**Informal Bid Form**

[Enter Name of Local Government], TENNESSEE

NOT TO EXCEED [Amount Requested]

GENERAL OBLIGATION CAPITAL OUTLAY NOTE, SERIES 20

As required by Title 9, Chapter 21, Part 609, Tenn. Code Ann., this information is being submitted to the Comptroller’s Division of Local Government Finance to request approval to issue the above notes by the informal bid process based upon the following:

1. The informal bid process is feasible.
2. The informal bid process is in the best interest of our local government.
3. Our local government will be able to amortize the notes together with all other outstanding obligations.
4. Financial institutions were contacted by telephone or in writing and presented our local government with the interest rates as detailed below (at least three should be contacted, if possible):

**Financial Institution/Lender** **Interest Rate Quoted**

Issuance Costs

 There are no issuance costs associated with these notes.

 There are issuance costs, and they are itemized on the attached schedule:

Signed:

Name and Title (printed):

Attachment 1

**Schedule of Informal Bid Issuance Costs**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Fee** | **Lender 1** | **Lender 2** | **Lender 3** | **Lender 4** | **Lender 5** |
| Financial Advisor |  |  |  |  |  |
| Legal Counsel |  |  |  |  |  |
| Registration |  |  |  |  |  |
| Paying Agent |  |  |  |  |  |
| Rating Agency |  |  |  |  |  |
| Underwriter |  |  |  |  |  |
| Remarketing Agent |  |  |  |  |  |
| Advertising |  |  |  |  |  |
| Other  |  |  |  |  |  |
| **Total** |  |  |  |  |  |