## STATE OF TENNESSEE

# REVIEW OF FUNDS ADMINISTERED BY DISTRICT ATTORNEYS GENERAL AND

## JUDICIAL DISTRICT DRUG TASK FORCES FIRST THROUGH THIRTY-FIRST JUDICIAL DISTRICTS



## FOR THE YEAR ENDED JUNE 30, 2010



#### **REVIEW OF FUNDS**

#### ADMINISTERED BY DISTRICT ATTORNEYS GENERAL

#### AND

#### JUDICIAL DISTRICT DRUG TASK FORCES

## FIRST THROUGH THIRTY-FIRST JUDICIAL DISTRICTS FOR THE YEAR ENDED JUNE 30, 2010

## COMPTROLLER OF THE TREASURY JUSTIN P. WILSON

DEPARTMENT OF AUDIT RICHARD V. NORMENT Assistant to the Comptroller

DIVISION OF COUNTY AUDIT JAMES R. ARNETTE Director

This report is available at www.tn.gov/comptroller

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### Review Highlights

Review of Funds
Administered by District Attorneys General
and
Judicial District Drug Task Forces
First through Thirty-first Judicial Districts
For the Year Ended June 30, 2010

#### Scope

Our review included an examination of funds administered by the district attorneys general for the year ended June 30, 2010. In addition, our review included an examination of judicial districts' drug task force funds administered by the task forces' boards of directors for the year ended June 30, 2010.

#### Results

Seven judicial districts had findings. We reviewed these findings and recommendations with the district attorneys general and representatives of the drug task forces. Details of these findings, recommendations, and management's responses, as a result of our review, are presented in the Findings, Recommendations, and Financial Section of this report.

The following are summaries of the findings from our review:

#### FIRST JUDICIAL DISTRICT

- Adequate documentation was not maintained to support confidential expenditures.
- Records for seized cash and personal property were not properly maintained and reconciled.
- Several items of equipment were not accounted for properly.

#### TENTH JUDICIAL DISTRICT

- The former Drug Task Force director received duplicate payments for travel.
- Most credit card purchases were not adequately documented.
- Deficiencies were noted in payments made for travel.

#### TWELFTH JUDICIAL DISTRICT

• The board of directors did not assume sufficient oversight responsibility.

#### THIRTEENTH JUDICIAL DISTRICT

• Quarterly program income summary reports were not filed in a timely manner.

#### FIFTEENTH JUDICIAL DISTRICT

• Items valued at \$642 were stolen from the Drug Task Force.

#### EIGHTEENTH JUDICIAL DISTRICT

• Confidential funds were used for nonconfidential purchases.

#### TWENTY-FOURTH JUDICIAL DISTRICT

Findings and recommendations for the Twenty-fourth Judicial District will be subsequently released in a separate report pending the conclusion of a special investigation.

## Introductory Section



## STATE OF TENNESSEE COMPTROLLER OF THE TREASURY DEPARTMENT OF AUDIT

DEPARTMENT OF AUDIT DIVISION OF COUNTY AUDIT

SUITE 1500 JAMES K. POLK STATE OFFICE BUILDING NASHVILLE, TENNESSEE 37243-1402 PHONE (615) 401-7841

July 11, 2011

To the Members of the General Assembly of the State of Tennessee, and The Honorable Bill Haslam, Governor of the State of Tennessee

#### Ladies and Gentlemen:

Transmitted herewith is our review of funds administered by District Attorneys General and Judicial District Drug Task Forces for the year ended June 30, 2010, for the first through the thirty-first judicial districts of the State of Tennessee. A separate review was conducted in each of the 31 judicial districts of the funds administered by the District Attorneys General and Judicial District Drug Task Forces. The results of our reviews of the judicial districts are presented in this report.

A copy of this report has been forwarded to the district attorneys general of the 31 judicial districts and to various other state and local government officials.

Very truly yours,

Justin P. Wilson

Comptroller of the Treasury

JPW/sb

## State of Tennessee Roster of District Attorneys General June 30, 2010

Judicial District	Counties Included in Judicial District	District Attorney General
First	Carter Johnson Unicoi Washington	Tony Clark
Second	Sullivan	H. Greeley Wells
Third	Greene Hamblen Hancock Hawkins	C. Berkeley Bell
Fourth	Cocke Grainger Jefferson Sevier	James Dunn
Fifth	Blount	Mike Flynn
Sixth	Knox	Randall Nichols
Seventh	Anderson	David Clark
Eighth	Campbell Claiborne Fentress Scott Union	William Paul Phillips
Ninth	Loudon Meigs Morgan Roane	Russell Johnson
Tenth	Bradley McMinn Monroe Polk	Steven Bebb

#### <u>State of Tennessee</u> <u>Roster of District Attorneys General (Cont.)</u>

Judicial District	Counties Included in Judicial District	District Attorney General
oudiciai District	III oddiciai District	District Attorney deficial
Eleventh	Hamilton	Bill Cox
Twelfth	Bledsoe Franklin Grundy Marion Rhea Sequatchie	J. Michael Taylor
Thirteenth	Clay Cumberland DeKalb Overton Pickett Putnam White	Randall York
Fourteenth	Coffee	C. Michael Layne
Fifteenth	Trousdale Jackson Macon Smith Wilson	Tom P. Thompson, Jr.
Sixteenth	Cannon Rutherford	William C. Whitesell
Seventeenth	Bedford Lincoln Marshall Moore	Charles Crawford
Eighteenth	Sumner	Lawrence Ray Whitley
Nineteenth	Montgomery Robertson	John W. Carney

#### <u>State of Tennessee</u> <u>Roster of District Attorneys General (Cont.)</u>

Judicial District	Counties Included in Judicial District	District Attorney General
Twentieth	Davidson	Victor S. Johnson, III
Twenty-first	Hickman Lewis Perry Williamson	Kim Helper
Twenty-second	Giles Lawrence Maury Wayne	Mike Bottoms
Twenty-third	Cheatham Dickson Houston Humphreys Stewart	Dan M. Alsobrooks
Twenty-fourth	Benton Carroll Decatur Hardin Henry	Hansel McCadams
Twenty-fifth	Fayette Hardeman Lauderdale McNairy Tipton	D. Michael Dunavant
Twenty-sixth	Chester Henderson Madison	James G. Woodall
Twenty-seventh	Obion Weakley	Thomas A. Thomas
Twenty-eighth	Crockett Gibson Haywood	Garry Brown

#### <u>State of Tennessee</u> <u>Roster of District Attorneys General (Cont.)</u>

Judicial District	Counties Included in Judicial District	District Attorney General
Twenty-ninth	Dyer Lake	C. Phillip Bivens
Thirtieth	Shelby	William L. Gibbons
Thirty-first	Van Buren Warren	Lisa Zavogiannis

#### INTRODUCTION

This is a report of our review of funds administered by District Attorneys General and Judicial District Drug Task Forces for the year ended June 30, 2010, for the first through the thirty-first judicial districts of the State of Tennessee. A separate review was conducted in each of the 31 judicial districts of the funds administered by the District Attorneys General and Judicial District Drug Task Forces. The results of our reviews of the judicial districts are presented in this report.

#### **BACKGROUND**

Each judicial district comprises from one to seven counties. Main offices are generally in the county where the district attorney general resides, with branch offices located in other counties. The district attorneys general had funds on deposit with some county trustees included in the respective judicial districts. The county trustees had one or more of the following types of funds on deposit: District Attorney General, Drug Task Force, Federal Asset Forfeiture, Metro/County Appropriations, Mediation Services, and Others.

#### **District Attorney General Fund**

The District Attorney General Fund is used primarily to account for fees received from violating the Fraud and Economic Crimes Prosecution Act of 1984. In addition, this fund accounts for other sources of revenues received by the District Attorneys General, such as: grants, investment income, miscellaneous refunds, contributions, and other local revenues.

#### **Drug Task Force Fund**

Some judicial districts have established multi-jurisdictional drug task forces under the leadership of the district attorneys general. These drug task forces were created by contract (mutual aid agreement) between the participating district attorneys general and city and county governments, and were approved by their respective legislative bodies. Each judicial district drug task force, which generally includes sheriffs and police chiefs of participating law enforcement agencies within each judicial district, is governed by a board of directors.

Drug task force funds should be deposited with the county trustee in the county of each district attorney general's residence or another county designated by the district attorney general. The county trustees should credit these funds to the Judicial District Drug Fund.

All nonconfidential financial operations should be expended through these Judicial District Drug funds under the administration of the county mayors/executives. The directors of the drug task forces should submit requisitions to the county mayors/executives for goods and services, which would then be obtained through the county's purchasing system. Cash transactions for confidential funds should be requisitioned and disbursed under the supervision of each drug task force director and chairman.

#### Federal Asset Forfeiture Fund

In 1984, the United States Department of Justice enacted the Comprehensive Crime Control Act, which gave the Office of U.S. Attorney General the authority to share federally forfeited property with cooperating state and local law enforcement agencies. The three primary goals of the Justice Department's forfeiture program are 1) to punish and deter criminal activity by depriving criminals of property used for or acquired through illegal activities; 2) to enhance cooperation among federal, state, and local law enforcement agencies through equitable sharing of assets recovered through the program; and 3) to procure revenues to enhance forfeitures and strengthen law enforcement.

Through an agreement with the United States Department of Justice and the Drug Enforcement Administration (DEA), the Office of District Attorney General of the Thirtieth Judicial District is participating in this forfeiture program. Under this agreement, the District Attorney General's Office has assigned to the Drug Task Force (DTF) an officer who is under the direct supervision and control of DEA supervisory personnel. Upon request by the District Attorney General's Office, DEA reimburses for overtime payments made to the The District Attorney General's Office deposits these officer assigned to the DTF. reimbursements with the Shelby County financial director, who channels the funds through Shelby County's General Fund. Also, under this agreement, the District Attorney General's Office requests from DEA its share of property recovered through joint law enforcement activities in which the officer assigned to the DTF participates. Payments received are deposited with the Shelby County Trustee's Office into the U.S. District Attorney General Federal Asset Forfeiture Fund. Pursuant to the Department of Justice's policy, funds made available through this program must be used by the District Attorney General's Office for law enforcement purposes.

Through an agreement with the Internal Revenue Service, the Office of District Attorney General of the Twentieth Judicial District also participates in the forfeiture program. Payments received by the Twentieth Judicial District are deposited to a separate fund in Metro-Nashville Davidson County and must be used for law enforcement purposes.

#### Metro/County Appropriations Fund

The Metro/County Appropriations Fund consists of funds appropriated by the counties and cities in the Twentieth and Twenty-third Judicial Districts.

#### **Mediation Services Fund**

The Mediation Services Fund consists of funds received from a one dollar litigation tax that is assessed on all cases in the General Sessions and Juvenile Courts in Davidson County and other appropriations received by the Twentieth Judicial District for the support and operation of victim-offender mediation centers.

#### Methamphetamine Task Force Fund (closed during the year)

In prior years, the Thirteenth Judicial District maintained the Methamphetamine Task Force Fund, which consisted of grant funds passed through Tennessee Technological University and other grant income. Effective July 1, 2009, the judicial district turned over this fund to Putnam County who accounts for the monies in an agency fund for Tennessee Technological University.

#### **Other Funds**

Other funds in the Thirtieth Judicial District consist of funds raised from contributions from the City of Memphis to enhance a witness protection program (Witness Relocation Fund), donations received from various groups to promote initiatives to increase the quality of life in certain communities located in Shelby County (Broken Window Fund), and certain forfeited funds (White Collar Crime Fund).

#### **BASIS OF ACCOUNTING**

The various governmental funds are accounted for using the modified accrual basis of accounting.

#### FINANCIAL SUMMARY

Total revenues and expenditures of these funds for the 31 judicial districts, as well as beginning and ending balances for the year examined, are presented below:

Funds	Balance 7-1-09	Revenues	Expenditures	Other Financing Sources (Uses)	Balance 6-30-10
District Attorney General	\$ 2,100,422	\$ 1,309,923	\$ (1,011,625) \$	(61,852) \$	2,336,868
Drug Task Force	15,534,874	10,111,766	(11,668,100)	(188,991)	13,789,549
Federal Asset Forfeiture	17,548	113,666	(96,606)	0	34,608
Metro/County Appropriations	103,916	720,996	(5,299,483)	4,578,898	104,327
Mediation Services	233,278	89,084	(149,130)	0	173,232
Methamphetamine Task Force	17,979	0	0	(17,979)	0
Other	168,003	281,564	(372,133)	(704)	76,730
Total	\$ 18,176,020	\$ 12,626,999	\$ (18,597,077) \$	4,309,372 \$	16,515,314

Separate schedules of all funds available and expended for each judicial district are included in the Findings, Recommendations, and Financial Section of this report.

In addition to the above-noted revenues, some counties and cities appropriate and expend funds to benefit the judicial districts. The amounts of these funds expended that are channeled through the counties' accounting systems are noted in the following table. Amounts expended by cities to benefit the judicial districts are not included, but may be obtained from the respective city governments.

Judicial District	Contributing County	County Appropriation
Second	Sullivan	\$ 276,106
Third	Greene	4,699
"	Hancock	10,460
Fourth	Sevier	52,441
Sixth	Knox	$2,\!555,\!965$
Seventh	Anderson	$33,\!247$
Eighth	Campbell	21,573
"	Claiborne	26,048
"	Scott	32,834
Ninth	Roane	39,985
Eleventh	Hamilton	835,329
Sixteenth	Rutherford	65,362
Eighteenth	Sumner	3,600
Nineteenth	Montgomery	70,144
"	Robertson	4,800
Twentieth	Davidson	5,232,724 *
Twenty-second	Maury	2,500
Twenty-third	Dickson	18,000 *
"	Cheatham	13,500 *
II .	Houston	2,585 *
"	Humphreys	6,000 *
"	Stewart	2,585 *
Twenty-sixth	Madison	82,590
Twenty-seventh	Weakley	32,219
Thirtieth	Shelby	8,520,464
Total	·	\$ 17,945,760
Total		φ 11,340,100

<sup>\*</sup> These appropriations are also reflected in the Metro/County Appropriations Fund in the financial summary table presented on the preceding page.

#### **SCOPE**

The reviews include an examination of funds administered by the district attorneys general for the year ended June 30, 2010. In addition, the reviews include an examination of the administration of judicial district drug task force funds by the Drug Task Forces' Boards of Directors for the year ended June 30, 2010. Our reviews consisted of tests of records and auditing procedures that we considered necessary in the circumstances.

Findings and recommendations, as a result of our reviews, are presented in the Findings, Recommendations, and Financial Section of this report. Six judicial districts had material findings. We reviewed these findings and recommendations with the district attorneys general and representatives of the Drug Task Forces to provide an opportunity for their response. The written responses from the District Attorney Generals and/or Drug Task Force Directors of the Thirteenth and Eighteenth Judicial Districts are included in this report. Other officials made oral responses; however, these oral responses have not been included in this report. Findings and recommendations for the Twenty-fourth Judicial District will be subsequently released in a separate report pending the conclusion of a special investigation.

# FINDINGS, RECOMMENDATIONS AND FINANCIAL SECTION

### FIRST JUDICIAL DISTRICT

#### FIRST JUDICIAL DISTRICT

## FINDING 10.01 ADEQUATE DOCUMENTATION WAS NOT MAINTAINED TO SUPPORT CONFIDENTIAL EXPENDITURES

The following deficiencies were noted in the documentation maintained to support confidential expenditures of the Drug Task Force (DTF):

- A. In some instances, the DTF director could not locate the Tennessee Bureau of Investigation's (TBI) lab reports that are used to support the disbursements made from confidential funds for undercover drug purchases. In 11 of the 56 disbursements selected for testing, the director could not locate these lab reports. In two of the 11 instances, the entire case files were not located.
- B. Payments to confidential informants were recorded on agents' activity logs and supported with signed documentation. However, the payments were not always properly posted to confidential informant payment history logs. Deficiencies included: (1) payments that were posted to payment history logs had no corresponding date or case number noted, (2) payments for "future deals" were not posted to the payment history logs, (3) certain payment history logs could not be located, (4) certain payment amounts per the agents' activity logs were posted to the payment history logs; however, the case numbers did not match, (5) the transaction date per the agents' activity logs and payment history logs varied by as much as 91 days, and (6) in one instance, the payment amount recorded on the history log differed with the agent's activity log by \$200.

#### RECOMMENDATION

All confidential expenditures should be properly documented. TBI lab reports should be maintained to support the disbursement of funds for drug purchases. Case files should be maintained to support all cases developed. Confidential informant payment history logs should be properly maintained and periodically reconciled with the agents' activity logs.

## FINDING 10.02 RECORDS FOR SEIZED CASH AND PERSONAL PROPERTY WERE NOT PROPERLY MAINTAINED AND RECONCILED

The June 30, 2010, Drug Task Force (DTF) Operations Summary Report reflected a balance of \$101,825.22, which represented seized cash that had not been awarded to the DTF by the Tennessee Department of Safety. DTF personnel maintain detailed logs of cash seized from defendants. However, DTF personnel did not reconcile these detailed logs with the balance reflected on the Operations Summary Reports and did not update the detailed logs to reflect the final disposition of the seized cash. Our review of these detailed cash seizure logs disclosed that the Operations Summary Report was overstated by \$69,618.62. The remaining balance of the seized cash as of June 30, 2010, totaling \$32,206.60 is reflected as Due to Litigants, Heirs, and Others in this report.

It should be noted that subsequent to June 30, 2010, the DTF was required to return several items they had seized back to defendants because the DTF did not properly file the required documentation with the Tennessee Department of Safety. These items included cash of \$4,120, vehicles, and computers. In addition, numerous items including vehicles, safes, and cell phones were discovered to be on hand that had no documentation as to which cases the items were related.

On December 14, 2010, an interim DTF director was appointed to replace the acting director. The newly appointed interim director implemented a policy requiring all documentation related to seizures be filed within five days from the date of seizure.

#### RECOMMENDATION

Detailed inventory records for seizures of cash and personal property should be properly maintained and reconciled. Required documentation related to the seizures should be filed properly and promptly with the appropriate agency.

## FINDING 10.03 SEVERAL ITEMS OF EQUIPMENT WERE NOT ACCOUNTED FOR PROPERLY

The Drug Task Force (DTF) could not account for 15 items of equipment listed on their inventory. Employees of the DTF noted these items as "Reported Missing 11/19/10". Some of the missing items noted include: compact disk player, speakers, recorders, receivers, camera, deskjet printer, and computer monitor. Generally accepted accounting principles require accountability for all DTF-owned assets, such as equipment, furniture, and vehicles.

