal director
217. Fiscal Officer
218. Fiscal/Contract
219. Fiscal/Provider contract approval, data entry, etc
220. Fish and Wildlife Environmentalist
221. Fisheries Management
222. Fleet and communications
223. Fleet Manager of TBI vehicles
224. Grant Awards
225. Grants
226. Grants management
227. Grants/Contract Management and Budget Accountability
228. Hearing officer supervisor
229. Human Resources
230. I have to approve travel claims for my employees
231. I only bill (invoice) for services and or penalties in this area of Edison.
232. I supervise the mailroom staff and functions as well as the courier and the service that is provided to our Department
233. If I answer, then the question would not be anonymous
234. In home educational services
235. In home visits - case management
236. In regards to Edison- Supply Orders
237. information resource support specialist 5
238. Information System Analyst
239. information systems
240. Information Systems
241. Information Systems
242. Information Systems
243. Information Technology
244. Information Technology
245. Information Technology Support
246. InfoSystem Resource Specialist
247. Inspection/Investigations
248. Inspections
249. inspector
250. Institutional Probation and Parole Officer
251. Instructor
252. Insurance Company Examiner

- 253. Insurance Examiner
- 254. Insurance Examiner
- 255. Insurance Fraud Investigator
- 256. Insurance Regulator
- 257. Internal Audit
- 258. Internal Audit
- 259. Internal Audit - Auditor 2
- 260. Inventory , Fleet , General Admin Work
- 261. Inventory and warehouse manager
- 262. Inventory Clerk
- 263. Inventory Control
- 264. INVENTORY, PHONE RECONCILIATION, RECORD HOLDINGS, ETC
- 265. inventory, uniforms, telephone, property insurance
- 266. investigations
- 267. Investigations
- 268. investigations
- 269. INVESTIGATIONS
- 270. Investigator
- 271. ISM DEPARTMENT
- 272. issue certificates, inspector
- 273. Issue Limited Licensed Electrician license
- 274. Issues license
- 275. IT
- 276. IT
- 277. IT
- 278. IT - provides support for Edison's financial component
- 279. IT Decision maker on purchasing and approvals.
- 280. IT Dept
- 281. IT Planning Consultant; involves review/approval of IT procurements
- 282. Keeper of Computer Inventory, Helpdesk Associate, Generate Reports
- 283. key control
- 284. key time, enter supply orders, cashiering
- 285. Keying in weeking time sheet for employees
- 286. Lab Supervisor over a section of 14 people.
- 287. lab tech
- 288. Law Enforcement
- 289. Law Enforcement
- 290. law enforcement
- 291. law enforcement
- 292. law enforcement
- 293. Law Enforcement
- 294. Law Enforcement
- 295. Law Enforcement Supervisor
- 296. law enforcement supervisor
- 297. law enforcement supervisor
- 298. lawyer

- 299. leave and attendance
- 300. leave and attendance/travel claims
- 301. Legal
- 302. Legal
- 303. legal assistant - service procurement coordinator for service contracts
- 304. Legal Secretary
- 305. LEGAL SECRETARY
- 306. LEGAL SECRETARY
- 307. licensing
- 308. Logistics
- 309. M H Licensure Coordinator--oversee a regional office that licenses MH/DD/A&D/PSSA services/facilities
- 310. maintenance, field work in wildlife
- 311. Maintenance
- 312. Manage three Wildlife Management Areas.
- 313. Management
- 314. Management
- 315. management
- 316. management
- 317. management
- 318. Management
- 319. management
- 320. Management
- 321. management
- 322. Management
- 323. Management of Criminal Investigations
- 324. management of field personnel
- 325. Management/Administration
- 326. manager
- 327. manager
- 328. manager
- 329. Manager
- 330. manager
- 331. Manager
- 332. MANAGER
- 333. manager
- 334. Manager / approver
- 335. Manager for East Region for Audit Division
- 336. Manager of GPS Operations Center
- 337. manger
- 338. Manufactuer Housing Inspector II
- 339. Marketing
- 340. Medicare Cost Reports, Central Office Cost Report, Indirect Cost Rate Report
- 341. mgmt
- 342. MVM
- 343. NO ANSWER

- 344. none
- 345. Office Manager
- 346. Office Manager Duties & Legal Assistant
- 347. Office Manager Public Defenders Office
- 348. office supervisor
- 349. Office supervisor
- 350. Office supervisor
- 351. Office Supervisor and Facilities Manager
- 352. Other
- 353. Other
- 354. Parole Officer
- 355. Paying contract employees
- 356. payroll
- 357. Payroll
- 358. Payroll
- 359. Payroll & Benefits
- 360. Payroll, Trust Funds, Chart of Accounts
- 361. petty cash, registration checks, confidential funds account
- 362. Pharmacist/Pharmacy Director
- 363. PHOA
- 364. Planner; Federal Aid Coordinator
- 365. Prepare operational budgets, improvement requests, contracts, and other documents
- 366. Preparing travel claims for members serving on the Assessment Appeals Commission.
- 367. Probation
- 368. Probation & Parole
- 369. Probation Manager
- 370. probation officer
- 371. Probation Officer
- 372. probation officer
- 373. probation officer
- 374. probation parole
- 375. Probation Parole Manager
- 376. Probation Parole Officer III
- 377. PROBATION/PAROLE
- 378. Probation/Parole Officer
- 379. Probation/Parole Officer
- 380. Probation/Parole Officer II
- 381. Probation/Parole Supervisor
- 382. producing purchase order for service invoice to be paid
- 383. Professional Enforcement
- 384. Professional Service Contracts
- 385. Program Coordinator
- 386. Program Director
- 387. program director
- 388. program director
- 389. Program Director

