



Request for Approval Form

Heightened Risk Debt

This form is pursuant to Tenn. Code Ann. § 9-21-409 and Section 7 of the Tennessee Debt Manual for Local Governments.

Complete the following form. Email the completed form **and** the following supporting documents to LGF@cot.tn.gov:

- Amortization schedule(s) of proposed debt
- Copy of latest adopted debt management policy
- List of individual debt issues with the same security as the proposed debt:
 - Name, series, type of heightened risk(s) – variable, put option, and / or interest rate reset option, or none
- Other information supporting request for approval (if any)

Step 1: Local Government Name

Local Government Name →

Step 2: Contact Information for Local Government Official(s)

Please enter contact information for the mayor / executive or designee and form preparer below. Contact information for all other professionals working on the document will be entered in another section.

	Mayor / Executive or Designee	Form Preparer
Name →		
Title →		
Phone →		
Email →		

Step 3: Contact Information for all Other Professionals

Please enter contact information for all other professionals working on the issuance below. If needed, more space is provided at the end of this document (Appendix I).

Name →	
Title and Firm →	
Phone →	
Email →	

Request for Approval Form
Heightened Risk Debt

Name →	
Title and Firm →	
Phone →	
Email →	
Name →	
Title and Firm →	
Phone →	
Email →	
Name →	
Title and Firm →	
Phone →	
Email →	
Step 4: Proposed Debt Information	
Not to Exceed Dollar Amount →	
Estimated Issuance Amount →	
Name of Issuance →	
Security →	
Maturity →	
Describe Heightened Risk Debt →	

Request for Approval Form
Heightened Risk Debt

Step 5: Project Information

Describe Project →

Estimated Useful Life →

Step 6: Authority, Public Interest, and Strategy Questions

Section of Debt Management
Policy Authorizing Debt →

1. How does the local government manage the risks associated with the proposed debt?

Request for Approval Form
Heightened Risk Debt

2. Clearly describe why the issuance of the proposed debt obligation containing heightened risk is in the public's interest.

Step 7: Signatures

If completing the form electronically, click within the applicable signature box and type your name.

	Mayor / Executive or Designee	Preparer
Signature →		
Date →		

Request for Approval Form
Heightened Risk Debt

Appendix I: Contact Information for all Other Professionals (Optional)

If needed, more space has been provided below to enter contact information for all other professionals working on the issuance.

Name ➔	
Title and Firm ➔	
Phone ➔	
Email ➔	
Name ➔	
Title and Firm ➔	
Phone ➔	
Email ➔	
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Title and Firm ➔	
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