#### RECOMMENDATION

Internal controls over equipment should be strengthened. The inventory of equipment should include the agent's name with the equipment assigned, and the equipment should be periodically verified by management. Management should investigate the missing equipment and determine its disposition.

# District Attorney General First Judicial District Balance Sheet June 30, 2010

ASSETS	District Attorney General Fund	Drug Task Force Fund	Total All Funds
100110			
Cash: Cash on Hand Cash in Bank Equity in Pooled Cash and Investments: Cash with Trustee Accounts Receivable Due from Other Governments	\$ $0 \\ 0 \\ 48,485 \\ 0 \\ 2,650$	\$ 4,195 10,957 136,038 1,930 43,899	\$ 4,195 10,957 184,523 1,930 46,549
Total Assets	\$ 51,135	\$ 197,019	\$ 248,154
LIABILITIES AND FUND BALANCES			
<u>Liabilities</u> Due to Other Funds Due to State of Tennessee Due to Litigants, Heirs, and Others	\$ 9,606 0 0	\$ 21,794 15,842 32,207	\$ 31,400 15,842 32,207
Total Liabilities	\$ 9,606	\$ 69,843	\$ 79,449
Fund Balances Unreserved: Undesignated	\$ 41,529	\$ 127,176	\$ 168,705
Total Liabilities and Fund Balances	\$ 51,135	\$ 197,019	\$ 248,154

District Attorney General
First Judicial District
Summary of Financial Operations
For the Year Ended June 30, 2010

		District Attorney General Fund		Drug Task Force Fund		Total All Funds
Revenues						
District Attorney General Fees	\$	50,397	\$	0	\$	50,397
Drug Control Fines	,	0	,	51,874	,	51,874
Drug Task Force Forfeitures and Seizures		0		116,989		116,989
Proceeds from Confiscated Property		0		58,605		58,605
Investment Income		0		1,785		1,785
Miscellaneous Refunds		203		11,973		$12,\!176$
Contributions and Gifts		0		39,375		39,375
Asset Forfeiture Funds		0		1,890		1,890
Drug Task Force Grant		0		72,000		72,000
Total Revenues	\$	50,600	\$	354,491	\$	405,091
Expenditures						
Salary Supplements	\$	0	\$	12,042	\$	12,042
Clerical Personnel		17,478		22,368		39,846
In-Service Training		350		0		350
Other Fringe Benefits		1,337		19,346		20,683
Bank Charges		0		195		195
Communication		0		13,039		13,039
Contracts with Government Agencies		0		34,520		34,520
Confidential Drug Enforcement Payments		0		102,142		102,142
Dues and Memberships		3,345		1,050		4,395
Freight Expenses		0		72		72
Maintenance Agreements		0		850		850
Maintenance and Repair Services - Vehicles		0		207		207
Postal Charges		0		658		658
Rentals		0		12,176		12,176
Towing Services		0		1,120		1,120
Travel		2,570		5,436		8,006
Remittance of Revenues Collected		0		37,948		37,948
Other Contracted Services		0		7,333		7,333
Electricity		0		1,725		1,725
Gasoline		0		11,014		11,014

(Continued)

## District Attorney General First Judicial District Summary of Financial Operations (Cont.)

		District Attorney General Fund		Drug Task Force Fund		Total All Funds	
Expenditures (Cont.)							
Law Enforcement Supplies	\$	0	\$	9,348	\$	9,348	
Office Supplies		387		4,675		5,062	
Other Supplies and Materials		729		3,666		4,395	
<b>Building and Contents Insurance</b>		0		1,438		1,438	
Trustee's Commission		477		1,832		2,309	
Other Charges		0		1,474		1,474	
Total Expenditures	\$	26,673	\$	305,674	\$	332,347	
Net Change in Fund Balances	\$	23,927	\$	48,817	\$	72,744	
Fund Balances, July 1, 2009		17,602		78,359		95,961	
Fund Balances, June 30, 2010	_\$	41,529	\$	127,176	\$	168,705	

### SECOND JUDICIAL DISTRICT

#### SECOND JUDICIAL DISTRICT

Our review disclosed no material findings and recommendations in this district.

# District Attorney General Second Judicial District Balance Sheet June 30, 2010

<u>ASSETS</u>	 District Attorney General Fund	Drug Task Force Fund	Total All Funds
Cash: Cash on Hand Cash in Bank Equity in Pooled Cash and Investments:	\$ 0	\$ 74,252 2,638	\$ 74,252 2,638
Cash with Trustee Cash with Clerks, Register, and Sheriff Due from Other Governments	 15,643 1,298 0	112,678 114 9,549	128,321 1,412 9,549
Total Assets <u>LIABILITIES AND FUND BALANCES</u>	\$ 16,941	\$ 199,231	\$ 216,172
<u>Liabilities</u> Due to Litigants, Heirs, and Others	\$ 0	\$ 41,028	\$ 41,028
Fund Balances Unreserved: Undesignated	\$ 16,941	\$ 158,203	\$ 175,144
Total Liabilities and Fund Balances	\$ 16,941	\$ 199,231	\$ 216,172

# District Attorney General Second Judicial District Summary of Financial Operations For the Year Ended June 30, 2010

		District Attorney General Fund		Drug Task Force Fund		Total All Funds
Revenues						
District Attorney General Fees	\$	18,311	\$	0	\$	18,311
Drug Control Fines		0		2,614		2,614
Drug Task Force Forfeitures and Seizures		0		94,638		94,638
Miscellaneous Refunds		0		740		740
Other Local Revenues		0		28,000		28,000
Drug Task Force Grant		0		83,453		83,453
Total Revenues	\$	18,311	\$	209,445	\$	227,756
Expenditures						
Salary Supplements	\$	0	\$	18,980	\$	18,980
Secretary(s)	•	0	,	25,904	,	25,904
Other Fringe Benefits		0		6,650		6,650
Audit Services		0		5,926		5,926
Communication		96		2,741		2,837
Contracts with Government Agencies		0		13,618		13,618
Contracts with Private Agencies		0		720		720
Data Processing Services		7		0		7
Confidential Drug Enforcement Payments		0		26,467		26,467
Dues and Memberships		2,545		1,250		3,795
Janitorial Services		1,800		0		1,800
Licenses		139		0		139
Maintenance and Repair Services - Vehicles		0		6,544		6,544
Postal Charges		0		957		957
Printing, Stationery, and Forms		808		385		1,193
Rentals		0		10,800		10,800
Towing Services		0		585		585
Travel		3,745		7,826		11,571
Tuition		3,030		2,190		5,220
Other Contracted Services		76		0		76
Custodial Supplies		0		49		49

(Continued)

#### <u>District Attorney General</u> <u>Second Judicial District</u> <u>Summary of Financial Operations (Cont.)</u>

		District Attorney General Fund	Drug Task Force Fund	Total All Funds
Expenditures (Cont.)				
Data Processing Supplies	\$	0	\$ 6,852	\$ 6,852
Equipment Parts - Light	·	0	131	131
Gasoline		0	14,678	14,678
Law Enforcement Supplies		0	13,404	13,404
Library Books/Media		2,676	0	2,676
Office Supplies		0	1,936	1,936
Uniforms		0	1,009	1,009
Utilities		0	2,708	2,708
Other Supplies and Materials		24	771	795
<b>Building and Contents Insurance</b>		0	2,855	2,855
Premiums on Corporate Surety Bond		0	200	200
Trustee's Commission		177	900	1,077
Other Charges		0	556	556
Law Enforcement Equipment		0	487	487
Motor Vehicles		0	17,065	17,065
Office Equipment		0	287	287
Total Expenditures	\$	15,123	\$ 195,431	\$ 210,554
Net Change in Fund Balances	\$	3,188	\$ 14,014	\$ 17,202
Fund Balances, July 1, 2009		13,753	144,189	157,942
Fund Balances, June 30, 2010	\$	16,941	\$ 158,203	\$ 175,144

## THIRD JUDICIAL DISTRICT

#### THIRD JUDICIAL DISTRICT

Our review disclosed no material findings and recommendations in this district.

# District Attorney General Third Judicial District Balance Sheet June 30, 2010

	 District Attorney General Fund	Drug Task Force Fund		Total All Funds	
<u>ASSETS</u>					
Cash: Cash on Hand Cash in Bank Equity in Pooled Cash and Investments:	\$ 0	\$	40,525 1,402	\$	40,525 1,402
Cash with Trustee Cash with Clerks, Register, and Sheriff Due from Other Governments	161,336 707 2,897		1,085 398 2,881		162,421 1,105 5,778
Total Assets	\$ 164,940	\$	46,291	\$	211,231
LIABILITIES AND FUND BALANCES	 - ,	T	-, -	T	, -
<u>Liabilities</u> Accounts Payable Due to Litigants, Heirs, and Others	\$ 16 0	\$	4,364 36,251	\$	4,380 36,251
Total Liabilities	\$ 16	\$	40,615	\$	40,631
Fund Balances Unreserved: Undesignated	\$ 164,924	\$	5,676	\$	170,600
Total Liabilities and Fund Balances	\$ 164,940	\$	46,291	\$	211,231

# District Attorney General Third Judicial District Summary of Financial Operations For the Year Ended June 30, 2010

		District Attorney General Fund		Drug Task Force Fund		Total All Funds
Revenues						
District Attorney General Fees	\$	50,200	\$	25	\$	50,225
Drug Control Fines		0		10,306		10,306
Drug Task Force Forfeitures and Seizures		0		13,236		13,236
Proceeds from Confiscated Property		0		49,551		49,551
Investment Income		0		23		23
Drug Task Force Grant		0		88,097		88,097
Insurance Recovery		0		4,769		4,769
Total Revenues	\$	50,200	\$	166,007	\$	216,207
Expenditures	ф	0	Ф	21 400	Ф	21 400
Salary Supplements	\$	0	\$	21,400	\$	21,400
Clerical Personnel		0		27,206		27,206
Jury and Witness Fees		1,683		0		1,683
Other Fringe Benefits		0		8,372		8,372
Communication		677		13,936		14,613
Contributions		0		143		143
Confidential Drug Enforcement Payments		0		16,492		16,492
Dues and Memberships		645		300		945
Maintenance & Repair Services - Vehicles		0		7,919		7,919
Postal Charges		0		669		669
Rentals		0		343		343
Travel		3,671		1,286		4,957
Tuition		2,300		0		2,300
Remittance of Revenues Collected		0		12,562		12,562
Other Contracted Services		2,386		9,189		11,575
Equipment and Machinery Parts		0		6,478		6,478
Garage Supplies		0		645		645
Gasoline		0		17,765		17,765
Office Supplies		160		8,485		8,645
Periodicals		162		0		162

(Continued)

## <u>District Attorney General</u> <u>Third Judicial District</u> <u>Summary of Financial Operations (Cont.)</u>

	District Attorney General Fund	Drug Task Force Fund	Total All Funds	
Expenditures (Cont.)				
Other Supplies and Materials	\$ 0	\$	180	\$ 180
Premium on Corporate Surety Bonds	0		175	175
Other Charges	0		44	44
Law Enforcement Equipment	0		935	935
Office Equipment	6,147		0	6,147
Motor Vehicles	 0		14,445	14,445
Total Expenditures	\$ 17,831	\$	168,969	\$ 186,800
Net Change in Fund Balances	\$ 32,369	\$	(2,962)	\$ 29,407
Fund Balances, July 1, 2009	132,555		8,638	141,193
Fund Balances, June 30, 2010	\$ 164,924	\$	5,676	\$ 170,600

## FOURTH JUDICIAL DISTRICT

### FOURTH JUDICIAL DISTRICT

Our review disclosed no material findings and recommendations in this district.

#### District Attorney General Fourth Judicial District Balance Sheet June 30, 2010

<u>ASSETS</u>		District Attorney General Fund		Drug Task Force Fund		Total All Funds
Cash:						
Cash on Hand	\$	0	\$	8,989	\$	8,989
Cash in Bank	φ	0	φ	71,812	φ	71,812
Equity in Pooled Cash and Investments:		U		11,012		11,012
Cash with Trustee		24,383		387,203		411,586
Cash with Clerks, Register, and Sheriff		1,649		0		1,649
Accounts Receivable		0		61,745		61,745
Due from Other Government		694		10,924		11,618
Total Assets	\$	26,726	\$	540,673	\$	567,399
LIABILITIES AND FUND BALANCES						
<u>Liabilities</u>						
Accounts Payable	\$	0	\$	5,718	\$	5,718
Due to Litigants, Heirs, and Others		0		64,744		64,744
Total Liabilities	\$	0	\$	70,462	\$	70,462
Fund Balances	ф	0.20	Ф	0	Ф	0.50
Reserved for Encumbrances	\$	850	\$	0	\$	850
Unreserved:		OF 070		470 011		40C 007
Undesignated Total Fund Balances	\$	25,876	Ф	470,211	ው	496,087
Total Fully Dalalices	Φ	26,726	Φ	470,211	Φ	496,937
Total Liabilities and Fund Balances	\$	26,726	\$	540,673	\$	567,399

## District Attorney General Fourth Judicial District Summary of Financial Operations For the Year Ended June 30, 2010

		District Attorney General Fund		Attorney General		Attorney Task General Force		Attorney General		Task Force		Task Force		Total All Funds														
Revenues																												
District Attorney General Fees	\$	31,187	\$	0	\$	31,187																						
Drug Control Fines	·	0		48,280	·	48,280																						
Drug Task Force Forfeitures and Seizures		0		114,278		114,278																						
Proceeds from Confiscated Property		0		61,745		61,745																						
Miscellaneous Refunds		0		162		162																						
Investment Income		0		3,559		3,559																						
ARRA Grant #1		0		87,320		87,320																						
Drug Task Force Grant		0		81,015		81,015																						
Asset Forfeitures Funds		0		13,230		13,230																						
Other Direct Federal Revenue		0		11,503		11,503																						
Contributions and Gifts		500		0		500																						
Total Revenues	\$	31,687	\$	421,092	\$	452,779																						
Expenditures																												
Supervisor/Director	\$	0	\$	47,680	\$	47,680																						
Clerical Personnel		0		36,430		36,430																						
In-Service Training		4,841		0		4,841																						
Other Fringe Benefits		0		27,712		27,712																						
Advertising		0		110		110																						
Audit Services		0		1,777		1,777																						
Communication		6,616		6,641		$13,\!257$																						
Confidential Drug Enforcement Payments		0		38,915		38,915																						
Dues and Memberships		345		0		345																						
Licenses		0		54		54																						
Maintenance Agreements		0		588		588																						
Maintenance and Repair Services - Equipment		0		125		125																						
Maintenance and Repair Services - Office																												
Equipment		0		276		276																						
Maintenance and Repair Services - Vehicles		0		2,970		2,970																						
Postal Charges		0		294		294																						

(Continued)

## District Attorney General Fourth Judicial District Summary of Financial Operations (Cont.)

		District Attorney General Fund		Attorney General		Attorney Task General Force		Attorney Task General Force		Attorney General		Attorney General		Attorney Task General Force		Attorney Task General Force		Attorney Task General Force		Attorney T General F		Attorney Task General Force		Attorney Task General Force		Task Force		Attorney Task General Force		Attorney Task General Force		Total All Funds
Expenditures (Cont.)																																
Printing, Stationery, and Forms	\$	0	\$	45	\$	45																										
Rentals		0		12,000		12,000																										
Towing Services		0		545		545																										
Travel		3,970		167		4,137																										
Other Contracted Services		405		0		405																										
Data Processing Supplies		0		632		632																										
Electricity		0		758		758																										
Gasoline		0		12,239		12,239																										
Law Enforcement Supplies		0		7,541		7,541																										
Office Supplies		150		1,524		1,674																										
Water and Sewer		190		456		646																										
Other Supplies and Materials		0		40		40																										
Building and Contents Insurance		0		785		785																										
Premiums on Corporate Surety Bonds		0		400		400																										
Trustee's Commission		0		1,939		1,939																										
Other Charges		8,451		1,347		9,798																										
Office Equipment		741		0		741																										
Total	\$	25,709	\$	203,990	\$	229,699																										
ARRA Grant # 1																																
Other Salaries and Wages	\$	0	\$	44,320	\$	44,320																										
Communication		0		753		753																										
Maintenance and Repair Services - Vehicles		0		7,664		7,664																										
Travel		0		1,542		1,542																										
Law Enforcement Supplies		0		13,181		13,181																										
Motor Vehicles		0		21,811		21,811																										
Total ARRA Grant # 1	\$	0	\$	89,271	\$	89,271																										
Total Expenditures	\$	25,709	\$	293,261	\$	318,970																										

(Continued)

## District Attorney General Fourth Judicial District Summary of Financial Operations (Cont.)

	District Attorney General Fund	Drug Task Force Fund	Total All Funds
Net Change in Fund Balances	\$ 5,978 \$	127,831 \$	133,809
Fund Balances, July 1, 2009	 20,748	342,380	363,128
Fund Balances, June 30, 2010	\$ 26,726 \$	470,211 \$	496,937

### FIFTH JUDICIAL DISTRICT

### FIFTH JUDICIAL DISTRICT

Our review disclosed no material findings and recommendations in this district.