- 390. Program Director
- 391. Program Director 1 for Program Services across six regions
- 392. Program manager
- 393. Project Manager
- 394. Property
- 395. Property
- 396. property appraisals
- 397. public contact
- 398. public office assistance
- 399. QA
- 400. Real Estate Appraisal for assessments
- 401. Reconciliations Revenues & Expenditures
- 402. Reg. Board Investigations
- 403. Regional Fiscal Unit
- 404. regional wildlife biologist
- 405. REGISTERED NURSE
- 406. reglatory board inspector
- 407. regulatory
- 408. Regulatory Board Director
- 409. Reinstate driver license. Regional supervisor for East TN to assist DL examiners wirth
reinstate questions.
- 410. Reporting financial information and statistical analysis
- 411. Request purchases for unit
- 412. Request vehicle from motorpool; submit travel requests and required documentaiton and
reconciliations
- 413. Requisitioning
- 414. research
- 415. Research, Policy, and Planning
- 416. Residential Contracts/Troop Movement/Billing Problems w/Residential Contracts
- 417. RESOURCE ADVISOR
- 418. Retirement
- 419. revenue enforcement
- 420. REVENUE ENFORCEMENT OFFICER
- 421. safety
- 422. Sales tax auditor
- 423. Scientist
- 424. secretarial / clerical
- 425. Secretarial duties
- 426. secretarial support
- 427. Secretary
- 428. Secretary
- 429. SECRETARY
- 430. SECRETARY
- 431. Secretary
- 432. Secretary
- 433. Secretary - no procurement duties

434. Secretary but do the receiving for our office
435. Secretary, Timekeeper
436. Section Supervisor
437. Security Officer
438. Software Development
439. some clerical duties
440. Special Education
441. staff development
442. Staff Forester - I do grant contracts among other duties
443. staff legal counsel
444. State Payment Card Agency Coordinator
445. State Property Officer
446. State Trooper
447. state wide assistance
448. storekeeper 2 in commissary
449. storekeeper in warehouse at tcix
450. Strategic Planning and Budget Role
451. supervise managers' in our district and field offices
452. Supervise office, approve travel and other claims
453. Supervising others, investigations and gathering information, intervention programs
454. supervising parolees
455. supervising statewide pest surveys
456. supervision
457. supervision of probation and parole offenders
458. Supervision, data collection, data management, habitat planning
459. supervisor
460. Supervisor
461. Supervisor
462. supervisor
463. supervisor
464. Supervisor
465. Supervisor
466. supervisor
467. Supervisor
468. supervisor
469. Supervisor
470. supervisor
471. Supervisor
472. Supervisor for Health licensure
473. supervisor functions
474. Supervisor of eight state employees and all related duties.
475. Supervisor/Approver
476. Supervisor/Bomb Arson
477. Supervisory
478. Supervisory and Management
479. Support staff

- 480. T&R Clerk 2*
- 481. Task Force Officer
- 482. Tax Administration
- 483. Tax administrator
- 484. tax audit
- 485. Tax Audit
- 486. Tax Audit supervisor
- 487. Tax Audit Supervisor
- 488. Tax Auditing
- 489. tax auditing
- 490. Tax Auditing
- 491. tax auditor
- 492. Tax Auditor
- 493. Tax auditor
- 494. tax auditor
- 495. tax auditor
- 496. tax auditor
- 497. Tax Auditor
- 498. tax auditor
- 499. Tax Auditor
- 500. tax auditor
- 501. Tax Auditor
- 502. Tax Auditor
- 503. Tax audits
- 504. tax collections
- 505. TAX ENFORCEMENT
- 506. Tax Enforcment
- 507. TAX RELIEF
- 508. Taxpayer & Vehicle Services
- 509. TDOS
- 510. teacher
- 511. technical laboratory
- 512. time keeper, travel reimbursement
- 513. Time keeping-requisitions-training
- 514. Time management
- 515. Time Reporting
- 516. timekeeping, clerical
- 517. Training
- 518. Trooper
- 519. Trust Fund
- 520. trust fund duties
- 521. Unit Manager
- 522. Use a state credit card
- 523. Utility and Communications Coordinator
- 524. Utilization management
- 525. Vehicle Services