# District Attorney General Fifth Judicial District Balance Sheet June 30, 2010

	District Attorney General Fund			Drug Task Force Fund		Total All Funds
<u>ASSETS</u>						
Cash: Cash on Hand Cash in Bank Equity in Pooled Cash and Investments: Cash with Trustee Cash with Clerks, Register, and Sheriff Accounts Receivable Due from Other Governments	\$	0 0 142,232 1,163 0 123	\$	570 2,689 1,124,571 6,467 1,239 67,174	\$	570 2,689 1,266,803 7,630 1,239 67,297
Total Assets	\$	143,518	\$	1,202,710	\$	1,346,228
LIABILITIES AND FUND BALANCES						
Liabilities Accounts Payable Due to Litigants, Heirs, and Others Total Liabilities	\$	0 0	\$	1,036 63,074 64,110	\$	1,036 63,074 64,110
Fund Balances Reserved for Encumbrances Unreserved: Undesignated Total Fund Balances	\$	156 143,362 143,518	\$	0 1,138,600 1,138,600	\$	156 1,281,962 1,282,118
Total Liabilities and Fund Balances	\$	143,518	\$	1,202,710	\$	1,346,228

## District Attorney General Fifth Judicial District Summary of Financial Operations For the Year Ended June 30, 2010

		District Attorney General Fund	Drug Task Force Fund	Total All Funds
Revenues				
District Attorney General Fees	\$	21,269	\$ 0	\$ 21,269
Drug Control Fines		0	60,220	60,220
Drug Task Force Forfeitures and Seizures		0	76,774	76,774
Investment Income		0	16,482	16,482
Sale of Equipment		2,010	480	2,490
Contribution and Gifts		0	23,750	23,750
ARRA Grant # 1		0	67,174	67,174
Total Revenues	\$	23,279	\$ 244,880	\$ 268,159
Expenditures				
Audit Services	\$	0	\$ 1,363	\$ 1,363
Communication		0	14,987	14,987
Confidential Drug Enforcement Payments		0	23,329	23,329
Dues and Memberships		0	250	250
Operating Lease Payments		0	28,772	28,772
Licenses		0	206	206
Maintenance and Repair Services - Equipment		0	1,620	1,620
Maintenance and Repair Services - Vehicles		0	1,633	1,633
Postal Charges		0	40	40
Printing, Stationery, and Forms		0	203	203
Travel		0	6,686	6,686
Tuition		0	2,250	2,250
Other Contracted Services		44	3,595	3,639
Law Enforcement Supplies		0	997	997
Office Supplies		0	1,181	1,181
Tires and Tubes		0	1,749	1,749
Utilities		0	3,996	3,996
Trustee's Commission		233	732	965
Other Charges		0	6,108	6,108
Data Processing Equipment		0	1,599	1,599
Law Enforcement Equipment		0	1,564	1,564
Motor Vehicles	_	0	 43,026	 43,026
Total	\$	277	\$ 145,886	\$ 146,163

(Continued)

#### <u>District Attorney General</u> <u>Fifth Judicial District</u> <u>Summary of Financial Operations (Cont.)</u>

	District Attorney General Fund		Drug Task Force Fund		Total All Funds
Expenditures (Cont.) ARRA Grant # 1					
Salary Supplements	\$	0	\$	42,174	\$ 42,174
Motor Vehicles		0		25,000	25,000
Total ARRA Grant # 1	\$	0	\$	67,174	\$ 67,174
Total Expenditures	\$	277	\$	213,060	\$ 213,337
Other Financing Sources (Uses): Transfers to the Blount County					
General Fund - Salary Supplement	\$	0	\$	(15,833)	\$ (15,833)
Total Other Financing Sources (Uses)	\$	0	\$	(15,833)	\$ (15,833)
Net Change in Fund Balances	\$	23,002	\$	15,987	\$ 38,989
Fund Balances, July 1, 2009		120,516		1,122,613	1,243,129
Fund Balances, June 30, 2010	\$	143,518	\$	1,138,600	\$ 1,282,118

### SIXTH JUDICIAL DISTRICT

### SIXTH JUDICIAL DISTRICT

Our review disclosed no material findings and recommendations in this district.

District Attorney General
Sixth Judicial District
Balance Sheet
June 30, 2010

	District Attorney General Fund
<u>ASSETS</u>	
Equity in Pooled Cash and Investments: Cash with Trustee	\$ 265,486
Total Assets	\$ 265,486
<u>FUND BALANCE</u>	
Unreserved: Undesignated	\$ 265,486
Total Fund Balance	\$ 265,486

## District Attorney General Sixth Judicial District Summary of Financial Operations For the Year Ended June 30, 2010

	District Attorney General Fund
Revenues	
District Attorney General Fees	\$ 87,368
Total Revenues	\$ 87,368
Expenditures Secretaries and Law Clerks Other Fringe Benefits Maintenance Agreements Total Expenditures	\$ 49,362 4,072 13,975 67,409
Net Change in Fund Balance	\$ 19,959
Fund Balance, July 1, 2009	 245,527
Fund Balance, June 30, 2010	\$ 265,486

### SEVENTH JUDICIAL DISTRICT

### SEVENTH JUDICIAL DISTRICT

Our review disclosed no material findings and recommendations in this district.

#### District Attorney General Seventh Judicial District Balance Sheet June 30, 2010

	 District Attorney General Fund
ASSETS	
Equity in Pooled Cash and Investments: Cash with Trustee Cash with Clerks, Register, and Sheriff	\$ 14,582 1,130
Total Assets	\$ 15,712
LIABILITIES AND FUND BALANCE	
<u>Liabilities</u> Accounts Payable	\$ 288
Fund Balance Unreserved:	
Undesignated	\$ 15,424
Total Liabilities and Fund Balance	\$ 15,712

## District Attorney General Seventh Judicial District Summary of Financial Operations For the Year Ended June 30, 2010

	District
	Attorney
	General
	Fund
Revenues	
District Attorney General Fees	\$ 11,712
Miscellaneous Refunds	229
Contributions and Gifts	2,000
Total Revenues	\$ 13,941
Expenditures	
Communication	\$ 829
Data Processing Services	198
Dues and Memberships	1,134
Printing, Stationery, and Forms	260
Travel	1,618
Periodicals	148
Uniforms	1,548
Other Supplies and Materials	747
Trustee's Commission	117
In Service/Staff Development	1,655
Other Charges	1,124
Furniture and Fixtures	1,476
Office Equipment	625
Total Expenditures	\$ 11,479
Net Change in Fund Balance	\$ 2,462
Fund Balance, July 1, 2009	 12,962
Fund Balance, June 30, 2010	\$ 15,424

### EIGHTH JUDICIAL DISTRICT

### EIGHTH JUDICIAL DISTRICT

Our review disclosed no material findings and recommendations in this district.

# District Attorney General Eighth Judicial District Balance Sheet June 30, 2010

		District Attorney General Fund	Drug Task Force Fund	Total All Funds
<u>ASSETS</u>				
Cash: Cash on Hand Cash in Bank Equity in Pooled Cash and Investments: Cash with Trustee Cash with Clerks, Register, and Sheriff	\$	0 0 92,111 1,128	\$ 2,763 6,442 87,451 162	\$ 2,763 6,442 179,562 1,290
Accounts Receivable		0	3,090	3,090
Due from Other Governments	_	10,500	18,893	29,393
Total Assets	\$	103,739	\$ 118,801	\$ 222,540
LIABILITIES AND FUND BALANCES				
<u>Liabilities</u> Accounts Payable Due to Scott County	\$	33,688 525	\$ 80 114	\$ 33,768 639
Total Liabilities	\$	34,213	\$ 194	\$ 34,407
Fund Balances Unreserved: Undesignated	\$	69,526	\$ 118,607	\$ 188,133
Total Liabilities and Fund Balances	\$	103,739	\$ 118,801	\$ 222,540

## District Attorney General Eighth Judicial District Summary of Financial Operations For the Year Ended June 30, 2010

	District Attorney General		Drug Task Force		Total All	
		Fund		Fund		Funds
D						
Revenues  District Attaches Consul France	Ф	105 000	Ф	0	Ф	105 000
District Attorney General Fees Miscellaneous Refunds	\$	105,098	ф	0	\$	105,098
Contributions and Gifts		466 0		10,000		466
				10,000		10,000
Drug Task Force Forfeitures and Seizures		0		107,207		107,207
Drug Task Force Grant ARRA Grant #1		0		69,003		69,003
Total Revenues	Φ.		Φ	43,565	Ф	43,565
Total Revenues	\$	105,564	Ф	229,775	\$	335,339
Expenditures						
Assistants	\$	10,134	\$	0	\$	10,134
Supervisor/Director		0		51,684		51,684
Salary Supplements		0		1,200		1,200
Clerical Personnel		32,823		27,810		60,633
Part-time Personnel		12,162		0		12,162
Other Salaries and Wages		0		32,688		32,688
Other Fringe Benefits		15,234		22,855		38,089
Communication		8,409		8,960		17,369
Confidential Drug Enforcement Payments		0		6,120		6,120
Dues and Memberships		1,165		0		1,165
Maintenance and Repair Services - Vehicles		0		3,107		3,107
Postal Charges		0		100		100
Rentals		1,675		13,905		15,580
Towing Services		0		505		505
Travel		15,041		1,691		16,732
Tuition		119		0		119
Other Contracted Services		17,958		3,158		21,116
Electricity		279		1,588		1,867
Gasoline		0		6,662		6,662
Law Enforcement Supplies		0		1,412		1,412
Natural Gas		0		370		370
Office Supplies		6,424		1,290		7,714
Water and Sewer		0		615		615

(Continued)

#### <u>District Attorney General</u> <u>Eighth Judicial District</u> <u>Summary of Financial Operations (Cont.)</u>

		District Attorney General Fund		Drug Task Force Fund		Total All Funds
Expenditures (Cont.)						
Other Supplies and Materials	\$	1,327	\$	0	\$	1,327
Trustee's Commission	4	915	Ψ	1,094	Ψ	2,009
Vehicle and Equipment Insurance		0		1,633		1,633
Workers' Compensation Insurance		275		3,663		3,938
Office Equipment		4,855		530		5,385
Total	\$	128,795	\$	192,640	\$	321,435
ARRA Grant # 1						
Other Salaries and Wages	\$	0	\$	34,269	\$	34,269
Other Fringe Benefits	Ψ	0	Ψ	5,356	Ψ	5,356
Communications		0		2,100		2,100
Travel		0		500		500
Law Enforcement Supplies		0		9,711		9,711
Office Equipment		0		3,062		3,062
Total ARRA Grant # 1	\$	0	\$	54,998	\$	54,998
Total Expenditures	\$	128,795	\$	247,638	\$	376,433
Other Financing Sources (Uses):						
Transfers to District Attorneys' General						
Conference - Salary Supplements	\$	(2,125)	\$	0	\$	(2,125)
Net Change in Fund Balances	\$	(25,356)	\$	(17,863)	\$	(43,219)
Fund Balances, July 1, 2009		94,882		136,470		231,352
Fund Balances, June 30, 2010	\$	69,526	\$	118,607	\$	188,133

### NINTH JUDICIAL DISTRICT

### NINTH JUDICIAL DISTRICT

Our review disclosed no material findings and recommendations in this district.

# District Attorney General Ninth Judicial District Balance Sheet June 30, 2010

ASSETS		District Attorney General Fund		Drug Task Force Fund		Total All Funds
<u></u>						
Cash:						
Cash on Hand	\$	0	\$	2,034	\$	2,034
Cash in Bank		0		5,960		5,960
Equity in Pooled Cash and Investments:						
Cash with Trustee		34,316		110,899		145,215
Cash with Clerks, Register, and Sheriff		537		710		1,247
Due from Other Governments		521		29,250		29,771
Total Assets	\$	35,374	\$	148,853	\$	184,227
Total Assets	φ	00,074	φ	140,000	φ	104,221
LIABILITIES AND FUND BALANCES						
Liabilities						
Accounts Payable	\$	6,107	\$	24,495	\$	30,602
·				,		
Fund Balances						
Reserved for Federal Asset Forfeiture	\$	0	\$	53,747	\$	53,747
Unreserved:						
Undesignated		29,267		70,611		99,878
Total Fund Balances	\$	29,267	\$	124,358	\$	153,625
Total Liabilities and Fund Balances	\$	35,374	\$	148,853	\$	184,227

<u>District Attorney General</u>
<u>Ninth Judicial District</u>
<u>Summary of Financial Operations</u>
<u>For the Year Ended June 30, 2010</u>

	District Attorney General Fund	Drug Task Force Fund	Total All Funds
Revenues			
District Attorney General Fees	\$ 23,912	\$ 0	\$ 23,912
Drug Control Fines	0	27,509	27,509
Officers Costs	0	1,424	1,424
District Attorney General Fees	0	497	497
Drug Task Force Forfeitures and Seizures	0	3,862	3,862
Proceeds from Confiscated Property	0	47,161	47,161
Investment Income	0	567	567
Contributions and Gifts	0	3,952	3,952
ARRA Grant # 1	0	62,509	62,509
Drug Task Force Grant	0	49,362	49,362
Total Revenues	\$ 23,912	\$	\$ 220,755
Expenditures			
Supervisor/Director	\$ 0	\$ 51,107	\$ 51,107
Salary Supplements	5,171	0	5,171
Part-time Personnel	1,540	1,670	3,210
Social Security	329	6,465	6,794
Other Fringe Benefits	0	10,234	10,234
Audit Services	0	1,777	1,777
Communication	3,147	5,824	8,971
Dues and Memberships	0	526	526
Licenses	0	372	372
Maintenance Agreements	0	180	180
Maintenance and Repair Services - Equipment	0	387	387
Maintenance and Repair Services - Vehicles	0	5,439	5,439
Postal Charges	0	95	95
Printing, Stationery, and Forms	0	292	292
Rentals	0	6,553	6,553
Towing Services	0	1,810	1,810
Travel	0	1,421	1,421
Remittance of Revenues Collected	0	17,033	17,033
Gasoline	O	11,000	17,000

(Continued)

<u>Ninth Judicial District</u> <u>Summary of Financial Operations (Cont.)</u>

		District Attorney General Fund		Drug Task Force Fund		Total All Funds
Expenditures (Cont.)						
Law Enforcement Supplies	\$	0	\$	8,811	\$	8,811
Office Supplies	,	7,887	•	3,359	,	11,246
Tires and Tubes		0		876		876
Other Supplies and Materials		6,571		1,328		7,899
Premium on Corporate Surety Bond		0		340		340
Trustee's Commission		340		1,115		1,455
Workers' Compansation Insurance		0		2,000		2,000
Motor Vehicles		0		55,639		55,639
Total	\$	24,985	\$	195,801	\$	220,786
ARRA Grant # 1						
Assistant(s)	\$	0	\$	36,667	\$	36,667
Other Fringe Benefits		0		5,393		5,393
Communication		0		933		933
Motor Vehicles		0		19,800		19,800
Total ARRA Grant # 1	\$	0	\$	62,793	\$	62,793
Total Expenditures	\$	24,985	\$	258,594	\$	283,579
Net Change in Fund Balances	\$	(1,073)	\$	(61,751)	\$	(62,824)
Fund Balances, July 1, 2009		30,340		186,109		216,449
Fund Balances, June 30, 2010	\$	29,267	\$	124,358	\$	153,625

Note: The financial activity of the Drug Task Force reflected above does not include activity of the Loudon County Metro Narcotics Unit (LCMNU). The financial statements for LCMNU are included in the Annual Financial Report of Loudon County.

### TENTH JUDICIAL DISTRICT

#### TENTH JUDICIAL DISTRICT

### FINDING 10.01 THE FORMER DRUG TASK FORCE DIRECTOR RECEIVED DUPLICATE PAYMENTS FOR TRAVEL

The former Drug Task Force (DTF) director received six travel advances totaling \$311; however, the director also incurred DTF credit card charges totaling \$698.42 for meals and incidentals covered by these same travel advances. It should be noted that the credit card charges included meals for other persons; however, based on the documentation provided, we could not identify the specific meals and incidentals incurred by the director.

#### **RECOMMENDATION**

The former director should reimburse the DTF \$311 for the duplicate travel advances and an amount to be determined for credit card charges. Officials should reconcile travel advances with credit card charges and take steps to ensure that duplicate payments are not made. Officials should require detailed documentation to support all credit card charges.

### FINDING 10.02 MOST CREDIT CARD PURCHASES WERE NOT ADEQUATELY DOCUMENTED

During the year examined, we reviewed a total of \$53,917.62 in credit card transactions. Of this total, 215 credit card transactions totaling \$17,196.25 did not contain adequate documentation. In addition, we were unable to determine if these expenditures (meals, travel, lodging) were directly related to investigations and appropriate uses of Drug Task Force funds. The following table summarizes these 215 transactions:

	Number of	
Documentation	Charges	Amount
Supported by credit card statements with no detail Supported by receipts with no detail Supported by receipts that did not agree with the amount charged	98 112 5	\$ 8,607.03 6,834.74 1,754.48
Total	215	\$ <u>17,196.25</u>

Sound business practices dictate that all credit card purchases be supported by detailed documentation. The lack of detailed documentation increases the risks of fraud and abuse.

#### RECOMMENDATION

All credit card transactions should include adequate supporting documentation and be referenced to active cases if possible.

## FINDING 10.03 DEFICIENCIES WERE NOTED IN PAYMENTS MADE FOR TRAVEL

Our investigation identified the following deficiencies related to payments made for travel. These deficiencies can be attributed to the failure of management to adequately monitor and review travel claims.

- A. Numerous travel advances were paid to Drug Task Force agents; however, these agents did not subsequently file supporting documentation to account for expenses actually incurred.
- B. Several hotels were paid in advance for lodging; however, documentation was not subsequently filed to support the expenses.

#### **RECOMMENDATION**

Supporting documentation should be on file to account for all travel related expenditures.

#### District Attorney General Tenth Judicial District Balance Sheet June 30, 2010

	District Attorney General Fund			Drug Task Force Fund	Total All Funds
ASSETS					
Cash: Cash on Hand Cash in Bank	\$	0	\$	3,320 759,902	\$ 3,320 759,902
Equity in Pooled Cash and Investments: Cash with Trustee Accounts Receivable		157,997 2,780		2,138,838 19,734	2,296,835 22,514
Total Assets	\$	160,777	\$	2,921,794	\$ 3,082,571
LIABILITIES AND FUND BALANCES					
<u>Liabilities</u> Accounts Payable Due to Litigants, Heirs, and Others Total Liabilities	\$	246 0 246	\$	0 759,902 759,902	\$ 246 759,902 760,148
Fund Balances Unreserved: Undesignated	\$	160,531	\$	2,161,892	\$ 2,322,423
Total Liabilities and Fund Balances	\$	160,777	\$	2,921,794	\$ 3,082,571

## District Attorney General Tenth Judicial District Summary of Financial Operations For the Year Ended June 30, 2010

		District Attorney General Fund		Drug Task Force Fund		Total All Funds
Revenues						
District Attorney General Fees	\$	53,439	\$	0	\$	53,439
Drug Control Fines	4	0	Ψ	62,622	Ψ	62,622
Drug Task Force Forfeitures and Seizures		0		535,780		535,780
Investment Income		651		24,148		24,799
Other State Revenue		0		38		38
ARRA Grant # 1		0		83,926		83,926
Other Direct Federal Revenue		0		546		546
Other		0		10,000		10,000
Total Revenues	\$	54,090	\$	717,060	\$	771,150
<u>Expenditures</u>						
Drug Task Force Personnel	\$	0	\$	590,498	\$	590,498
Secretary(s)		0		29,176		29,176
Overtime Pay		0		31,807		31,807
In-Service Training		1,669		16,535		18,204
Social Security		0		$48,\!576$		$48,\!576$
State Retirement		0		44,886		44,886
Employee and Dependent Insurance		0		66,600		66,600
Life Insurance		0		1,050		1,050
Unemployment Compensation		0		3,753		3,753
Audit Services		0		5,908		5,908
Communication		5,354		$25,\!542$		30,896
Consultants		0		2,039		2,039
Confidential Drug Enforcement Payments		0		27,960		27,960
Dues and Memberships		0		11,807		11,807
Laundry Service		0		714		714
Maintenance and Repair Services - Buildings		0		32,826		32,826
Maintenance and Repair Services - Vehicles		0		36,765		36,765
Rentals		0		2,276		$2,\!276$
Travel		11,165		49,902		61,067
Veterinary Services		0		2,778		2,778
Animal Food and Supplies		0		3,246		3,246

(Continued)

## <u>District Attorney General</u> <u>Tenth Judicial District</u> <u>Summary of Financial Operations (Cont.)</u>

	District Attorney General Fund	Drug Task Force Fund		Total All Funds
Expenditures (Cont.)				
Gasoline	\$ 0	\$ 60,667	\$	60,667
Law Enforcement Supplies	0	17,118	•	17,118
Office Supplies	3,458	34,850		38,308
Uniforms	0	12,779		12,779
Utilities	0	10,332		10,332
Other Supplies and Materials	9,525	0		9,525
Building and Contents Insurance	0	2,246		2,246
Liability Insurance	0	212		212
Trustee's Commission	555	0		555
Workers' Compensation Insurance	0	18,159		18,159
Law Enforcement Equipment	0	65,740		65,740
Motor Vehicles	0	66,839		66,839
Office Equipment	 0	21,708		21,708
Total	\$ 31,726	\$ 1,345,294	\$	1,377,020
ARRA Grant # 1				
Drug Task Force Personnel	\$ 0	\$ 31,949	\$	31,949
In-Service Training	0	6,000		6,000
Other Fringe Benefits	0	6,000		6,000
Travel	0	1,595		1,595
Animal Food and Supplies	0	570		570
Law Enforcement Equipment	0	12,812		12,812
Motor Vehicles	0	25,000		25,000
Total ARRA Grant # 1	\$ 0	\$ 83,926	\$	83,926
Total Expenditures	\$ 31,726	\$ 1,429,220	\$	1,460,946
Net Change in Fund Balancees	\$ 22,364	\$ (712,160)	\$	(689,796)
Fund Balances, July 1, 2009	 138,167	2,874,052		3,012,219
Fund Balances, June 30, 2010	\$ 160,531	\$ 2,161,892	\$	2,322,423

### ELEVENTH JUDICIAL DISTRICT

### ELEVENTH JUDICIAL DISTRICT

Our review disclosed no material findings and recommendations in this district.

District Attorney General Eleventh Judicial District Balance Sheet June 30, 2010

	District Attorney General Fund
<u>ASSETS</u>	
Equity in Pooled Cash and Investments: Cash with Trustee	\$ 44,389
Total Assets	\$ 44,389
FUND BALANCE	
Unreserved: Undesignated	\$ 44,389
Total Fund Balance	\$ 44,389

# District Attorney General Eleventh Judicial District Summary of Financial Operations For the Year Ended June 30, 2010

		District
		Attorney
		General
		Fund
Revenues		
District Attorney General Fees	\$	40,998
Investment Income		212
Total Revenues	\$	41,210
Expenditures		
Data Processing Services	\$	12,318
Maintenance and Repairs - Office Equipment	т	5,175
Postal Charges		526
Printing, Stationery, and Forms		650
Tuition		4,400
Trustee's Commission		1
Data Processing Equipment		6,428
Total Expenditures	\$	29,498
Net Change in Fund Balance	\$	11,712
Fund Balance, July 1, 2009	Ψ	32,677
rund Dalance, odly 1, 2000		02,011
Fund Balance, June 30, 2010	\$	44,389

## TWELFTH JUDICIAL DISTRICT

#### TWELFTH JUDICIAL DISTRICT

## FINDING 010.01 THE BOARD OF DIRECTORS DID NOT ASSUME SUFFICIENT OVERSIGHT RESPONSIBILITY

The Board of Directors of the Drug Task Force (DTF) did not assume sufficient oversight responsibility for the DTF's operations. During the year examined, the board conducted one meeting to review and approve the task force's operations. This deficiency can be attributed to the failure of management to correct the finding noted in the prior-year report.

#### RECOMMENDATION

The board should meet regularly to approve and review the DTF's operations, including expenditures, personnel policies, controls over evidence and confiscations, and the status of cases. Minutes of these meeting should be documented and filed with the District Attorney General's Office.

### PRIOR-YEAR FINDING NOT CORRECTED

(Ref: Report for the Year Ended June 30, 2009)

Finding Number	Page Number	Subject
09.01	73	The Board of Directors did not assume sufficient oversight responsibility

District Attorney General
Twelfth Judicial District
Balance Sheet
June 30, 2010

	District Attorney General Fund	Drug Task Force Fund	Total All Funds
<u>ASSETS</u>			
Cash: Cash on Hand Equity in Pooled Cash and Investments:	\$ 0 \$	34,122 \$	34,122
Cash with Trustee	29,163	44,786	73,949
Cash with Clerks, Register, and Sheriff	0	1,991	1,991
Accounts Receivable	0	50	50
Due from Other Governments	 218	5,826	6,044
Total Assets	\$ 29,381 \$	86,775 \$	116,156
LIABILITIES AND FUND BALANCES			
<u>Liabilities</u> Due to Litigants, Heirs, and Others	\$ 0 \$	32,790 \$	32,790
<u>Fund Balances</u> Unreserved:			
Undesignated	\$ 29,381 \$	53,985 \$	83,366
Total Liabilities and Fund Balances	\$ 29,381 \$	86,775 \$	116,156

District Attorney General
Twelfth Judicial District
Summary of Financial Operations
For the Year Ended June 30, 2010

		District Attorney General Fund		Drug Task Force Fund	Total All Funds
Revenues					
Drug Control Fines	\$	0	\$	8,265 \$	8,265
Other Local Option Taxes	,	0	,	31,198	31,198
District Attorney General Fees		17,730		0	17,730
Miscellaneous Refunds		0		50	50
Contributions and Gifts		0		2,000	2,000
Law Enforcement Grants		0		77,803	77,803
Total Revenues	\$	17,730	\$	119,316 \$	137,046
Expenditures					
Supervisor/Director	\$	0	\$	59,310 \$	59,310
Clerical Personnel	Ψ	0	Ψ	10,412	10,412
Overtime Pay		0		2,679	2,679
In-Service Training		2,050		0	2,050
Social Security		0		5,966	5,966
State Retirement		0		2,714	2,714
Employee and Dependent Insurance		0		12,161	12,161
Unemployment Compensation		0		229	229
Audit Services		0		3,155	3,155
Communication		2,924		0	2,924
Confidential Drug Enforcement Payments		0		2,255	2,255
Dues and Memberships		75		200	275
Janitorial Services		980		0	980
Maintenance and Repair Services - Buildings		462		0	462
Pest Control		110		0	110
Rentals		8,060		4,400	12,460
Travel		0		3,390	3,390
Gasoline		0		5,263	5,263
Office Supplies		248		93	341
Periodicals		3,480		0	3,480
Utilities		22		2,708	2,730
Vehicle Parts		0		215	215
Other Supplies and Materials		431		0	431
Premiums on Corporate Surety Bonds		0		245	245
Trustee's Commission		187		421	608
Other Charges		592		4,710	5,302
Total Expenditures	\$	19,621	\$	120,526 \$	140,147
Net Change in Fund Balances	\$	(1,891)	\$	(1,210) \$	(3,101)
Fund Balances, July 1, 2009		31,272		58,195	89,467
Prior-period Adjustment (1)		0		(3,000)	(3,000)
Fund Balances, June 30, 2010	\$	29,381	\$	53,985 \$	83,366

 $<sup>{\</sup>rm (1)}\ The\ prior\ year\ libility\ for\ Litigants,\ Heirs,\ and\ Others\ was\ understated.}$ 

## THIRTEENTH JUDICIAL DISTRICT

#### THIRTEENTH JUDICIAL DISTRICT

## FINDING 10.01 QUARTERLY PROGRAM INCOME SUMMARY REPORTS WERE NOT FILED IN A TIMELY MANNER

The Drug Task Force (DTF) did not file quarterly program income summary reports with the Office of Criminal Justice within 30 days of the quarters ended September 2009 and December 2009 for the Edward Byrne Memorial Grant Program. The Office of Criminal Justice Program's Administrative Grant Manual provides, on page 41, that non-profit agencies' Quarterly Expense and Revenue Reports are due no later than 30 calendar days following the end of the quarter for which the report is completed. These delinquent reports were filed in April 2010. This deficiency resulted from a lack of management oversight.

#### **RECOMMENDATION**

Quarterly program income summary reports should be filed with the Office of Criminal Justice within 30 days of the end of the quarter.

#### MANAGEMENT'S RESPONSE – DISTRICT ATTORNEY GENERAL YORK

This finding has been corrected. The DTF member who was responsible for filing the quarterly reports for the Edward Byrne Memorial Grant Program was removed from her position. The director of the DTF was unaware that it was necessary to file quarterly reports rather than combining all the quarterly reports into one annual report. Quarterly income summary reports are now being submitted on a timely basis. The Office of Criminal Justice Programs Administrative Grant Manual has been distributed to the DTF members responsible for filing the reports to ensure proper procedures are followed in the future.

District Attorney General
Thirteenth Judicial District
Balance Sheet
June 30, 2010

<u>ASSETS</u>	District Attorney General Fund	Drug Task Force Fund	Total All Funds		
Cash: Cash on Hand Equity in Pooled Cash and Investments: Cash with Trustee	\$ 0 8,029	\$	7,059 33,524	\$	7,059 41,553
Cash with Trustee Cash with Clerks, Register, and Sheriff Due from Other Governments	 3,262 0		83 25,341		3,345 $25,341$
Total Assets	\$ 11,291	\$	66,007	\$	77,298
LIABILITIES AND FUND BALANCES					
<u>Liabilities</u> Due to Litigants, Heirs, and Others	\$ 0	\$	6,596	\$	6,596
Fund Balances Unreserved: Undesignated	\$ 11,291	\$	59,411	\$	70,702
Total Liabilities and Fund Balances	\$ 11,291		66,007	\$	77,298

### Note:

The District Attorney's Office no longer has control of the Methamphetamine Task Force Fund.

### <u>District Attorney General</u> <u>Thirteenth Judicial District</u> <u>Summary of Financial Operations</u> <u>For the Year Ended June 30, 2010</u>

	District Attorney General Fund			Drug Task Force Fund		Total All Funds
Revenues						
Drug Control Fines	\$	0	\$	5,160	\$	5,160
District Attorney General Fees		39,125		0		39,125
Drug Task Force Forfeitures and Seizures		0		23,688		23,688
Miscellaneous Refunds		806		0		806
Drug Control Grants		0		89,917		89,917
Law Enforcement Grants		0		62,792		62,792
Total Revenues	\$	39,931	\$	181,557	\$	221,488
Expenditures						
Supervisor/Director	\$	0	\$	10,800	\$	10,800
Accountants/Bookkeepers	Ψ	0	Ψ	38,400	Ψ	38,400
Bonus Payments		0		1,200		1,200
Other Salaries and Wages		0		68,004		68,004
Jury and Witness Expense		50		0		50
Other Fringe Benefits		0		28,980		28,980
Audit Services		0		3,800		3,800
Communication		2,276		18,588		20,864
Confidential Drug Enforcement Payments		0		4,529		4,529
Dues and Memberships		75		0		75
Rentals		0		35,713		35,713
Travel		11,939		6,439		18,378
Other Contracted Services		10,261		6,735		16,996
Gasoline		0		5,377		5,377
Office Supplies		1,162		9,710		10,872
Utilities		0		6,522		6,522
Other Charges		2,543		1,674		4,217
Motor Vehicles		0		15,622		15,622
Office Equipment		10,189		0		10,189
Other Equipment		4,474		3,833		8,307
Total Expenditures	\$	42,969	\$	265,926	\$	308,895
Net Change in Fund Balances	\$	(3,038)	\$	(84,369)	\$	(87,407)
Fund Balances, July 1, 2009	Ψ	14,329	Ψ	143,780	Ψ	158,109
I am Damieloo, our 1, 2000	_	11,020		110,100		100,100
Fund Balances, June 30, 2010	\$	11,291	\$	59,411	\$	70,702

## FOURTEENTH JUDICIAL DISTRICT

## FOURTEENTH JUDICIAL DISTRICT

Our review disclosed no material findings and recommendations in this district.

### District Attorney General Fourteenth Judicial District Balance Sheet June 30, 2010

	 District Attorney General Fund	Drug Task Force Fund	Total All Funds
<u>ASSETS</u>			
Cash: Cash on Hand Cash in Bank Equity in Pooled Cash and Investments: Cash with Trustee	\$ 0 0 115,424	\$ 432 10,193 206,332	\$ 432 10,193 321,756
Cash with Clerks, Register, and Sheriff	1,507	19,747	21,254
Due from Other Governments	 0	7,702	7,702
Total Assets	\$ 116,931	\$ 244,406	\$ 361,337
LIABILITIES AND FUND BALANCES			
<u>Liabilities</u>			
Accounts Payable	\$ 0	\$ 538	\$ 538
Payroll Deducations Payable	0	1,346	1,346
Due to State of Tennessee	 0	126	126
Total Liabilities	\$ 0	\$ 2,010	\$ 2,010
Fund Balances Unreserved:			
Undesignated	\$ 116,931	\$ 242,396	\$ 359,327
Total Liabilities and Fund Balances	\$ 116,931	\$ 244,406	\$ 361,337

## District Attorney General Fourteenth Judicial District Summary of Financial Operations For the Year Ended June 30, 2010

		District Attorney General Fund	Drug Task Force Fund	Task Force		
Revenues						
Drug Control Fines	\$	0	\$ 124,803	\$	124,803	
District Attorney General Fees		49,616	0		49,616	
Drug Task Force Forfeitures and Seizures		0	15,659		15,659	
Investment Income		0	3,426		3,426	
Miscellaneous Refunds		200	74.975		200	
Drug Control Grants Other Contracted Services		0	74,275 88,370		74,275 $88,370$	
Total Revenues	\$		\$ 306,533	\$	356,349	
72 110						
Expenditures Supervisor/Director	Ф	0	Ф 97 EE7	Ф	07 557	
Supervisor/Director Investigators	\$	0	\$ 27,557 135,295	\$	27,557 $135,295$	
Part-time Personnel		0	20,715		20,715	
Overtime Pay		0	5,012		5,012	
Other Salaries and Wages		0	2,565		2,565	
Social Security		0	16,004		16,004	
State Retirement		0	10,895		10,895	
Medical Insurance		0	13,979		13,979	
Dental Insurance		0	516		516	
Unemployment Compensation		0	520		520	
Audit Services		0	1,528		1,528	
Communication		6,906	7,660		14,566	
Contributions		0	5,155		5,155	
Confidential Drug Enforcement Payments		0	139		139	
Dues and Memberships Janitorial Services		95 c 275	600		695 c 275	
Maintenance and Repair Services - Vehicles		6,375	649		6,375 $649$	
Rentals		10,254	16,800		27,054	
Travel		0	7,055		7,055	
Law Enforcement Supplies		0	23		23	
Office Supplies		0	3,428		3,428	
Periodicals		501	0		501	
Uniforms		0	2,480		2,480	
Other Supplies and Materials		0	1,799		1,799	
Premiums of Corporate Surety Bonds		0	100		100	
Refunds (Seizures)		0	14,897		14,897	
Vehicle and Equipment Insurance		0	2,004		2,004	
Workers' Compensation Insurance		0	2,155		2,155	
Other Charges		1,827	6,285		8,112	
Furniture and Fixtures		2,986	0	Ф	2,986	
Total Expenditures	\$	28,944	\$ 305,815	\$	334,759	

(Continued)

## <u>District Attorney General</u> <u>Fourteenth Judicial District</u> <u>Summary of Financial Operations (Cont.)</u>

	District Attorney General Fund	Drug Task Force Fund	Total All Funds
Other Financing Sources (Uses): Transfers to District Attorneys' General Conference: Registration Fees Salary Supplements	\$ (1,500) \$ 0	0 \$ (108,899)	(1,500) (108,899)
Total Other Financing Sources (Uses)	\$ (1,500) \$	(108,899) \$	(110,399)
Net Change in Fund Balances Fund Balances, July 1, 2009	\$ 19,372 \$ 97,559	(108,181) \$ 350,577	(88,809) 448,136
Fund Balances, June 30, 2010	\$ 116,931 \$	242,396 \$	359,327

## FIFTEENTH JUDICIAL DISTRICT

### FIFTEENTH JUDICIAL DISTRICT

## FINDING 10.01 ITEMS VALUED AT \$642 WERE STOLEN FROM THE DRUG TASK FORCE

On March 27, 2010, Drug Task Force employees discovered that 21 boxes of Lego's valued at \$630 and a DVD player valued at \$12 were stolen during a DTF auction. Accounting standards provide that internal controls be designed to safeguard assets. The DTF implemented written procedures in April 2010. The Hartsville/Trousdale County Government Sheriff's Department is investigating the theft. The value of the stolen items is below the DTF's insurance deductible.

#### RECOMMENDATION

Management should continually review controls related to safeguarding assets.