- 526. warden
- 527. warehouse
- 528. warehouse inventory
- 529. WAREHOUSE INVENTORY
- 530. warehouse Manager
- 531. Warehouse Reporting, Inmate Trust Fund Management
- 532. Warehouse, Assets, Inventory
- 533. warehouse/receiving/asset mgmt.
- 534. Wildlife Biologist
- 535. Wildlife Biologist
- 536. Wildlife Biologist, Private Lands Coordinator
- 537. Wildlife Manager
- 538. Wildlife Manager
- 539. Wildlife Manager agricultural work
- 540. wildlife manager 2
- 541. wildlife officer
- 542. Wildlife Safety Officer 1
- 543. Work in legal department

Wave 3

- 1. ACCOUNTING
- 2. Accounting
- 3. Accounting for bond financings
- 4. Adm Assistance Duties
- 5. Administration
- 6. Administration Supervisor
- 7. Administration, order supplies, call in maintenance, keep time, do travel claims, approve invoices, etc
- 8. Administrative
- 9. Administrative
- 10. Administrative
- 11. Administrative
- 12. Administrative Assistant
- 13. Administrative Duties
- 14. Administrative Duties.
- 15. Administrative oversight
- 16. Administrative Service Manager for the Lab
- 17. Administrative Services Assistant - Review of Contracts
- 18. Administration
- 19. Approve leave and purchases.
- 20. Approver of certain procurement functions
- 21. as necessary
- 22. Assistant to fiscal director

23. auditing
24. Auditor
25. Balancing Grant Activity, clerical duties
26. Budget
27. Budget
28. Budget and contracts
29. Budget preparation and monitoring
30. budgets, grant applications/awards, accts payable accts receivable
31. Budgets, grants
32. Checkbook, Time
33. Chemist
34. childcare administrative/data entry
35. COLLECT DELINQUENT TAXES
36. Collection and distribution of taxes to various state agencies and local governments.
37. communications
38. communications cost center correction, obj.&cc corrections, journal entries for tc corrections
39. Contract Administrator
40. Contract monitoring, expense analysis, reporting
41. contracts
42. Contracts
43. Cost Allocation, Labor Distribution, Fiscal Notes, Monitoring Expenditures & Revenues
44. Delinquent Collections
45. Design and Development of Information System Processes
46. Director for Support Services for an area
47. director of vital records
48. Evaluation and Monitoring
49. FEDERAL DRAWS AND EXPENSE AND REVENUE RECONS
50. Federal draws and grant management
51. Federal Grants and Reports
52. Financial & budget management
53. Fiscal
54. Fiscal
55. Fiscal Approver
56. Fisheries Biologist
57. Funding/Fiscal Unit
58. Grant Accounting
59. Grants
60. grants
61. Grants Management, Contract Management (including invoice processing)
62. Grants, provide SEFA information
63. Human Resources
64. Human Resources Manager
65. I mainly work with the Revenue Integrated Tax System (RITS) to analyze tax data and solve any problems relating to mistatements or errors in tax reporting.
66. Information Technology

67. Insurance, benefits, manager
68. Internal Audit
69. inventory
70. Inventory and asset management
71. inventory, accounts receivable and payable
72. inventory, surplus property
73. issuing debt, paying debt service
74. IT
75. journal vouchers, data queries, 830 adj, 269 reports
76. JV'S, ACCOUNTS RECEVIABLES
77. lab services
78. Laboratory Manager
79. LAW ENFORCEMENT
80. law enforcement
81. lawyer
82. management
83. Management of wildlife resources
84. Manager of Accountants
85. Manager of Administrative Services for my office encompassing travel, contracts, purchasing, budget and other fiscal responsibilities
86. My job functions touches all aspects of the financial component.
87. no your business
88. PHOA
89. Physical Therapy Technician
90. physician
91. Placements, vending services for in-home servcies
92. Procurement Officer
93. Program Accountant
94. program director
95. Program Director
96. Program Planning; Proposal Development; Arranging health services
97. Project and grant accounting
98. Public Health Nurse Consultant 2
99. Public Health Office Supervisor
100. Public Health Program Director
101. Purchase request for section, printing requests, telecommunication request and paying invoices for grants and contracts
102. REGIONAL ACCOUNTANT
103. Regional Fiscal
104. Regional Fiscal Unit approving services for families
105. reporting
106. research
107. revenue
108. Revenue Audit Technician
109. Rule and Law enforcement
110. Secretarial

111. Secretary duties
112. Social Security Trust Fund, Bank Rec., Audit confirmations
113. Special Projects-Edison
114. storekeeper
115. supervision
116. supervision, grant monitoring, asset management
117. supervisor
118. supervisor
119. Supervisory function for all areas
120. Supervisory of examiners
121. Systems
122. tax audit
123. Tax Auditor
124. Tax Auditor
125. Taxpayer services---taxpayers going into businesses
126. Teacher
127. Timekeeping & approving, TA'S & travel reimbursements, mail, correspondence, supply procurement, telephones, processing complaint and investigative files for consumer product safety issues, consumer p
128. Training
129. work in the mail room
130. Work with budget for division and billing of participants