District Attorney General Fifteenth Judicial District Balance Sheet June 30, 2010

		District Attorney General Fund	Drug Task Force Fund		Total All Funds	
<u>ASSETS</u>						
Cash: Cash on Hand Cash in Bank Equity in Pooled Cash and Investments:	\$	0 0	\$	189,501 7,974	\$	189,501 7,974
Cash with Trustee Due from Other Governments		26,025		822,209 13,000		848,234 13,000
Due from Other Governments		0		15,000		15,000
Total Assets	\$	26,025	\$	1,032,684	\$	1,058,709
LIABILITIES AND FUND BALANCES						
<u>Liabilities</u>	Φ.		Φ.	4=0.0=0	•	4=0.0=0
Due to Litigants, Heirs, and Others	\$	0	\$	176,072	\$	176,072
<u>Fund Balances</u> Unreserved:						
Undesignated	\$	26,025	\$	856,612	\$	882,637
Total Liabilities and Fund Balances	\$	26,025	\$	1,032,684	\$	1,058,709

District Attorney General
Fifteenth Judicial District
Summary of Financial Operations
For the Year Ended June 30, 2010

		District Attorney General Fund	Drug Task Force Fund		Total All Funds
Revenues					
Drug Control Fines	\$	0 8	\$ 39,192	\$	39,192
District Attorney General Fees	,	29,263	0	,	29,263
Drug Task Force Forfeitures and Seizures		0	171,997		171,997
Proceeds from Confiscated Property		0	47,312		47,312
Miscellaneous Refunds		1,299	900		2,199
Damages Recovered from Individuals		0	3,001		3,001
Total Revenues	\$	30,562		\$	292,964
Expenditures					
Other Salaries and Wages	\$	0 8	\$ 123,535	<b>Q</b>	123,535
Jury and Witness Fees	Ψ	5,535	0	Ψ	5,535
Communication		0,000	9,752		9,752
Confidential Drug Enforcement Payments		0	18,412		18,412
Dues and Memberships		150	0		150
Maintenance and Repair Services - Office Equipment		82	4,420		4,502
Maintenance and Repair Services - Vehicles		0	10,695		10,695
Postal Charges		305	0,000		305
Printing, Stationery, and Forms		874	0		874
Rentals		0	10,774		10,774
Towing Services		0	9,721		9,721
Travel		7,629	14,002		21,631
Other Contracted Services		1,075	0		1,075
Animal Food and Supplies		0	129		129
Library Books/Media		1,997	0		1,997
Office Supplies		7,621	6,692		14,313
Other Supplies and Materials		896	7,199		8,095
Trustee's Commission		293	2,585		2,878
In-Service/Staff Development		$4{,}142$	4,240		8,382
Other Charges		100	14,815		14,915
Building Construction		0	70,973		70,973
Communication Equipment		0	7,403		7,403
Other Equipment		243	48,859		49,102
Total Expenditures	\$	30,942		\$	395,148
Net Change in Fund Balances	\$	(380) \$	\$ (101,804)	۰ \$	(102,184)
Fund Balances, July 1, 2009	Ψ	26,405	958,416	, ψ	984,821
1 and Datanoos, only 1, 2000		20,400	000,410		004,021
Fund Balances, June 30, 2010	\$	26,025	\$ 856,612	\$	882,637

## SIXTEENTH JUDICIAL DISTRICT

## SIXTEENTH JUDICIAL DISTRICT

Our review disclosed no material findings and recommendations in this district.

District Attorney General
Sixteenth Judicial District
Balance Sheet
June 30, 2010

		District Attorney General Fund
$\underline{ ext{ASSETS}}$		
Equity in Pooled Cash and Investments: Cash with Trustee Cash with Clerks, Register, and Sheriff Due from Other Governments Total Assets	\$ \$	236,350 3,748 1,088 241,186
FUND BALANCE		
Unreserved: Undesignated	\$	241,186
Total Fund Balance	\$	241,186

# District Attorney General Sixteenth Judicial District Summary of Financial Operations For the Year Ended June 30, 2010

		District Attorney General Fund
Revenues		
District Attorney General Fees	<b>Q</b>	62,362
Total Revenues	<u>\$</u> \$	62,362
Total Nevertues	<u>Ψ</u>	02,002
Expenditures		
Part-time Personnel		4,177
Overtime Pay		5
Social Security		259
Employer Medicare		61
Dues and Membership		1,595
Travel		2,272
Other Contracted Services		20,542
Other Supplies and Materials		731
Trustee's Commission		612
Data Processing Equipment		968
Total Expenditures	\$	31,222
Net Change in Fund Balance	\$	31,140
Fund Balance, July 1, 2009		210,046
Fund Balance, June 30, 2010	\$	241,186

## SEVENTEENTH JUDICIAL DISTRICT

## SEVENTEENTH JUDICIAL DISTRICT

Our review disclosed no material findings and recommendations in this district.

### <u>District Attorney General</u> <u>Seventeenth Judicial District</u> <u>Balance Sheet</u> <u>June 30, 2010</u>

		District Attorney General Fund		Drug Task Force Fund		Total All Funds
<u>ASSETS</u>						
Cash: Cash on Hand Equity in Pooled Cash and Investments:	\$	0	\$	31,230	\$	31,230
Cash with Trustee		67,919		246,398		314,317
Cash with Clerks, Register, and Sheriff		0		285		285
Due from Other Governments		0		32,280		32,280
Total Assets	\$	67,919	\$	310,193	\$	378,112
LIABILITIES AND FUND BALANCES						
Liabilities						
Accounts Payable	\$	0	\$	11,316	\$	11,316
Accrued Payroll	т	0	т	1,657	Ψ.	1,657
Due to Litigants, Heirs, and Others		0		29,982		29,982
Total Liabilities	\$	0	\$	42,955	\$	42,955
<u>Fund Balances</u> Reserved:						
Reserved for ARRA Grant #1	\$	0	\$	15,661	\$	15,661
Reserved for ARRA Grant #2		0		14,215		14,215
Unreserved:						
Undesignated		67,919		237,362		305,281
Total Fund Balances	\$	67,919	\$	267,238	\$	335,157
Total Liabilities and Fund Balances	\$	67,919	\$	310,193	\$	378,112

## District Attorney General Seventeenth Judicial District Summary of Financial Operations For the Year Ended June 30, 2010

For the Tear Ended June 50, 2010					
		District Attorney General Fund	Drug Task Force Fund		Total All Funds
Revenues	_			_	
District Attorney General Fees	\$	13,281			13,281
Drug Control Fines		0	69,191		69,191
Drug Task Force Forfeitures and Seizures		0	134,539		134,539
Miscellaneous Refunds		206	261		467
Sale of Equipment		0	8,095		8,095
Contributions and Gifts		0	750		750
ARRA Grant #1		0	84,500		84,500
ARRA Grant #2		0	30,000		30,000
Other Federal through State		0	74,066		74,066
Asset Forfeiture Funds		0	15,000	)	15,000
Total Revenues	\$	13,487	\$ 416,402	\$	429,889
Expenditures					
Supervisor/Director	\$	0	\$ 50,181	. \$	50,181
Salary Supplements		0	6,848	;	6,848
Secretary(s)		0	23,498	3	23,498
In-Service Training		0	4,233	}	4,233
Social Security		0	4,568	3	4,568
State Retirement		0	4,111		4,111
Employer Medicare		0	1,068	;	1,068
Communication		0	11,988	;	11,988
Contracts with Government Agencies		0	2,069	)	2,069
Confidential Drug Enforcement Payments		0	28,940	)	28,940
Dues and Memberships		1,970	348	;	2,318
Maintenance and Repair Services - Buildings		0	125	,	125
Maintenance and Repair Services - Equipment		0	2,584		2,584
Maintenance and Repair Services - Vehicles		0	7,120	)	7,120
Medical and Dental Services		0	30,146	;	30,146
Postal Charges		0	1,564		1,564
Rentals		0	14,128	3	14,128
Towing Services		0	1,061		1,061
Travel		618	10,221		10,839
Animal Food and Supplies		0	44		44
Electricity		0	2,080	)	2,080
Gasoline		0	23,040	)	23,040
Law Enforcement Supplies		0	1,588		1,588
Natural Gas		0	890		890
Office Supplies		0	7,213		7,213
Tires and Tubes		0	793		793
Uniforms		0	6,694		6,694
Utilities		0	192		192
Water and Sewer		0	433		433
Trustee's Commission		133	2,005		2,138
			•		,

(Continued)

### <u>District Attorney General</u> <u>Seventeenth Judicial District</u> <u>Summary of Financial Operations (Cont.)</u>

		District Attorney General Fund		Drug Task Force Fund		Total All Funds
Expenditures (Cont.)						
Other Charges	\$	841	\$	1,635	\$	2,476
Law Enforcement Equipment	Ψ	0	Ψ	2,173	Ψ	2,173
Motor Vehicles		0		8,850		8,850
Office Equipment		0		1,500		1,500
Total	\$	3,562	\$	263,931	\$	267,493
ARRA Grant #1						
Detective(s)	\$	0	\$	43,667	\$	43,667
Social Security		0		2,707		2,707
State Retirement		0		2,437		2,437
Employer Medicare		0		633		633
Maintenance and Repair Services - Equipment		0		285		285
Maintenance and Repair Services - Vehicles		0		209		209
Animal Food and Supplies		0		353		353
Gasoline		0		250		250
Law Enforcement Supplies		0		2,287		2,287
Uniforms		0		541		541
Other Charges		0		154		154
Law Enforcement Equipment		0		14,903		14,903
Office Equipment		0		413		413
Total ARRA Grant #1	\$	0	\$	68,839	\$	68,839
ARRA Grant #2						
Travel	\$	0	\$	9,066	\$	9,066
In-Service Training		0		6,719		6,719
Total ARRA Grant #2	\$	0	\$	15,785	\$	15,785
Total Expenditures	\$	3,562	\$	348,555	\$	352,117
Net Change in Fund Balances	\$	9,925	\$	67,847	\$	162,396
Fund Balances, July 1, 2009		57,994		199,391		257,385
Fund Balances, June 30, 2010	\$	67,919	\$	267,238	\$	335,157

## EIGHTEENTH JUDICIAL DISTRICT

#### EIGHTEENTH JUDICIAL DISTRICT

## FINDING 10.01 CONFIDENTIAL FUNDS WERE USED FOR NONCONFIDENTIAL PURCHASES

The Drug Task Force used confidential funds to pay some nonconfidential expenditures. These nonconfidential expenditures included payments for travel advances (\$1,419) and other miscellaneous expenditures (\$200). This deficiency is the result of management's decisions and increases the risk of unauthorized transactions.

#### RECOMMENDATION

All nonconfidential expenditures should be channeled through the county's purchasing system.

#### MANAGEMENT'S RESPONSE – DISTRICT ATTORNEY GENERAL

We agree that confidential funds should not be used to pay these small but essential expenditures, and we understand that some mechanism should be developed to pay these expenditures from other than our confidential funds. Therefore, at the suggestion of and with the guidance of the Division of County Audit, we are establishing a petty cash fund effective April 1, 2011, to pay these expenses. This will eliminate the need to pay these obligations from confidential funds and will establish a separate paper trail to track these expenditures.

#### PRIOR-YEAR FINDING NOT CORRECTED

(Ref: Report for the Year Ended June 30, 2009)

Finding	Page	
Number	Number	Subject
09.01	101	Confidential funds were used for nonconfidential
		purchases

<u>District Attorney General</u> <u>Eighteenth Judicial District</u> <u>Balance Sheet</u> <u>June 30, 2010</u>

	_	District Attorney General Fund		Drug Task Force Fund	Total All Funds
<u>ASSETS</u>					
Cash: Cash on Hand Equity in Pooled Cash and Investments: Cash with Trustee Cash with Clerks, Register, and Sheriff	\$	0 58,199 2,407	\$	2,071 \$ 967,117 0	2,071 1,025,316 2,407
Total Assets	\$	60,606	\$	969,188 \$	3 1,029,794
LIABILITIES AND FUND BALANCES					
<u>Liabilities</u> Accounts Payable Due to Litigants, Heirs, and Others Total Liabilities	\$	42 0 42	•	0 § 319,534 319,534 §	319,534
Fund Balances Unreserved: Undesignated	\$	60,564	\$	649,654	3 710,218
Total Liabilities and Fund Balances	\$	60,606	\$	969,188	3 1,029,794

## <u>District Attorney General</u> <u>Eighteenth Judicial District</u> <u>Summary of Financial Operations</u> <u>For the Year Ended June 30, 2010</u>

		District Attorney General Fund	Drug Task Force Fund	Total All Funds
Revenues				
District Attorney General Fees	\$	26,249 \$	0	\$ 26,249
Drug Control Fines	*	0	47,557	47,557
Drug Task Force Forfeiture and Seizures		0	110,913	110,913
Proceeds from Confiscated Property		0	62,352	62,352
Miscellaneous Refunds		50	1,460	1,510
Sale of Equipment		0	71,239	71,239
Damages Recovered from Individuals		0	181,220	181,220
Contributions and Gifts		0	2,390	2,390
ARRA Grant #1		0	64,858	64,858
Asset Forfeiture Funds		0	27,872	27,872
Total Revenues	\$	26,299 \$		\$ 596,160
Expenditures				
Investigators	\$	0 \$	331,519	\$ 331,519
In-Service Training	τ	2,970	1,250	4,220
Audit Services		0	1,749	1,749
Communication		0	28,762	28,762
Contracts with Private Agencies		0	157	157
Contributions		0	2,000	2,000
Drug Buys		0	6,399	6,399
Payments to Confidential Informants		0	4,625	4,625
Undercover Operating Expenses		0	2,560	2,560
Dues and Memberships		945	935	1,880
Janitorial Services		3,840	0	3,840
Operating Lease Payments		0	2,792	2,792
Maintenance Agreements		0	730	730
Maintenance and Repair Services - Buildings		0	19,138	19,138
Maintenance and Repair Services - Equipment		0	12,892	12,892
Maintenance and Repair Services - Vehicles		0	9,151	9,151
Pest Control		0	180	180
Postal Charges		0	274	274
Printing, Stationery, and Forms		0	49	49
Rentals		6,000	4,140	10,140
Towing Services		0	7,065	7,065
Travel		7,970	3,319	11,289
Tuition		1,338	5,180	6,518
Veterinary Services		0	1,587	1,587
Disposal Fees		0	1,000	1,000
Maintenance and Repair Services - Records		0	165	165
Other Contracted Services		8,124	30	8,154
Custodial Supplies		0	60	60
Electricity		0	5,419	5,419
Fuel Oil		0	1,211	1,211
Gasoline		0	22,946	22,946

(Continued)

## District Attorney General Eighteenth Judicial District Summary of Financial Operations (Cont.)

	District Attorney General Fund	Drug Task Force Fund	Total All Funds
Expenditures (Cont.)			
Law Enforcement Supplies	\$ 0	\$ 8,151	\$ 8,151
Natural Gas	0	612	612
Office Supplies	41	7,652	7,693
Uniforms	0	1,872	1,872
Utilities	0	600	600
Water and Sewer	0	648	648
Other Supplies and Materials	0	218	218
Building and Contents Insurance	0	2,464	2,464
Judgments	0	7,503	7,503
Premiums on Corporate Surety Bonds	0	563	563
Trustee's Commission	264	2,292	2,556
Vehicle and Equipment Insurance	0	4,255	4,255
Other Charges	1,419	15,790	17,209
Data Processing Equipment	547	4,697	5,244
Furniture and Fixtures	1,188	2,401	3,589
Other Equipment	0	23,894	23,894
Total	\$ 34,646	\$ 560,896	\$ 595,542
ARRA Grant #1			
Investigators	\$ 0	\$ 24,681	\$ 24,681
Law Enforcement Supplies	0	4,026	4,026
Other Charges	0	9,800	9,800
Motor Vehicles	0	21,811	21,811
Other Equipment	 0	4,540	4,540
Total ARRA Grant #1	\$ 0	\$ 64,858	\$ 64,858
Total Expenditures	\$ 34,646	\$ 625,754	\$ 660,400
Net Change in Fund Balances	\$ (8,347)	\$ (55,893)	\$ (64,240)
Fund Balances, July 1, 2009	 68,911	705,547	 774,458
Fund Balances, June 30, 2010	\$ 60,564	\$ 649,654	\$ 710,218

## NINETEENTH JUDICIAL DISTRICT

## NINETEENTH JUDICIAL DISTRICT

Our review disclosed no material findings and recommendations in this district.

## <u>District Attorney General</u> <u>Nineteenth Judicial District</u> <u>Balance Sheet</u> <u>June 30, 2010</u>

		District Attorney General Fund	Drug Task Force Fund	Total All Funds
<u>ASSETS</u>				
Cash: Cash on Hand Cash in Bank Equity in Pooled Cash and Investments: Cash with Trustee	\$	0 0 44,372	\$ 12,321 1,465 248,764	\$ 12,321 1,465 293,136
Accounts Receivable Due From Other Governments		$0 \\ 0$	358 8,520	$358 \\ 8,520$
Total Assets <u>LIABILITIES AND FUND BALANCES</u>	\$		\$ 271,428	\$ 315,800
Liabilities Accounts Payable Accrued Payroll Other Current Liabilities Total Liabilities	\$	0 0 0	\$ 6,942 7,994 62,036 76,972	6,942 7,994 62,036 76,972
Fund Balances Unreserved: Undesignated  Total Liabilities and Fund Balances	<u>\$</u>	44,372	\$ 194,456 271,428	238,828 315,800

#### <u>District Attorney General</u> <u>Nineteenth Judicial District</u> <u>Summary of Financial Operations</u> <u>For the Year Ended June 30, 2010</u>

		District Attorney General Fund		Drug Task Force Fund		Total All Funds
Revenues						
Drug Control Fines	\$	0	\$	13,240	\$	13,240
Drug Task Force Forfeitures and Seizures		0		73,103		73,103
Investment Income		0		436		436
Miscellaneous Refunds		0		62		62
Sale of Equipment		0		28,371		28,371
Contributions		0		13,151		13,151
Other Local Revenues		3,863		352		4,215
District Attorney General Fees		21,121		0		21,121
Drug Control Grant		0		62,859		62,859
Other State Revenues		0		51,480		51,480
ARRA Grant #1		0		55,000		55,000
Asset Forfeiture Funds		0		12,969		12,969
Other Direct Federal Revenue		0		3,969		3,969
Total Revenues	\$	24,984	\$	314,992	\$	339,976
Expenditures						
Deputy(ies)	\$	0	\$	39,501	Ф	39,501
Part-time Personnel	Ф	0	Ф	8,989	φ	8,989
Overtime Pay		0		14,976		14,976
Social Security		0		3,512		3,512
State Retirement		0		6,943		5,512 6,943
Life Insurance		0		51		51
Medical Insurance		0		5,296		5,296
Employer Medicare		0		5,290 821		5,296 821
Audit Services		0		1,505		1,505
Communication		1,392		1,505		21,324
Drug Buys		1,532		28,918		28,918
Confidential Drug Enforcement Payments		0		26,173		26,318 $26,173$
Dues and Memberships		0		20,175 75		20,175 75
Janitorial Services		3,000		0		3,000
Licenses		0,000		494		494
Maintenance and Repair Services - Equipment		0		114		114
Maintenance and Repair Services - Equipment  Maintenance and Repair Services - Office Equipment		0		1,639		1,639
Maintenance and Repair Services - Office Equipment Maintenance and Repair Services - Vehicles		0				
Postal Charges		0		29,595 $465$		$29,595 \\ 465$
Printing, Stationery, and Forms		0		218		$\frac{469}{218}$
Rentals		0				
Travel				3,391		3,391
Traver		2,764		11,403		14,167

(Continued)

#### <u>District Attorney General</u> <u>Nineteenth Judicial District</u> <u>Summary of Financial Operations (Cont.)</u>

	District Attorney General Fund	Drug Task Force Fund	Total All Funds
Expenditures (Cont.)			
Tuition	\$ 2,798	\$ 2,585	\$ 5,383
Disposal Fees	0	242	242
Other Contracted Services	2,732	1,715	4,447
Data Processing Supplies	0	1,129	1,129
Electricity	0	496	496
Gasoline	0	25,154	25,154
Law Enforcement Supplies	0	3,616	3,616
Library Books/Media	227	99	326
Natural Gas	0	27	27
Office Supplies	0	670	670
Water and Sewer	0	63	63
Other Supplies and Materials	934	6,220	7,154
Building and Contents Insurance	0	6,000	6,000
Premiums on Corporate Surety Bonds	64	0	64
Workers' Compensation Insurance	0	180	180
Communication Equipment	0	19,060	19,060
Data Processing Equipment	1,993	6,739	8,732
Furniture and Fixtures	1,942	0	1,942
Motor Vehicles	0	78,332	78,332
Law Enforcement Equipment	0	27,096	27,096
Office Equipment	 0	7,848	7,848
Total	\$ 17,846	\$ 391,282	\$ 409,128
ARRA Grant #1			
Deputy(s)	\$ 0	\$ 39,512	\$ 39,512
Social Security	0	2,537	2,537
State Retirement	0	5,810	5,810
Life Insurance	0	37	37
Employer Medicare	0	593	593
Rentals	 0	9,775	9,775
Total ARRA Grant #1	\$ 0	\$ 58,264	\$ 58,264
Total Expenditures	\$ 17,846	\$ 449,546	\$ 467,392
Net Change in Fund Balances	\$ 7,138	\$ (134,554)	\$ (127,416)
Fund Balances, July 1, 2009	 37,234	329,010	366,244
Fund Balances, June 30, 2010	\$ 44,372	\$ 194,456	\$ 238,828

#### TWENTIETH JUDICIAL DISTRICT

#### TWENTIETH JUDICIAL DISTRICT

Our review disclosed no material findings and recommendations in this district.

Twentieth Judicial District
District Attorney General
Balance Sheet
June 30, 2010

	Total	All	Funds
Drug	Task	Force	Fund
	Mediation	Services	Fund
Federal	Asset	$\operatorname{Forfeiture}$	Fund
District	Attorney	General	Fund
			•

# ASSETS

288

49,481

2,810,490

173,232 \$ 2,457,916 \$

54,019\$

\$ 125,323 \$

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20,000 \$

**\$** 0

5,000 \$

**\$** 

S

# Total Assets

# LIABILITIES AND FUND BALANCES

ies	nts Payable	ed Payroll	Due to Other Funds	Other Current Liabilities	iabilities
Liabilities	Accounts Payable	Accrued Payroll	Due to Other	Other Curren	Total Liabilities

# Fund Balances

Unreserved: Undesignated Total Liabilities and Fund Balances

	0 \$ 1,244,166 \$
	<del>∕</del>
159 \$ 0 911 52,680	
	53,75U \$
25,211 \$ 445 24,054 99	49,809 \$
↔ (	_

1,462,765	2,810,490
173,232 \$ 1,213,750 \$	173,232 \$ 2,457,916 \$
269 \$	54,019 \$
75,514 \$	125,323 \$
↔	ક્ક

(Continued)

District Attorney General
Twentieth Judicial District
Summary of Financial Operations
For the Year Ended June 30, 2010

	District Attorney General Fund	Metro Appropriations	Federal Asset Forfeiture Fund	Mediation Services Fund	Drug Task Force Fund	Total All Funds
Other Statutory Local Taxes \$	0	\$ 0 \$	<b>\$</b> 0	<b>\$</b>	407 \$	407
District Attorney General Fees	49,620	0	0	0	0	49,620
Litigation Tax - Victim Offender Mediation Center	0	0	0	88,635	0	88,635
Drug Control Fines	0	0	0	0	22,828	22,828
Forfeitures and Seizures	0	0	0	0	791,097	791,097
Other General Service Charges	0	42,538	0	0	0	42,538
Copy Fees	0	314	0	0	0	314
Investment Income	326	521	102	449	5,086	6,484
Proceeds from Confiscated Property	0	0	0	0	406,172	406,172
Other State Revenues	0	319,660	0	0	0	319,660
Other Federal through State	0	125,164	0	0	0	125,164
Other Federal through State - ARRA (1)	0	116,969	0	0	0	116,969
Other Direct Federal Revenue	0	115,830	0	0	0	115,830
Asset Forfeiture Funds	0	0	0	0	96,569	96,569
Total Revenues	49,946	\$ 720,996 \$	102 \$	89,084 \$	1,322,159 \$	2,182,287
Expenditures						
Longevity Pay \$	0	\$ 0	<b>\$</b>	\$ 0	2,900 \$	2,900
Overtime Pay	0	0	0	0	184,268	184,268
Other Salaries and Wages	17,094	3,213,408	0	0	517,964	3,748,466
Social Security	1,050	184,864	0	0	44,618	230,532
Employee and Dependent Insurance	0	422,318	0	0	19,138	441,456

(Continued)

District Attorney General
Twentieth Judicial District
Summary of Financial Operations (Cont.)

	District Attorney General Fund	Metro Appropriations	Federal Asset Forfeiture Fund	Mediation Services Fund	Drug Task Force Fund	Total All Funds
Expenditures (Cont.)						
Life Insurance \$	0	\$ 8,443 \$	\$ 0	\$ 0	755 \$	9,198
Dental Insurance	0	18,633	0	0	1,335	19,968
Local Retirement	0	402,372	0	0	98,679	501,051
Employer Medicare	245	43,236	0	0	10,422	53,903
Other Fringe Benefits	0	42,906	0	0	498	43,404
Accounting Services	0	0	0	0	12,398	12,398
Communication	11,861	40,906	1,381	0	114,730	168,878
Data Processing Services	0	53,600	0	0	20,707	74,307
Informants	0	0	0	0	5,460	5,460
Drug Buys	0	0	0	0	23,660	23,660
Other Investigative Expenses	0	0	0	0	9,898	9,898
Dues and Memberships	12,035	2,215	16	0	2,275	16,541
Janitorial Services	0	0	0	0	11,040	11,040
Legal Services	0	0	0	149,130	1,400	150,530
Legal Notices, Recordings, and Court Costs	0	20,815	0	0	24	20,839
Licenses	817	0	0	0	0	817
Maintenance and Repair Services - Buildings	0	26,200	0	0	0	26,200
Maintenance and Repair Services - Office Equipmen	2,318	22,736	0	0	21,642	46,696
Maintenance and Repair Services - Vehicles	0	45,006	401	0	2,674	48,081
Pest Control	0	0	0	0	392	392
Postal Charges	0	24,483	110	0	195	24,788
Printing, Stationery, and Forms	844	5,134	0	0	1,293	7,271
Rentals	0	536,009	0	0	0	536,009
Travel	9,770	58,475	0	0	7,512	75,757
Disposal Fees	0	3,435	0	0	150	3,585

District Attorney General

Twentieth Judicial District

Summary of Financial Operations (Cont.)

		District Attorney		Federal Asset	Mediation	$rac{ ext{Drug}}{ ext{Task}}$	Total
		General Fund	Metro Appropriations	Forfeiture Fund	Services Fund	Force Fund	$\begin{array}{c} \text{All} \\ \text{Funds} \end{array}$
Frnanditures (Cont.)							
Other Contracted Couries	9	796 0	9 30r	9	9	100 010 @	010 006
Offier Contracted Services	9		405				200,010
Data Processing Supplies		218	0	0	0	0	218
Electricity		0	0	0	0	18,981	18,981
Gasoline		0	0	0	0	30,809	30,809
Food Supplies		0	0	0	0	902	902
Law Enforcement Supplies		0	0	0	0	92	92
Natural Gas		0	0	0	0	3,326	3,326
Office Supplies		0	31,394	911	0	10,365	42,670
Periodicals		1,029	1,505	0	0	1,982	4,516
Small Tools		0	1,006	0	0	2,384	3,390
Water and Sewer		0	0	0	0	1,278	1,278
Other Supplies and Materials		0	0	0	0	345	345
Other Charges		0	14,446	0	0	1,145	15,591
Data Processing Equipment		25,005	0	0	0	9,244	34,249
Furniture and Fixtures		0	8,774	0	0	0	8,774
Other Equipment		0	0	0	0	18,387	18,387
Total Expenditures	↔	91,673	\$ 5,232,724 \$	2,819 \$	149,130 \$	1,414,285 \$	6,890,631
Other Financing Sources (Uses):							
Funds Provided by Metro Appropriations	↔	0	\$ 4,475,089 \$	\$ 0	<b>\$</b> 0	<del>\$</del>	4,475,089
Transfers to/from Other Funds		0	36,639	0	0	0	36,639
Total Other Financing Sources (Uses)	<del>\$</del>	3 0	\$ 4,511,728 \$	\$ 0	\$ 0	\$ 0	4,511,728
Net Change in Fund Balances	↔	(41,727) \$	\$ 0	(2,717) \$	(60,046) \$	(92,126) \$	(196,616)
Fund Balances, July 1, 2009		117,241	0	2,986	233,278	1,305,876	1,659,381
Fund Balances, June 30, 2010	↔	75,514 \$	3 0 \$	269 \$	173,232 \$	1,213,750 \$	1,462,765

#### TWENTY-FIRST JUDICIAL DISTRICT

#### TWENTY-FIRST JUDICIAL DISTRICT

Our review disclosed no material findings and recommendations in this district.

# <u>District Attorney General</u> <u>Twenty-first Judicial District</u> <u>Balance Sheet</u> <u>June 30, 2010</u>

	 District Attorney General Fund	Drug Task Force Fund	Total All Funds
<u>ASSETS</u>			
Cash: Cash on Hand Equity in Pooled Cash and Investments:	\$ 150	\$ 6,777	\$ 6,927
Cash with Trustee	253,033	2,537,843	2,790,876
Due from Other Governments	 0	1,862	1,862
Total Assets <u>LIABILITIES AND FUND BALANCES</u>	\$ 253,183	\$ 2,546,482	\$ 2,799,665
<u>Liabilities</u> Due to Litigants, Heirs, and Others	\$ 0	\$ 1,272,421	\$ 1,272,421
Fund Balances Unreserved: Undesignated	\$ 253,183	\$ 1,274,061	\$ 1,527,244
Total Liabilities and Fund Balances	\$ 253,183	\$ 2,546,482	\$ 2,799,665

### District Attorney General Twenty-first Judicial District Summary of Financial Operations For the Year Ended June 30, 2010

		District		Drug		
		Attorney		Task		Total
		General		Force		All
		Fund		Fund		Funds
		1 4114		1 4114		T direct
Revenues						
District Attorney General Fees	\$	124,300	\$	0	\$	124,300
Drug Control Fines		0		86,199		86,199
Drug Task Force Forfeitures and Seizures		0		803,495		803,495
Proceeds from Confiscated Property		0		42,645		42,645
Investment Income		0		7,842		7,842
Other Local Revenue		1		967		968
ARRA Grant #1		0		96,488		96,488
Other Direct Federal Revenue		0		131,240		131,240
Contributions		0		20,000		20,000
Total Revenues	\$	124,301	\$	1,188,876	\$	1,313,177
Expenditures	<b>*</b>	_	æ	40.000	Ф	0
Assistant(s)	\$	0	\$	63,222	\$	0
Supervisor/Director		0		66,623		66,623
Investigator(s)		0		405,653		405,653
Salary Supplements		0		8,549		8,549
Secretary(s)		0		78,177		78,177
Part-time Personnel		0		12,044		12,044
Longevity Pay		0		6,120		6,120
Overtime Pay		0		15,768		15,768
Other Salaries and Wages		15,410		2,443		17,853
Jury and Witness Fees		987		0		987
Social Security		0		38,951		38,951
Medical Insurance		0		138,007		138,007
Disability Insurance		0		2,938		2,938
Unemployment Compensation		0		1,875		1,875
Employer Medicare		0		9,109		9,109
Other Fringe Benefits		0		27,414		27,414
Accounting Services		0		600		600
Advertising		370		226		596
Audit Services		0		3,877		3,877
Communication		7,129		23,024		30,153
Contributions		0		25,908		25,908
Confidential Drug Buys		0		10,867		10,867
Confidential Informant Fees		0		6,240		6,240
Undercover Operating Expenses		0		10		10
Dues and Memberships		3,446		1,685		5,131
Evaluation and Testing		0		1,929		1,929
Janitorial Services		0		1,500		1,500
Operating Lease Payments		0		66,375		66,375
Legal Services		0		46		46
Maintenance Agreements		0		6,101		6,101
Maintenance and Repair Services - Equipment		0		11,630		
Maintenance and Repair Services - Equipment  Maintenance and Repair Services - Office Equipment						11,630
Maintenance and Repair Services - Office Equipment Maintenance and Repair Services - Vehicles		0		79		79 25 250
				25,350		25,350
Pest Control		219		1 101		219
Postal Charges		0		1,131		1,131
Printing, Stationery, and Forms		0		450		450
Rentals		2,475		5,656		8,131
Towing Services		0		815		815
Travel		2,418		5,041		7,459

(Continued)

#### <u>District Attorney General</u> <u>Twenty-first Judicial District</u> <u>Summary of Financial Operations (Cont.)</u>

		District Attorney General Fund		Drug Task Force Fund		Total All Funds
Expenditures (Cont.)						
Tuition	\$	0	\$	4,628	æ	4,628
Veterinary Supplies	Ψ	0	Ψ	1,243	Ψ	1,243
Other Contracted Services		0		31,349		31,349
Animal Food and Supplies		0		2,157		2,157
Gasoline		0		50,674		50,674
Instructional Supplies and Materials		0		2,614		2,614
Law Enforcement Supplies		190		2,728		2,918
Office Supplies		2,262		2,010		4,272
Periodicals		2,202		1,279		1,279
Uniforms		0		1,946		1,946
Utilities		452		262		714
Other Supplies and Materials		43		8,718		8,761
Premiums on Corporate Surety Bonds		0		325		325
Building and Contents Insurance		0		4,192		4,192
Liability Insurance		0		368		368
Trustee Commissions		1,242		17,346		18,588
Vehicle and Equipment Insurance		0		11,012		11,012
Workers' Compensation Insurance		0		21,996		21,996
Other Charges		40,284		6,936		47,220
Building Construction		0		168,204		168,204
Building Improvements		0		878		878
Data Processing Equipment		2,650		16,205		18,855
Furniture and Fixtures		50		0		50
Law Enforcement Equipment		0		8,758		8,758
Motor Vehicles		0		1,000		1,000
Office Equipment		210		563		773
Total	\$	79,837	\$	1,442,824	\$	1,522,661
ADDA G						
ARRA Grant #1	Φ.	0	ф	4. 000	ф	4 7 800
Investigator(s)	\$	0	\$	45,380	\$	45,380
Longevity Pay		0		600		600
Social Security		0		938		938
Medical Insurance		0		5,205		5,205
Employer Medicare		0		219		219
Animal Food and Supplies		0		140		140
Data Processing Equipment		0		340		340
Law Enforcement Equipment Motor Vehicles				18,585		18,585
	ф.	0	d•	25,081	Ф	25,081
Total ARRA Grant #1	\$	0	\$	96,488	\$	96,488
Total Expenditures	\$	79,837	\$	1,539,312	\$	1,619,149
Net Change in Fund Balances	\$	44,464	\$	(350,436)	\$	(305,972)
Fund Balances, July 1, 2009	<u> </u>	208,719		1,624,497		1,833,216
Fund Balances, June 30, 2010	\$	253,183	\$	1,274,061	\$	1,527,244

#### TWENTY-SECOND JUDICIAL DISTRICT

#### TWENTY-SECOND JUDICIAL DISTRICT

Our review disclosed no material findings and recommendations in this district.

#### <u>District Attorney General</u> <u>Twenty-Second Judicial District</u> <u>Balance Sheet</u> <u>June 30, 2010</u>

		Drug		m , 1		
	1	Task		Total		
		General	Force		All	
		Fund	Fund		Funds	
<u>ASSETS</u>						
Cash:						
Cash on Hand	\$	0 \$	593	\$	593	
Cash in Bank		0	1,782		1,782	
Equity in Pooled Cash and Investments:						
Cash with Trustee		34,977	71,803		106,780	
Accounts Receivable		0	7,899		7,899	
			- ,			
Total Assets	\$	34,977 \$	82,077	\$	117,054	
LIABILITIES AND FUND BALANCES						
<u>Liabilities</u>						
Accounts Payable	\$	0 \$	1,451	\$	1,451	
Due to Litigant, Heirs, and Others	Ψ	0	17,053	Ψ	17,053	
Total Liabilities	\$	0 \$	18,504	\$	18,504	
Total Elasticos	Ψ	σ ψ	10,001	Ψ	10,001	
<u>Fund Balances</u> Unreserved:						
Undesignated	\$	34,977 \$	63,573	\$	98,550	
-			·			
Total Liabilities and Fund Balances	\$	34,977 \$	82,077	\$	117,054	

## District Attorney General Twenty-Second Judicial District Summary of Financial Operations For the Year Ended June 30, 2010

	District Attorney General Fund	Drug Task Force Fund	Total All Funds
Revenues			
District Attorney General Fees	\$ 41,738	\$ 0	\$ 41,738
Drug Control Fines	0	5,244	5,244
Fines	0	37,507	37,507
Drug Task Force Forfeitures and Seizures	0	8,048	8,048
ARRA Grant #1	0	66,947	66,947
Law Enforcement Grants	0	79,208	79,208
Total Revenues	\$ 41,738	\$ 196,954	\$ 238,692
Expenditures			
Investigators	\$ 0	\$ 66,876	\$ 66,876
Secretary(s)	30,814	0	30,814
In-Service Training	920	0	920
Social Security	0	4,993	4,993
State Retirement	0	$5,\!565$	5,565
Medical Insurance	0	11,347	11,347
Unemployment Compensation	0	124	124
Audit Services	0	4,755	4,755
Bank Charges	0	40	40
Communication	0	4,798	4,798
Data Processing Services	0	60	60
Dues and Memberships	495	300	795
Operating Lease Payments	0	8,400	8,400
Legal Notices, Recording, and Court Costs	0	49	49
Maintenance and Repair Services - Building	0	55	55
Maintenance and Repair Services - Equipment	0	17	17
Maintenance and Repair Services - Vehicles	0	1,602	1,602
Confidential Drug Buys	0	3,380	3,380
Confidential Informant Fees	0	1,550	1,550
Confidential Informant Expenses	0	309	309
Matching Share	0	2,250	2,250
Postal Charges	0	96	96
Towing Services	0	235	235
Travel	1,622	1,904	3,526
Tuition	0	728	728
Gasoline	0	6,535	6,535
Law Enforcement Supplies	0	189	189
Office Supplies	255	401	656
Periodicals	400	0	400
Uniforms	0	218	218

(Continued)

### <u>District Attorney General</u> <u>Twenty-Second Judicial District</u> <u>Summary of Financial Operations (Cont.)</u>

		District Attorney General Fund		Drug Task Force Fund		Total All Funds
Expenditures (Cont.)						
Vehicle Parts	\$	0	\$	75	\$	75
Premiums on Corporate Surety Bonds	·	0		135		135
Trustee's Commission		417		508		925
Workers' Compensation Insurance		0		1,438		1,438
Other Charges		1,471		0		1,471
Law Enforcement Equipment		0		569		569
Office Equipment		1,322		0		1,322
Total	\$		\$	129,501	\$	167,217
ARRA Grant #1						
Investigator(s)	\$	0	\$	29,884	\$	29,884
In-Service Training	Ψ	0	Ψ	7,165	Ψ	7,165
Social Security		0		2,271		2,271
State Retirement		0		1,300		1,300
Medical Insurance		0		835		835
Unemployment Compensation		0		180		180
Communication		0		615		615
Dues and Memberships		0		120		120
		0		84		84
Evaluation and Testing				_		_
Maintenance and Repair Services - Vehicles		0		3,918 660		3,918
Printing, Stationery, and Forms		0				660
Towing Services		0		200		200
Travel		0		3,305		3,305
Tuition		0		89		89
Veterinary Services		0		276		276
Animal Food and Supplies		0		1,697		1,697
Gasoline		0		7,810		7,810
Law Enforcement Supplies		0		1,017		1,017
Office Supplies		0		63		63
Uniforms		0		4,991		4,991
Other Self-Insured Claims		0		500		500
Data Processing Equipment		0		724		724
Furniture and Fixtures		0		85		85
Motor Vehicles		0		11,939		11,939
Total ARRA Grant #1	\$	0	\$	79,728	\$	79,728
Total Expenditures	\$	37,716	\$	209,229	\$	246,945
Net Change in Fund Balances	\$	4,022	\$	(12,275)	\$	(8,253)
Fund Balances, July 1, 2009		30,955		75,848		106,803
Fund Balances, June 30, 2010	\$	34,977	\$	63,573	\$	98,550

#### TWENTY-THIRD JUDICIAL DISTRICT

#### TWENTY-THIRD JUDICIAL DISTRICT

Our review disclosed no material findings and recommendations in this district.

#### District Attorney General Twenty-third Judicial District Balance Sheet June 30, 2010

	District Attorney General Fund	F	Cities/ County Appropriations	Drug Task Force Fund		Total All Funds
ASSETS						
Cash: Cash on Hand Equity in Pooled Cash and Investments: Cash with Trustee Accounts Receivable Due from Other Governments Due from Other Funds	\$ 0 19,859 604 1,987 0	\$	0 \$ 104,327 0 0 0	3,426,466 4,046 1,770 49,940	\$	6,219 3,550,652 4,650 3,757 49,940
Total Assets	\$ 22,450	\$	104,327 \$	3,488,441	\$	3,615,218
LIABILITIES AND FUND BALANCES						
<u>Liabilities</u> Other Current Liabilities	\$ 0	\$	0 \$	1,154,958	\$	1,154,958
<u>Fund Balances</u> Unreserved: Undesignated	\$ 22,450	\$	104,327 \$	2,333,483	\$	2,460,260
Total Liabilities and Fund Balances	\$ 22,450	\$	104,327 \$	3,488,441	\$	3,615,218

# District Attorney General Twenty-third Judicial District Summary of Financial Operations For the Year Ended June 30, 2010

		District Attorney General Fund	Ap	Cities/ County propriations	Drug Task Force Fund	Total All Funds
Revenues						
District Attorney General	\$	33,086	\$	0 \$	0 \$	33,086
Drug Control Fines	Ψ	0	Ψ	0	72,247	72,247
Drug Task Force Forfeitures and Seizures		0		0	448,219	448,219
Charges for Current Services		35		0	4,050	4,085
Investment Income		0		0	13,534	13,534
Miscellaneous Refunds		650		0	885	1,535
ARRA Grant #2		0		0	88,770	88,770
Other Direct Federal Revenue		0		0	49,940	49,940
Total Revenues	\$	33,771	\$	0 \$	677,645 \$	711,416
Total Nevendes	Ψ	00,111	Ψ	σψ	077,010 ψ	711,110
Expenditures						
Assistants	\$	0	\$	54,590 \$	0 \$	54,590
Accountants/Bookkeepers		0		0	2,400	2,400
Salary Supplements		0		0	507,924	507,924
In-Service Training		0		0	23,538	23,538
Social Security		0		4,176	172	4,348
Unemployment Compensation		0		144	4	148
Local Retirement		0		0	184	184
Communication		1,050		0	14,779	15,829
Drug Buys		0		0	23,585	23,585
Confidential Drug Enforcement Payments		0		0	33,424	33,424
Undercover Operating Expenses		0		0	70	70
Operating Lease Payments		0		0	11,270	11,270
Maintenance and Repair Services - Buildings		0		0	1,720	1,720
Maintenance and Repair Services - Vehicles		0		0	8,595	8,595
Postal Charges		0		0	323	323
Printing, Stationery, and Forms		0		0	623	623
Towing Services		0		0	1,205	1,205
Travel		4,342		2,205	2,717	9,264
Animal Food and Supplies		0		0	1,489	1,489
Gasoline		0		0	31,545	31,545
Instructional Supplies and Materials		0		0	20,750	20,750
Office Supplies		1,861		0	5,838	7,699
Uniforms		0		0	1,766	1,766
Utilities		0		0	8,179	8,179
Trustee's Commission		303		0	916	1,219
Workers' Compensation Insurance		0		450	0	450
Other Charges		29,615		5,194	10,285	45,094
Building Construction		0		0	6,400	6,400
Law Enforcement Equipment		0		0	25,455	25,455
Motor Vehicles		0		0	26,388	26,388
Total	\$	37,171	\$	66,759 \$	771,544 \$	875,474

(Continued)

#### <u>District Attorney General</u> <u>Twenty-third Judicial District</u> <u>Summary of Financial Operations (Cont.)</u>

	District Attorney General Fund	Cities/ County Appropriations		Drug Task Force Fund	Total All Funds
Expenditures (Cont.)					
ARRA Grant #2					
Salary Supplements	\$ 0	\$ 0	\$	44,342	\$ 44,342
Communication	0	0		648	648
Travel	0	0		1,235	1,235
Animal Food and Supplies	0	0		7,472	7,472
Gasoline	0	0		6,000	6,000
Uniforms	0	0		757	757
Other Charges	0	0		18	18
Law Enforcement Equipment	0	0		2,645	2,645
Motor Vehicles	 0	0		25,664	25,664
Total ARRA Grant #2	\$ 0	\$ 0	\$	88,781	\$ 88,781
Total Expenditures	\$ 37,171	\$ 66,759	\$	860,325	\$ 964,255
Other Financing Sources (Uses):					
Cities/County Appropriations (1)	\$ 0	\$ 67,170	\$	0	\$ 67,170
Total Other Financing Sources (Uses)	\$ 0	\$ 67,170	\$	0	\$ 67,170
Net Change in Fund Balances	\$ (3,400)	\$ 411	\$	(182,680)	\$ (185,669)
Fund Balances, July 1, 2009	 25,850	 103,916	-	2,516,163	2,645,929
Fund Balances, June 30, 2010	\$ 22,450	\$ 104,327	\$	2,333,483	\$ 2,460,260

<sup>(1)</sup> Counties of Dickson (\$18,000), Cheatham (\$13,500), Humphreys (\$6,000), Houston (\$2,585), Stewart (\$2,585), and cities of White Bluff (\$1,125), Waverly (\$3,000), Dickson (\$17,000), New Johnsonville (\$1,125), and Ashland City (\$2,250).

#### TWENTY-FOURTH JUDICIAL DISTRICT

#### TWENTY-FOURTH JUDICIAL DISTRICT

Findings and recommendations for the Twenty-fourth Judicial District will be subsequently released in a separate report pending the conclusion of a special investigation.

# District Attorney General Twenty-fourth Judicial District Balance Sheet June 30, 2010

	 District Attorney General Fund	Drug Task Force Fund		Total All Funds	
$\underline{ ext{ASSETS}}$					
Cash: Cash on Hand Cash in Bank	\$ 0	\$	2,320 9,910	\$	2,320 9,910
Equity in Pooled Cash and Investments: Cash with Trustee Cash with Clerks, Register and Sheriff	24,650 9		95,011 131		119,661 140
Accounts Receivable Due From Other Governments	0 1,065		23,325 13,421		23,325 14,486
Cash Shortage	 0		5,565		5,565
Total Assets	\$ 25,724	\$	149,683	\$	175,407
<u>LIABILITIES AND FUND BALANCES</u>					
<u>Liabilities</u> Due to Litigants, Heirs, and Others	\$ 60	\$	7,986	\$	8,046
<u>Fund Balances</u> Unreserved:					
Undesignated	\$ 25,664	\$	141,697	\$	167,361
Total Liabilities and Fund Balances	\$ 25,724	\$	149,683	\$	175,407

## District Attorney General Twenty-fourth Judicial District Summary of Financial Operations For the Year Ended June 30, 2010

		District Attorney General Fund		Drug Task Force Fund	Total All Funds
Revenues					
Fines	\$	0	\$	45,533	\$ 45,533
District Attorney General Fees		20,063		0	20,063
Drug Task Force Forfeitures and Seizures		0		226,816	226,816
Proceeds from Confiscated Property		0		83,878	83,878
Other General Service Charges		0		630	630
Investment Income		0		2,004	2,004
Miscellaneous Refunds		358		10,527	10,885
Sale of Equipment		0		$^2$	2
Sale of Property		0		$^2$	2
Drug Control Grants		0		88,422	88,422
ARRA Grant #1		0		82,193	82,193
Total Revenues	\$	20,421	\$	540,007	\$ 560,428
Expenditures					
Salaries	\$	0	\$	11,750	\$ 11,750
Clerical Personnel	·	0	Ċ	27,356	27,356
Other Salaries and Wages		0		62,312	62,312
Jury and Witness Fees		525		0	525
Social Security		0		6,375	6,375
State Retirement		0		8	8
Medical Insurance		0		487	487
Employer Medicare		0		1,377	1,377
Unemployment Insurance		0		1,457	1,457
Bank Charges		0		70	70
Communication		1,295		20,645	21,940
Confidential Drug Enforcement Payments		0		34,680	34,680
Dues and Memberships		0		885	885
Licenses		0		1,473	1,473
Maintenance and Repair Services - Buildings		0		2,059	2,059
Maintenance and Repair Services - Equipment		90		26,474	26,564
Maintenance and Repair Services - Office Equipment		0		408	408
Maintenance and Repair Services - Vehicles		0		84,000	84,000
Matching Share of Confiscated Property		0		10,566	10,566
Postal Charges		13		595	608
Printing, Stationery, and Forms		0		662	662
Rentals		0		20,744	20,744
Towing Services		0		600	600
Travel		1,349		21,284	22,633
Tuition		1,471		6,300	7,771
Veterinary Services		0		554	554
Remittance of Revenue Collected		0		12,899	12,899

(Continued)

#### <u>District Attorney General</u> <u>Twenty-fourth Judicial District</u> <u>Summary of Financial Operations (Cont.)</u>

	1	District Attorney General		Drug Task Force	Total All
		Fund		Fund	Funds
Expenditures (Cont.)	Ф	0	Ф	99 990 ¢	00.000
Other Contracted Services	\$		\$	22,939 \$	22,939
Animal Food and Supplies		0		644	644
Drugs and Medical Supplies		0		939	939
Electricity		0		6,255	6,255
Food Supplies		0		1,933	1,933
Gasoline		0		65,810	65,810
Instructional Supplies and Materials		0		1,527	1,527
Law Enforcement Supplies		0		4,491	4,491
Office Supplies		1,470		4,869	6,339
Uniforms		0		6,157	6,157
Utilities		0		846	846
Water and Sewer		0		150	150
Other Supplies and Materials		0		238	238
Buildings and Contents Insurance		0		665	665
Trustee's Commission		203		3,302	3,505
Other Charges		6,226		1,087	7,313
Vehicle and Equipment Insurance		0		15,855	15,855
Workers' Compensation Insurance		0		2,309	2,309
Communication Equipment		0		5,250	5,250
Furniture and Fixtures		0		2,005	2,005
Law Enforcement Equipment		0		29,322	29,322
Motor Vehicles		0		16,251	16,251
Total	\$	12,642	\$	548,864 \$	561,506
ARRA Grant #1					
	Ф	0	Ф	20,000 Ф	20.000
Other Salaries and Wages Social Security	\$	0	\$	39,998 \$ 2,480	39,998
Medical Insurance		0		5,336	2,480 5,336
Employer Medicare		0		5,550	5,550
Unemployment Insurance		0		519	
Motor Vehicles		0			519
Total ARRA Grant #1	\$		\$	33,280 82,193 \$	33,280 82,193
10tal Arra Grant #1	φ	0	Φ	82,193 \$	62,195
Total Expenditures	\$	12,642	\$	631,057 \$	643,699
Other Financing Sources (Uses):					
Transfers to District Attorneys' General Conference -					
Salary and Benefits	\$	0	\$	(7,683) \$	(7,683)
Transfers to Other Governmental Units in District -	·		·	( ) / / /	( ) ,
Salary and Benefits		0		(4,000)	(4,000)
Total Other Financing Sources (Uses)	\$		\$	(11,683) \$	(11,683)
		_	_		_
Net Change in Fund Balances	\$		\$	(102,733) \$	(94,954)
Fund Balances, July 1, 2009		17,885		244,430	262,315
Fund Balances, June 30, 2010	\$	25,664	\$	141,697 \$	167,361
201011000, 0 0110 00, 2010	Ψ	_0,001	Ψ	±±±,00; ψ	101,001

#### TWENTY-FIFTH JUDICIAL DISTRICT

#### TWENTY-FIFTH JUDICIAL DISTRICT

Our review disclosed no material findings and recommendations in this district.

#### <u>District Attorney General</u> <u>Twenty-fifth Judicial District</u> <u>Balance Sheet</u> <u>June 30, 2010</u>

	District Attorney General Fund	Drug Task Force Fund	Total All Funds	
<u>ASSETS</u>				
Equity in Pooled Cash and Investments: Cash with Trustee	\$ 53,131 \$	170,760	\$	223,891
Cash with Clerks, Register, and Sheriff	4,009	42		4,051
Due from Other Governments	 2,471	2,420		4,891
Total Assets  LIABILITIES AND FUND BALANCES	\$ 59,611 \$	173,222	\$	232,833
<u>Liabilities</u> Retirement Contributions	\$ 0 \$	891	\$	891
<u>Fund Balances</u> Unreserved:				
Undesignated	\$ 56,011 \$	172,331	\$	228,342
Total Liabilities and Fund Balances	\$ 56,011 \$	173,222	\$	229,233

# District Attorney General Twenty-fifth Judicial District Summary of Financial Operations For the Year Ended June 30, 2010

	District Attorney General Fund			Drug Task Force Fund	Total All Funds
Revenues					
District Attorney General Fees	\$	30,072	\$	0	\$ 30,072
Fines		0		54,359	54,359
Drug Task Force Forfeitures and Penalties		0		57,159	57,159
Miscellaneous Refunds		0		2,354	2,354
ARRA Grant #1		0		47,810	47,810
Other Federal through State		0		85,163	85,163
Asset Forfeiture Funds		0		64,178	64,178
Total Revenues	\$	30,072	\$	311,023	\$ 341,095
Expenditures					
Supervisor/Director	\$	0	\$	42,500	\$ 42,500
Social Security		0		3,127	3,127
State Retirement		0		3,383	3,383
Employee and Dependent Insurance		0		3,369	3,369
Audit Services		0		9,811	9,811
Communication		0		867	867
Confidential Drug Enforcement Payments		0		29,204	29,204
Dues and Memberships		345		0	345
Maintenance and Repair Services - Vehicles		0		3,293	3,293
Travel		4,519		7,619	12,138
Remittance of Revenue Collected		8,561		41,740	50,301
Other Contracted Services		110		5,947	6,057
Gasoline		0		5,909	5,909
Law Enforcement Supplies		393		2,533	2,926
Office Supplies		125		1,600	1,725
Uniforms		208		818	1,026
Other Supplies and Materials		80		2,045	2,125
Medical Claims		0		2,287	2,287
Vehicle and Equipment Insurance		0		125	125
Workers' Compensation		0		1,059	1,059
Inservice/Staff Development		0		990	990
Law Enforcement Equipment		0		199	199
Motor Vehicles		0		22,500	22,500
Office Equipment		0		1,006	 1,006
Total	\$	14,341	\$	191,931	\$ 206,272

(Continued)

#### <u>District Attorney General</u> <u>Twenty-fifth Judicial District</u> <u>Summary of Financial Operations (Cont.)</u>

	District Attorney General Fund		Drug Task Force Fund	Total All Funds
Expenditures (Cont.)				
ARRA Grant # 1				
Investigator(s)	\$ 0	\$	40,000	\$ 40,000
Social Security	0		2,917	2,917
State Retirement	0		1,592	1,592
Employee and Dependent Insurance	0		3,317	3,317
Communication	0		824	824
Maintenance and Repair Services - Vehicles	0		969	969
Travel	0		423	423
Gasoline	0		4,773	4,773
Law Enforcement Supplies	0		476	476
Office Supplies	0		376	376
Vehicle and Equipment Insurance	0		125	125
Workers' Compensation Insurance	0		952	952
Law Enforcement Equipment	 0		797	797
Total ARRA Grant # 1	\$ 0	\$	57,541	\$ 57,541
Total Expenditures	\$ 14,341	\$	249,472	\$ 263,813
Net Change in Fund Balances	\$ 15,731	\$	61,551	\$ 77,282
Fund Balances, July 1, 2009	 40,280		110,780	151,060
Fund Balances, June 30, 2010	\$ 56,011	\$	172,331	\$ 228,342

#### TWENTY-SIXTH JUDICIAL DISTRICT

#### TWENTY-SIXTH JUDICIAL DISTRICT

Our review disclosed no material findings and recommendations in this district.

# District Attorney General Twenty-sixth Judicial District Balance Sheet June 30, 2010

<u>ASSETS</u>	District Attorney General Fund
Equity in Pooled Cash and Investments: Cash with Trustee Cash with Clerks, Register, and Sheriff	\$ 19,935 1,723
Total Assets	\$ 21,658
FUND BALANCE	
Unreserved: Undesignated	\$ 21,658
Total Fund Balance	\$ 21,658

## District Attorney General Twenty-sixth Judicial District Summary of Financial Operations For the Year Ended June 30, 2010

	District Attorney General Fund
Revenues	
District Attorney General Fees	\$ 29,809
Total Revenues	\$ 29,809
Expenditures	
Temporary Personnel	\$ 12,949
Communication	2,740
Dues and Memberships	3,368
Travel	7,491
Data Processing Supplies	1,975
Office Supplies	4,998
Trustee's Commission	303
Other Charges	 558
Total Expenditures	\$ 34,382
Net Change in Fund Balance	\$ (4,573)
Fund Balance, July 1, 2009	 26,231
Fund Balance, June 30, 2010	\$ 21,658

### TWENTY-SEVENTH JUDICIAL DISTRICT

### TWENTY-SEVENTH JUDICIAL DISTRICT

#### <u>District Attorney General</u> <u>Twenty-seventh Judicial District</u> <u>Balance Sheet</u> <u>June 30, 2010</u>

		District Attorney General Fund	Drug Task Force Fund		Total All Funds
<u>ASSETS</u>					
Cash: Cash on Hand Equity in Pooled Cash and Investments: Cash with Trustee Cash with Clerks, Register, and Sheriff	\$	0 \$ 106,704 303	22,118 428,275 277	\$	22,118 534,979 580
Due from Other Governments		343	15,801		16,144
Total Assets	\$	107,350 \$	466,471	\$	573,821
LIABILITIES AND FUND BALANCES					
<u>Liabilities</u> Due to Litigants, Heirs, and Others	\$	0 \$	18,323	\$	18,323
<u>Fund Balances</u> Unreserved: Undesignated	\$	107,350 \$	448,148	<b>e</b>	555,498
Ondesignated	φ	тит,ээй ф	440,140	Φ	000,496
Total Liabilities and Fund Balances	\$	107,350 \$	466,471	\$	573,821

## District Attorney General Twenty-seventh Judicial District Summary of Financial Operations For the Year Ended June 30, 2010

		District Attorney General Fund		Drug Task Force Fund		Total All Funds
Revenues						
District Attorney General Fees	\$		\$	0	\$	18,730
Officers Costs		0		62		62
Fines		0		10,673		10,673
Drug Task Force Forfeitures and Seizures		0		109,593		109,593
Proceeds from Confiscated Property		0		61,302		61,302
Miscellaneous Refunds		0		594		594
Drug Control Grants		0		58,387		58,387
ARRA Grant #1		0		102,271		102,271
Total Revenues	\$	18,730	\$	342,882	\$	361,612
Expenditures						
Clerical Personnel	\$	0	\$	30,368	Ф	20.269
Social Security	φ	0	φ	1,770	φ	30,368
State Retirement		0				1,770
Medical Insurance		_		1,748		1,748
		0		4,728		4,728
Unemployment Compensation		0		29		29
Employer Medicare		0		414		414
Audit Services		0		1,603		1,603
Communication		2,093		4,728		6,821
Data Processing Services		0		2,376		2,376
Confidential Drug Enforcement Payments		0		16,635		16,635
Dues and Memberships		850		300		1,150
Freight Expenses		0		65		65
Maintenance Agreements		0		550		550
Maintenance and Repair Services - Vehicles		0		3,775		3,775
Postal Charges		0		462		462
Printing, Stationery, and Forms		0		366		366
Travel		2,196		2,778		4,974
Tuition		0		1,668		1,668
Other Contracted Services		0		1,443		1,443
Gasoline		0		6,311		6,311
Law Enforcement Supplies		0		2,568		$2,\!568$
Library Books/Media		81		0		81
Office Supplies		565		1,931		2,496

(Continued)

#### <u>District Attorney General</u> <u>Twenty-seventh Judicial District</u> <u>Summary of Financial Operations (Cont.)</u>

		District Attorney General Fund	Drug Task Force Fund		Total All Funds
Expenditures (Cont.)					
Uniforms	\$	0 \$	600	¢	600
Other Supplies and Materials	Ψ	0	4,812	Ψ	4,812
Premiums on Corporate Surety Bonds		0	100		100
Trustee's Commission		195	83		278
Vehicle and Equipment Insurance		0	1,350		1,350
In-Service Training		1,864	0		1,864
Other Charges		311	712		1,023
Furniture and Fixtures		685	0		685
Law Enforcement Equipment		0	1,363		1,363
Motor Vehicles		0	3,300		3,300
Office Equipment		1,925	0,000		1,925
Total	\$	10,765 \$	98,936	\$	109,701
ARRA Grant #1					
<u> </u>	ው	0.0	20.446	Ф	20.446
Deputy(ies)	\$	0 \$	39,446	ф	39,446
Social Security State Retirement		0 0	2,446		2,446
		0	2,270 54		$2,\!270$ $54$
Unemployment Compensation		_	572		572
Employer Medicare Communication		0	468		
		0	468		468 $29$
Legal Notices, Recording, and Court Costs		0			
Maintenance and Repair Services - Vehicles Travel			1,746		1,746
Tuition		$0 \\ 0$	1,728 990		1,728
Gasoline		0			990
Law Enforcement Supplies		0	2,904 8,746		$2,904 \\ 8,746$
Other Supplies and Materials		0	802		802
Vehicle and Equipment Insurance		0	450		450
Other Charges		0			2,003
Data Processing Equipment		0	2,003 698		2,003 698
Law Enforcement Equipment		0	10,484		10,484
Motor Vehicles		0			
Total ARRA Grant #1	\$	0 \$	17,995	Ф	17,995 93,831
10tai AithA Grailt #1	φ	Оф	93,831	\$	90,001
Total Expenditures	\$	10,765 \$	192,767	\$	203,532

(Continued)

#### <u>District Attorney General</u> <u>Twenty-seventh Judicial District</u> <u>Summary of Financial Operations (Cont.)</u>

	District Attorney General Fund	Drug Task Force Fund	Total All Funds		
Other Financing Sources (Uses): Transfers to District Attorneys General Conference – Salaries and Benefits	\$ 0	\$ (3,928)	\$	(3,928)	
Net Change in Fund Balances Fund Balances, July 1, 2009	\$ 7,965 99,385	\$ 146,187 301,961	\$	154,152 401,346	
Fund Balances, June 30, 2010	\$ 107,350	\$ 448,148	\$	555,498	

## TWENTY-EIGHTH JUDICIAL DISTRICT

### TWENTY-EIGHTH JUDICIAL DISTRICT

# District Attorney General Twenty-eighth Judicial District Balance Sheet June 30, 2010

<u>ASSETS</u>	1	District Attorney General Fund
Equity in Pooled Cash and Investments:		
Cash with Trustee	\$	88,546
Cash with Clerks, Register, and Sheriff		863
Due from Other Governments		618
Total Assets	\$	90,027
FUND BALANCE		
Unreserved:		
Undesignated	\$	90,027
Total Fund Balance	\$	90,027

## District Attorney General Twenty-eighth Judicial District Summary of Financial Operations For the Year Ended June 30, 2010

		District Attorney General Fund
D		
Revenues District Attorney General Fees	\$	22,857
Expenditures		
In-Service Training	\$	2,380
Contracts with Private Agencies		1,306
Dues and Memberships		230
Maintenance and Repair Services - Office Equipment		250
Rentals		$2,\!542$
Travel		3,625
Library Books/Media		607
Office Supplies		345
Trustee's Commission		226
Other Charges		368
Data Processing Equipment		444
Total Expenditures	\$	12,323
Other Financing Sources (Uses):		
Transfers to District Attorney's General Conference:		
State Budget Supplement	\$	(22,128)
Total Other Financing Sources (Uses)	<u>\$</u> \$	(22,128)
Net Change in Fund Balance	\$	(11,594)
Fund Balance, July 1, 2009	_	101,621
Fund Balance, June 30, 2010	\$	90,027

## TWENTY-NINTH JUDICIAL DISTRICT

### TWENTY-NINTH JUDICIAL DISTRICT

# District Attorney General Twenty-ninth Judicial District Balance Sheet June 30, 2010

<u>ASSETS</u>	A	District attorney General Fund
Equity in Pooled Cash and Investments:		
Cash with Trustee	\$	2,970
Cash with Clerks, Register, and Sheriff		363
Due from Other Governments		101
Total Assets	\$	3,434
FUND BALANCE		
Unreserved: Undesignated	\$	3,434
Total Fund Balance	\$	3,434

## District Attorney General Twenty-ninth Judicial District Summary of Financial Operations For the Year Ended June 30, 2010

	District Attorney General Fund
Revenues	
District Attorney General Fees	\$ 7,278
Expenditures	
Communication	2,574
Dues and Memberships	3,984
Postal Charges	176
Travel	836
Office Supplies	287
Trustee's Commission	74
Other Charges	400
Total Expenditures	\$ 8,331
Net Change in Fund Balance	\$ (1,053)
Fund Balance, July 1, 2009	4,487
Fund Balance, June 30, 2010	\$ 3,434

## THIRTIETH JUDICIAL DISTRICT

### THIRTIETH JUDICIAL DISTRICT

District Attorney General Thirtieth Judicial District Balance Sheet June 30, 2010

		District Attorney	Federal Asset	Drug Task		-	Total
		General Fund	Forfeiture Fund	Force Fund		$ootnote{Other}{Vunds}$	$rac{ ext{All}}{ ext{Funds}}$
ASSETS							
Cash on Hand	↔	\$ 0	143 \$	\$ 7,004	<del>∞</del>	<b>\$</b>	7,147
Cash in Bank		0	0	9,331		0	9,331
Equity in Fooled Cash and Investments: Cash with Trustee		79,514	34,196	3,171,167		76,730	3,361,607
Total Assets	↔	79,514 \$	34,339	34,339 \$ 3,187,502 \$ 76,730 \$ 3,378,085	↔	76,730 \$	3,378,085
LIABILITIES AND FUND BALANCES							
<u>Liabilities</u> Accounts Payable	↔	34,892 \$	<del>\$</del>	0	<del>∞</del>	<del>\$</del>	34,892
Due to Litigants, Heirs, and Others		0	0	1,675,507		0	1,675,507
Total Liabilities	↔	34,892 \$	3 0	0 \$ 1,675,507	s	\$ 0	\$ 1,710,399
Fund Balances							

76,730 \$ 3,378,085

s

34,339 \$ 3,187,502

79,514 \$

Total Liabilities and Fund Balances

 ${\bf Undesignated}$ 

Unreserved:

76,730 \$ 1,667,686

34,339 \$ 1,511,995 \$

44,622 \$

District Attorney General
Thirtieth Judicial District
Summary of Financial Operations
For the Year Ended June 30, 2010

		District Attorney General Fund		Federal Asset Forfeiture Fund		Drug Task Force Fund		Other Funds		Total All Funds
Revenues										
District Attorney General Fees	\$	109,486	\$	0	\$	0	\$	0	\$	109,486
Forfeitures and Seizures	Ψ	0	Ψ	0	Ψ	226,495	Ψ	191,872	Ψ	418,367
Proceeds from Confiscated Property		0		0		360,629		0		360,629
Investment Income		102		80		6.189		484		6,855
Miscellaneous Refunds		52		1,372		4,778		36		6,238
ARRA Grant #1		42,012		22,277		0		0		64,289
Other Federal through State		0		0		216,000		84,672		300,672
Asset Forfeiture Funds		0		89,835		0		0		89,835
Donations Donations		0		00,000		0		4,500		4,500
Total Revenues	\$	151,652	\$	113,564	\$	814,091	\$	281,564	\$	1,360,871
Total Nevendes	Ψ	101,002	Ψ	110,001	Ψ	014,001	Ψ	201,001	Ψ	1,000,011
Expenditures										
Other Salaries and Wages	\$	4,408	\$	0	\$	303,465	\$	39,173	\$	347,046
Jury and Witness Fees	,	0	,	0	,	0	,	326	,	326
In Service/Staff Development		0		0		17,493		0		17,493
Social Security		0		0		2,209		0		2,209
State Retirement		0		0		19,252		0		19,252
Employee and Dependent Insurance		0		0		37,923		0		37,923
Unemployment Compensation		0		0		931		0		931
Employer Medicare		0		0		3,175		0		3,175
Other Postemployment Benefits		0		0		19,917		0		19,917
Audit Services		0		0		1,833		0		1,833
Communication		0		0		10,256		3,486		13,742
Bank Charges		0		0		102		0,100		102
Data Processing Services		2,218		0		0		11,976		14,194
Confidential Drug Enforcement Payments		0		0		29,360		0		29,360
Dues and Memberships		1,270		0		0		7,275		8,545
Janitorial Services		0		0		1,350		0		1,350
Legal Notices, Records, and Court Costs		0		0		0		1,564		1,564
Maintenance and Repair Services		0		0		0		374		374
Maintenance and Repair Services - Vehicles		0		13,358		5,083		0		18,441
Postal Charges		0		0		1,150		0		1,150
Printing, Stationery, and Forms		7,244		0		0		0		7,244
Towing Services		0		60		2,285		0		2,345
Travel		11,591		3,047		0		44,466		59,104
Veterinary Services		0		0		4,448		0		4,448
Remittance of Revenue Collected		0		0		395,133		165,373		560,506
Gasoline		0		4,242		25,734		177		30,153
Law Enforcement Supplies		0		1,654		0		0		1,654
Office Supplies		1,752		0		29,984		23,669		55,405
Uniforms		0		609		14,429		0		15,038
Utilities		0		0		1,000		0		1,000
Trustee's Commission		917		0		0		0		917
Witness Relocation		0		0		0		359		359
Vehicle and Equipment Insurance		0		5,865		71		0		5,936
Other Charges		255		0		13,376		0		13,631
Data Processing Equipment		3,078		40,436		0		31,721		75,235
Law Enforcement Equipment		0		2,239		172		0		2,411
Motor Vehicles	_	0		0		24,733		42,194	_	66,927
Total	\$	32,733	\$	71,510	\$	964,864	\$	372,133	\$	1,441,240

(Continued)

		District Attorney General Fund	Federal Asset Forfeiture Fund	Drug Task Force Fund	Other Funds	Total All Funds
Expenditures (Cont.)						
ARRA Grant #1						
Data Processing Equipment	\$	42,012	\$ 0	\$ 0	\$ 0	\$ 42,012
Motor Vehicles		0	22,277	0	0	22,277
Total ARRA Grant #1	\$	42,012	\$ 22,277	\$ 0	\$ 0	\$ 64,289
Total Expenditures	<u>\$</u>	74,745	\$ 93,787	\$ 964,864	\$ 372,133	\$ 1,505,529
Other Financing Sources (Uses) Transfers to District Attorneys General						
Conference - Salary and Benefits Transfers to District Attorneys General	\$	(27,301)	\$ 0	\$ (45,648)	\$ (704)	\$ (73,653)
Conference - Matching Share Transfers to Other Governmental Units -		(2,088)	0	0	0	(2,088)
Matching Share		(6,710)	0	0	0	(6,710)
Total Other Financing Sources (Uses)	\$	(36,099)	0	\$ (45,648)	\$ (704)	\$ (82,451)
Net Change in Fund Balances	\$	40,808	\$ 19,777	\$ (196,421)	\$ (91,273)	\$ (227,109)
Fund Balances, July 1, 2009		3,814	14,562	1,708,416	168,003	1,894,795
Fund Balances, June 30, 2010	\$	44,622	\$ 34,339	\$ 1,511,995	\$ 76,730	\$ 1,667,686

## THIRTY-FIRST JUDICIAL DISTRICT

#### THIRTY-FIRST JUDICIAL DISTRICT

## District Attorney General Thirty-first Judicial District Balance Sheet June 30, 2010

	 District Attorney General Fund	Drug Task Force Fund	Total All Funds
ASSETS			
Cash: Cash on Hand Equity in Pooled Cash and Investments:	\$ 0	\$ 800	\$ 800
Cash with Trustee	 26,048	9,264	35,312
Total Assets	\$ 26,048	\$ 10,064	\$ 36,112
LIABILITIES AND FUND BALANCES			
<u>Liabilities</u> Accounts Payable	\$ 0	\$ 8,028	\$ 8,028
Fund Balances Unreserved: Undesignated	\$ 26,048	\$ 2,036	\$ 28,084
Total Liabilities and Fund Balances	\$ 26,048	\$ 10,064	\$ 36,112

## <u>District Attorney General</u> <u>Thirty-first Judicial District</u> <u>Summary of Financial Operations</u> <u>For the Year Ended June 30, 2010</u>

		District Attorney General Fund	Drug Task Force Fund	Total All Funds
Revenues				
Drug Control Fines	\$	0 \$	7,473 \$	7,473
District Attorney General Fees	Ψ 	14,015	0	14,015
Total Revenues	\$	14,015 \$	7,473 \$	21,488
Expenditures				
In-Service Training	\$	1,749 \$	547 \$	2,296
Jury and Witness Fees		0	451	451
Audit Services		0	1,229	1,229
Confidential Drug Enforcement Payments		0	176	176
Dues and Memberships		0	300	300
Maintenance and Repair Services - Vehicles		0	54	54
Postal Charges		31	0	31
Printing, Stationery, and Forms		57	0	57
Rentals		659	0	659
Travel		293	0	293
Other Contracted Services		597	0	597
Custodial Supplies		188	0	188
Gasoline		0	1,570	1,570
Office Supplies		2,875	433	3,308
Premiums on Corporate Surety Bonds		0	750	750
Trustee's Commission		151	67	218
Vehicle and Equipment Insurance		0	738	738
Other Charges		87	8,028	8,115
Office Equipment		1,755	271	2,026
Total Expenditures	\$	8,442 \$	14,614 \$	66,032
Net Change in Fund Balances	\$	5,573 \$	(7,141) \$	(44,544)
Fund Balances, July 1, 2009		20,475	9,177	29,652
Fund Balances, June 30, 2010	\$	26,048 \$	2,036 \$	28,084